PROJECT-BASED VOUCHERS

Enabling eligible families and individuals to secure and maintain decent, safe, sanitary, accessible, and affordable rental
What are Project-Based Vouchers?

A PBV is rental assistance tied to a specific rental unit. There are an allocated number of these units that are located in our service area and each property has its own waiting list. You are responsible for paying a security deposit and a portion of rent and utilities based off of your household income level, while the Office of Housing pays the remaining amount of rent directly to the landlord.

Treesdale Apartments
- 2- and 3-bedroom units at Treesdale Park Apartments in Charlottesville, VA
  - A 3-4 Person household qualifies for a 2 bedroom unit
  - A 5-6 Person household qualifies for a 3 bedroom unit
  - Visit Treesdale Website for more Information

Scottsville Apartments
- 1-bedroom apartments in Scottsville, VA
- Available only to Persons 55 or older
- Visit Scottsville Apartments Website for more Information

Crozet Meadows
- Fourplex 1 bedroom homes in Crozet, VA
- Available only to Persons 62 or older
- Visit Crozet Meadows Website for more Information

The Crossings
- Efficiency units for a currently homeless individual
- Visit The Crossings Website for more Information

It’s important to remember that these vouchers are tied to the specific property meaning each voucher is linked to an apartment. If you’re living in one and choose to move out, the voucher does not move with you.
Am I Eligible to Receive a Voucher?

This is a key question, before going any further. The ACOH is a Housing and Urban Development (HUD) sanctioned Public Housing Agency (PHA). We must follow all guidance and rules set forth by HUD when determining participant eligibility.

The five main areas of Eligibility are detailed in our Administrative Plan, found on our website, but are outlined below:

1. Qualify as a Family, as defined by HUD and ACOH
2. Meet ACOH Income limits
3. Provide Consent for ACOH to collect and use family information
4. Qualify based on citizenship or eligible immigrant status.
   - All members of the household must provide their social security number (SSN). This requirement does not apply to non-citizens who do not have eligible immigration status.
   - At least one member of the household must be a U.S. citizen or U.S. national or have eligible immigration status.
5. Pass a Background Check

How do I get a Project-Based Voucher?

The first step is the application. You’ll need to check our website, regularly, for when a specific Project-Based Waiting list opens. Once it does, you’ll be able to apply, providing us basic information that will be used to admit you entry to the waiting list. When a PBV Manager informs us that a unit is available, we send them a list of applicants from our Waiting List. When your name is sent, the Manager will reach out to you and process a PBV unit specific application (not managed by ACOH).

Once you’re approved by the PBV Manager, they will let us know and we will go through final Eligibility, where we take a deeper dive into your income, citizenship, assets, and family makeup. If you’re deemed eligible, your Housing Specialist will help you finalize agreements with ACOH, you’ll work on agreements with the PBV Manager, and once all agreements are signed, you can move into your new home!

The process is simple but there are a lot of little steps along the way. Fortunately, our team is here to provide guidance as you move towards securing your new home!
How long does the process take?

While we can’t confidently tell you the length of time from application to move-in, we can let you know that it is a long-term process that could possibly take years. We do our best to stay in touch and keep you up to date with changes and will be sure to reach out to you as soon as we have a voucher that you’ve been selected for.

How do I get Started?

Feel free to check out the rest of the Office of Housing website and reach out to us with any questions you may have about our programming. We’re here to help!

For general questions, please contact our office at ACOH@albemarle.org or call (434) 972-4011, ext. 3407

Disclaimer: The above information is meant for general informational purposes, only, and does not construe all program requirements, processes, and obligations. Further documentation on the process is available via our website and administrative plan.