

Assistant Chief Education Program

Module Evaluation: II-2 Election Day Administration 2025Jul04

1. Which forms are found in the Election Day Binder the Chief picks up the day before the election:
 - a. Officer of Election Oath
 - b. Hourly Reconciliation
 - c. Ballot Record Report
 - d. A and C only
 - e. A, B and C only

2. The Provisional Ballot Reason #5 Incident Report form is filed:
 - a. So that the Electoral Board will have all available information to process the provisional vote the voter had to cast.
 - b. To ensure that the EOs who checked in the first voter incorrectly can be identified for re-education.
 - c. Because it is required by State and Federal law.
 - d. So that the current voter can cast a regular ballot instead of a provisional ballot.
 - e. Because filling in forms is a form of punishment.

3. The hourly reconciliation process should generally:
 - a. Record the same counts for the totals on the Poll Pads, ballots and the scanner.
 - b. Give the Chief insight into potential problems or the lack thereof in the voting processes in their precinct.
 - c. Not be concerned with provisional ballots as they are under a separate process.
 - d. A and B only
 - e. A, B and C only

4. The Ballot Record Report is used to keep track of:
 - a. Count of ballots issued to the precinct for each ballot style.
 - b. Ballot packages opened.
 - c. Count of ballots in each package.
 - d. Number of provisional ballots issued and spoiled ballots replaced.
 - e. All of the above.

5. The “Report of Death of a Registered Voter” form is primarily used to record voter fatalities that occur in the precincts. True or False

6. The “Affirmation of Eligibility” form is used:
 - a. To challenge voters who appear at the polls to vote.
 - b. For voters who are noted as Inactive on the pollbook to certify that they are entitled to vote in this precinct and that they still live where they used to.
 - c. For voters holding a Permanent Resident Card to certify that they are entitled to vote in this precinct and they live at the address indicated.
 - d. A and B only
 - e. A, B and C only
7. When preparing for end of election day activities, it is a good idea to get all of the EOs signatures on the Statement of Results copies and the Printed Return Sheet before you close the polls to save time later. True or False
8. Job rotation of the EOs from one position to another is a great way to improve education level in the precinct, particularly if you can pair experienced and inexperienced EOs together. True or False
9. EO evaluations are a place where a Chief can assess:
 - a. EO capabilities in particular jobs
 - b. EO soft skills
 - c. Whether an EO has the interest and ability to be a specialist
 - d. Whether the EO might make a good Assistant Chief candidate
 - e. All of the above
10. Chiefs should actively be educating and preparing their Assistant Chief to do everything the Chief does. True or False