ALBEMARLE COUNTY FIRE RESCUE ADVISORY BOARD
ATTENDANCE LOG

Date: Wednesday, 26 January 2011

VOTING MEMBERS (OR DESIGNATES)

Chief J. Dan Eggleston (Albemarle County):

Chief L. Dayton Haugh (CARS):

Chief Preston Gentry (Crozet):

Chief Keith Shiflett (Earlysville):

Chief Mark Moore (East Rivanna):

Chief David Cason (Monticello):

Chief George Stephens (North Garden):

Chief Timothy Cersley (Scottsville Fire):

Chief Willie Morris (Scottsville Rescue):

Chief Douglas Smythers (Seminole Trail):

Chief Ted Armentrout (Stony Point):

Chief Kostas Alibertis (Western Albemarle):
GUESTS & OTHERS

Date: Wednesday 26 January 2011

NON-VOTING MEMBERS

The Honorable Rodney Thomas (Board of Supervisors):

The Honorable Ken Boyd (Board of Supervisors):

The Honorable Ann Mallek (Board of Supervisors):

Mr. Bryan Elliott (County Executive’s Office):

Chief Bill Pahuta (Charlottesville-Albemarle Airport):

Mr. Tom Hanson (Emergency Communications Center):

Ms. Kathy Richardson (Emergency Communications Center):

Chief Charles Werner (Charlottesville Fire):

Deputy Chief Britt Grimm (Charlottesville Fire):

Chief Mike Chisholm (Charlottesville Volunteer Fire):

Mr. Bill Downs (Thomas Jefferson EMS Council):

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<th>Guest/Other</th>
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<td>Lee Insurance Services, Inc.</td>
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<td>Jeff Wilmore</td>
<td>Selective Insurance</td>
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<td>Jeff Walker</td>
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ALBEMARLE COUNTY FIRE RESCUE ADVISORY BOARD
MINUTES
Wednesday, 23 February 2011
1900 Hours
County Office Building-McIntire, Lane Auditorium

I. Chief Cersley called the meeting to order.

The following members were in attendance:

  J. Dan Eggleston, Fire Rescue                  L. Dayton Haugh, CARS
  Preston Gentry, Crozet                       Keith Shifflett, Earlysville
  Mark Moore, East Rivanna                     George Stephens, North Garden
  Timothy Cersley, Scottsville                 Willie Morris, Scottsville Rescue
  Doug Smythers, Seminole Trail                Ted Armentrout, Stony Point
  Kostas Alibertis, Western Albemarle Rescue

Others in Attendance:

  Rodney Thomas, Board of Supervisors          Ann Mallek, Board of Supervisors
  Scott Lambert, ACFR                          Chuck Pugh, North Garden
  Drew Lawrence, Seminole Trail                Lanny Moore, East Rivanna
  Bob Brown, ACFR                              Chip Walker, ACFR
  Greg Horridge, Lee Insurance Services        Jeff Wilmore, Selective Insurance
  Brodie Downs, Human Resources                Terry Mensinger, VFIS
  David Puckett, ACFR                          John Oprandy, ACFR
  Adam Price, Scottsville                      Bob Larsen, Monticello

Chief Stephens gave the opening prayer.

From the Board:
A. Items Added to Agenda
   1. Chief Stephens added one item to new business.
   2. Chief Eggleston added two items to new business.
   3. Chief Gentry added one item to new business.
   4. Ms. Mallek added an item to Board of Supervisors Report.

From the Public:

II. Consent Agenda
A. Chief Gentry made the motion to accept the consent agenda. It was seconded by Chief Alibertis.
B. The motion carried.
III. Board of Supervisor Report
   A. Ordinance
      1. Mr. Thomas said at this time there is no executive summary for the ordinance.
      2. The chief met on February 15 to discuss the ordinance.
      3. The ordinance will be reviewed at the Board of Supervisors work session on March 3 at 3 PM.
      4. Discussion was held.
      5. Chief Alibertis made a motion to also submit the October draft ordinance from the volunteer chiefs to go forward to the work session with the Board of Supervisors on March 3.
      6. This was second by Chief Haugh.
      7. Motion passed.
      8. Discussion held.
   B. Thank You
      1. Ms. Mallek thanked everyone for helping the community on Saturday and Sunday with the brush fire on Ragged Mountain.

IV. Matters from the Public

V. Visitors/Other Business
   A. Safety Management Service Visit – Selective Insurance
      1. Mr. Wilmore gave a presentation of claims received in last few years.
      2. Mr. Wilmore offered to help with self assessment process, if anyone was interested.
         Contact Selective Insurance.
      3. Discussion was held
   B. Office Development Project Team Vendors
      1. Chief Lambert reported this should have been stricken from the agenda.
      2. Chief Lambert will review this under VIP.

VI. Unfinished Business
   A. Accountability Policy - Implementation
      1. Chief Lambert provided the status report which shows the percentage of volunteers who have reviewed the Accountability Policy.
      2. The goal set by the Advisory Board was to have 100% of personnel review the policy by the February meeting.
      3. Chief Lambert made the observation FireRMS needed to be cleaned-up because the information in the system is not consistent.
      4. Discussion was held.
      5. Chief Shifflett asked when the items needed to be compliant should be requested.
      6. Chief Brown said a request of equipment needed for your station was sent. If your station is still in need of equipment, forward it to him and he will get it out to you.
   B. Operations Committee
      1. Chief Cersley will contact the Operation Committee to see if the current members of the committee still would like to serve on it.
      2. Chief Eggleston will draft an incident action plan for review at the next Advisory Board meeting instead of asking the Operations Committee to do so.
   C. Workers Comp Insurance for Volunteers
      1. Chief Gentry said it would take a little over $200 per volunteer to bring every volunteer to be covered under workers compensation.
      2. Chief Gentry made the suggestion to meet with the insurance people and figure out where to go with workers compensation.
3. Chief Brown said his experience is a number of departments in Virginia do not provide workers compensation insurance.

4. Works compensation does not provide for lost wages but it can provide unlimited medical coverage.

5. If this is something the board would like to do, a budget initiative will need to be considered for implementation through the County budget process.

6. Discussion was held.

D. SAFER Grant and VIP Executive Summaries to BOS
1. Chief Lambert reported that the first phase of the Officer Development program has begun with the collection of information.
2. Town hall meetings were hosted with about 30 people in attendance, and there was good conversation and input into the parameters of what would be incorporated into the program.
3. There are still two to three weeks left to input any additional information. If you have any additional information you would like to input, send to Chief Lambert and he will forward to the vendor.
4. Discussion held.
5. Mr. Downs said the campaign has been in circulation for 89 days.
6. Mr. Downs said he was pleased with process, but felt there were ways to improve and change the process.
7. Mr. Downs reviewed the executive summary.
8. Discussion was held.
9. Mr. Downs asked the chiefs if it would be okay for him to contact the Recruitment and Retention officers to come up with a means to help with tracking volunteer request more efficiently and then come back within a few months to present something to the Advisory Board.
10. The board told Mr. Downs to move forward with contacting the Recruitment and Retention officers.

E. ESN Project – CMT Update
1. Chief Oprandy said an e-mail was sent out on November 5, to see if there was any concern about ESN and pick order.
2. In the e-mail it was requested for each chief to review the pick orders and respond by December 6, if there were any issues.
3. Chief Oprandy said he had received word back from several stations about minor issues. However, he did not hear back from every station.
4. There is still a chance to make changes before the dispatcher merger happens sometime roughly in May.
5. If there are any issues with ESN or pick orders, please contact Chief Oprandy.
6. Discussion held.

VI. New Business
A. 2010 Volunteer Climate Survey Data
1. Mr. Downs said the Climate Survey replaced the exit survey to receive feedback.
2. Mr. Downs reviewed the feedback received.
3. Discussion was held.

B. CARS Heavy Rescue Squad Specifications – ES First Reading
1. Mr. Moore reviewed the executive summary for the CARS Heavy Rescue apparatus.
2. Chief Armentrout made a motion to move forward with purchasing of the squad for CARS.
3. Second by Chief Smythers.
4. Motion carried.
5. Discussion was held.
6. Mr. Moore thanked the apparatus committee for their help.
C. Disability Benefits
   1. Chief Eggleston reported that localities have to pick-up the cost of line of duty death and
disability benefits for career and volunteer providers.
   2. Chief Eggleston is working with Lori Allshouse to budget what we think will be needed to pay
for this benefit going forth.
   3. Chief Eggleston said the way the definition reads a volunteer is described as a person exposed
to hazardous duty.
   4. Discussion was held.

D. Turnout Gear
   1. Chief Stephens is concerned about the wear of gear when attending the Fire Academy.
   2. He understands the station needs to provide adequate gear for members when training to
keep them safe. However, the cost of replacing the gear after each academy cannot be
afforded.
   3. Chief Lambert said the gear has to be in-service gear; a student does not necessarily need
new gear.
   4. Discussion was held.

E. Thank You – Ragged Mountain Fire
   1. Chief Eggleston thanked everyone for their hard work at the Ragged Mountain Fire.
   2. Chief Gentry followed-up on what Chief Eggleston said and thanked every organization that
participated in the incident.
   3. Chief Gentry said this was a collaborative effort by everyone to put out the fire and all of the
homeowners were appreciative of the Fire, EMS, and Police services.
   4. Chief Gentry said he hoped an AAR would be done on this incident.
   5. Discussion was held.

F. Junior Firefighters
   1. Chief Eggleston reminded the chiefs that a junior firefighter (someone under the age of 18)
cannot participate in a brush fire unless they have been through the Firefighter 1 program
and has their parents’ permission.
   2. Discussion was held.

VIII. Next Meeting(s)
   Wednesday, 23 March 2011 at 1900 Hours, COB-McIntire, Room 241
   Jefferson Country Fire & Rescue Association meets 1900-2000 Hours in January, April, July, and October.

IX. Chief Cersley adjourned the meeting.

Respectfully submitted: Christina Davis
# ALBEMARLE COUNTY FIRE RESCUE ADVISORY BOARD

## ACTION RECORD

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<tr>
<th>AGENDA TITLE/ISSUE:</th>
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<tr>
<td>Consent Agenda</td>
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### MOTION:

To accept and approve the Consent Agenda as prepared and presented.

**MOTION MADE BY:** Gentry  
**SECONDED BY:** Alibertis

### SUBSEQUENT MOTIONS/AMENDMENTS:

1.  

### CALL OF THE QUESTION:

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- Chief Willie Morris (Scottsville Rescue)
- Chief Douglas Smythers (Seminole Trail)
- Chief Ted Armentrout (Stony Point)
- Chief Kostas Alibertis (Western Albemarle)

I hereby attest that the foregoing is true and complete to the best of my knowledge.

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February 23, 2011

Clerk

Date
**ALBEMARLE COUNTY FIRE RESCUE ADVISORY BOARD**

**ACTION RECORD**

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**MOTION:**

Submission of the October (initial) draft ordinance from the volunteer Chiefs to move forward to the worksession on 3 March

**MOTION MADE BY:** Alibertis  
**SECONDED BY:** Haugh

## SUBSEQUENT MOTIONS/AMENDMENTS:

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February 23, 2011
## AGENDA TITLE/ISSUE:
- CARS Heavy Rescue Squad Specs

## AGENDA DATE:
- February 23, 2011

## MOTION:
- To move forward with the procurement process of a heavy Rescue Squad for CARS

### MOTION MADE BY:  SECONDED BY:
- Armentrout  Smythers

## SUBSEQUENT MOTIONS/AMENDMENTS:
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