



**Date: September 8, 2023**

**ADDENDUM NO: TWO**

**TO ALL OFFERORS:**

**REFERENCE:** RFP No: 2024-RFP-3091320  
Commodity: Architectural/Engineering Services for Albemarle County  
Local Government  
RFP Closing On: September 13, 2023, 2:00 PM ET

Please note the clarifications and/or changes made to this solicitation attached:

1. Please see the attached question and answer.
2. All other terms and conditions of the solicitation remain unchanged. Sealed proposals in accordance with the solicitation requirements shall be submitted by 2:00 PM ET on Wednesday, September 13, 2023. Late proposals will not be considered.
3. A **signed acknowledgement of this addendum** must be received by this office attached to your proposal document. Signature on this addendum does not constitute your signature on the original proposal document. The original proposal document must also be signed.

Sincerely,

*Vidhi Danak*

Vidhi Danak, CPPB, PMP, VCA  
Senior Procurement Specialist

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Name of Firm

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Signature/Title

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Date

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Printed Name

**Question:**

In addition to completing the form (attachment G) and removing the content, are there any additional steps we should take?

Is there a preferred file name format to distinguish the two submissions?

**Answer:**

Please only black out and not remove the confidential content. Redacted file should state "Redacted" in the file name.

See Section VI.A.2 Redacted copies.