



County of Albemarle
Community Development Department

Historic Preservation Committee
Meeting Agenda for February 23, 2026
4:30 PM – Fifth Street COB, Room C

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1. **Call to Order** **4:30pm**
 2. **Establish a Quorum**
 3. **Annual Meeting Items** **4:35pm**
 - a. Election of Officers: Chair, Vice Chair, Secretary
 - b. [Adopt Rules of Procedure](#)
 - c. Subcommittee assignments
 4. **Approval of Minutes: [June 2025](#)**
 5. **Discussion Items:** **4:45pm**
 - a. Monticello State Historic Marker at Court Square
 - b. Draft Local Historic Marker Program
 6. **Updates:** **5:30pm**
 - a. Demolition and Documentation
 - i. [Monthly Demolition Report \(June 2025 – February 2026\)](#)
 7. **Other Business from Committee Members** **5:45pm**
 - a. New owners of historic properties?
 - b. Threatened properties to watch?
 - c. Recently demolished structures?
 - d. Resources available to assist in the implementation of the HP plan?
 - e. Other
 8. **Announcements:**
 - a. Next HPC Meeting: IN-PERSON March 23, 2026
 9. **Adjournment** **6:00pm**

Historic Preservation Committee – Work Groups (revised February 2025)

Heritage Education

This work group was formed to pursue educational programs and financial incentives for historic preservation in the County.

- Nancy Takahashi
- Craig Schoaf
- Tom Chapman

Real Estate

This work group receives email notices from county staff (who have received emails from a member realtor) regarding properties 50 years old or older that have recently been sold. Members review the emails and determine whether the new property owners should receive letters notifying them that their property is, or may be, historic.

- Ross Stevens
- Carter Montague

Demolition and Documentation

This work group was formed to address issues related to the demolition permit review process and potential demolition-related ordinance issues, and to coordinate committee efforts to document historic properties prior to demolition or at other times.

- Ross Stevens
- Carter Montague
- Craig Jacobs
- Nancy Takahashi
- Tom Chapman
- Craig Schoaf
- Chris Kean
- David Harlow
- Dennis Hughes
- Luke Roark
- Kathryn Gehred
- Milan Mookerjee