ECC Management Board Meeting  
February 19, 2019  
Quarterly Meeting  
Emergency Communications Center Conference Room

Members Present: Mr. Doug Walker, Chief Ron Lantz, Mr. Dayton Haugh, Ms. Gloria Graham, Mr. Tom Berry, Chief Tommey Sutton, Chief Andrew Baxter, Chief RaShall Brackney and Chief Dan Eggleston

Others Present: Barry Neulen, Jill Preddy, Debbie Wade, Penny Banks, Todd Richardson, Gerald Smith, Amanda Farley, Anthony Bessette, Kimberly Shigeoka, Carl Stowell, Nicki Marshall, Amy Layman (UPD), Andy Bowman, John Blair

Call to Order (1:07 – 1st recording)

Mr. Doug Walker called the meeting of the ECC Management Board to order at 2:00 p.m.

Matters from the Public (1:31 – 1st recording)

There were no matters from the public.

(1:52 – 1st recording) Chief Baxter made a motion, seconded by Chief Brackney, to move agenda item 11 (CLOSED Meeting) take place prior to agenda item 5 (Approval of FY 2020 ECC Budget). The motion passed unanimously. Mr. Walker asked if there was a reason for this. Chief Baxter said there is an exceptionally full agenda with a limited timeframe and give the nature of the business in the closed session he would like to make sure we get to that in a timely fashion. The motion passed unanimously. (2:39 – 1st recording)

Approval of Minutes: January 8, 2019 Special Meeting (3:00 – 1st recording)

Chief Eggleston made motion, seconded by Ms. Graham, to approve the minutes from the special meeting on January 8, 2019. The motion passed unanimously. (3:11 – 1st recording)

Consent Agenda (3:17 – 1st recording)

Mr. Walker advised there are both action items for approval and information items. Ms. Graham made motion, seconded by Chief Brackney, to approve the consent agenda as presented. The motion passed unanimously.

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CLOSED Meeting (3:47 – 1st recording)

At 2:03 p.m., Chief Baxter made motion, seconded by Chief Lantz, that the Charlottesville-UVA-Albemarle County Emergency Communications Center Management Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Coe of Virginia under subsection 1 to discuss and consider performance and evaluation of the ECC director; and subsection 8 to discuss and consider consultation with legal counsel concerning statutory obligations of boards; and legal options regarding contract performance. The motion passed unanimously. (4:26 – 1st recording) made motion, seconded by Ms. Graham, to approve the minutes from the special meeting on January 8, 2019. The motion passed unanimously. (3:11 – 1st recording)

Certify CLOSED Meeting (0:35 – 2nd recording)

At 3:15 p.m. Chief Baxter made motion, seconded by Ms. Graham, to certify that, to the best of his knowledge, only public business matters lawfully exempted from open meeting requirements under this chapter and only such public business matters as were identified in the closed meeting motion were heard, discussed or considered in the closed meeting. The motion passed unanimously on a roll call vote.

Due to the time, the ECC Management Board moved to agenda item 10 (CAD Technology Project Update) and because there are other items on the agenda that are timely and can’t wait until the next regular meeting, we will have to schedule another special meeting, including approving the budget. Mr. Walker has to leave at 3:30 p.m. and Ms. Graham will take over as chair.

CAD Technology Project Update (2:28 – 2nd recording)

Gerald Smith advised the board that the committee members met with Tyler/New World folks in late October, during the month of November and early December. The personnel from Tyler came on-site and the team went over each discipline (CAD, mobile field reporting, mobile, law records and corrections). Quite a few outstanding issues were completed during those on-site visits. They met as a group after those on-site sessions, went through all of the open RFP non-compliant items and out of 7,104 total items there are approximately 58 that are still open. The gap is that some of those are for certain modules but not for other modules. The regional team is always working with Tyler folks to make the system better, work out any bugs, iron out any issues that come up and they will continue moving forward. Of the 58 remaining items, they have met all of the mobile requirements and all law records requirements. The mobile field reporting requirements are where they are running into issues; there are 16 that are creating the most issues and are IBR validation based. We are compliant from the desktop standpoint and the way the RFP was written was to be IBR compliant in the field and on the desktop. Where we are running into issues is the vendor is non-compliant from the field; we are submitting reports from the field and not getting errors, then it’s getting to the desktop side, service divisions are running their reports and getting errors. They have advised that they have no intentions of making the mobile reporting modules compliant to fall in-line with their
desktop client. Chief Eggleston asked if the group has talked about any other solutions if New World doesn’t comply with IBR and are there any other augmented solutions we can choose? Ms. Farley said the details of that should be discussed in closed session. Ms. Graham asked of the 58 things where they are still deficient, what are the most concerning and most impactful are. Mr. Smith said it’s the police department’s ability to get calls from the field through the system in a timely fashion. Chief Brackney asked what are the public safety implications, not only to the responders but also to the community, for us being non-compliant in those areas. Carl Stowell mentioned system reliability, end-user distrust in the information they receive and that the system requires a lot of maintenance from all of our agencies to keep it running as examples to Chief Brackney’s question. Chief Eggleston said what they see most often is unreliable updates.

**Adjourn** (19:35 – 2\(^{nd}\) recording)

Mr. Haugh made motion, seconded by Chief Baxter, to adjourn the meeting. The motion passed unanimously.