



**Date: October 15, 2025**

**ADDENDUM NO: ONE**

**TO ALL OFFERORS:**

**REFERENCE:** RFQ No: **2026-RFQ-3102210**  
Commodity: **Community Development Assessment**  
RFQ Closing On: **October 22, 2025, at 1:00 pm**

Please note the clarifications and/or changes made to this solicitation attached:

1. Please see attached Addendum One, which includes questions and answers.
2. All other terms and conditions of the solicitation remain unchanged. Quotes must be received in accordance with the solicitation requirements by **1:00 pm on Wednesday, October 22, 2025**. Late quotes will not be considered.
3. A **signed acknowledgement of this addendum** must be received by this office attached to your quote document. Signature on this addendum does not constitute your signature on the original quote document. The original quote document must also be signed.

Sincerely,  
*Vidhi Danak*

Procurement Manager  
Albemarle County

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

## Questions and Answers

1. Can you clarify how you would like us to present the information required in VII.B? Do you want that to follow the required forms?

As noted in VI.B. Quote submission must include fully executed Attachments A through D and G. If awarded, the terms noted in section VII.B. shall apply.

2. Attachment A includes a space for a lump sum price. Would you like us to also include a breakdown of fees, by task and team member? Or is the lump sum all that's needed?

Lump sum, broken down by deliverables.