

Dear Colleagues,

The mission of the Human Resources Team is to aggressively provide excellent human resource support to you, our customers. We hope that this 2009-10 Human Resources Reference Card will help you easily find key HR contacts and important websites.

As always, we welcome feedback on ways we can improve our customer service—feel free to drop by our offices at any time or call me directly to discuss what’s on your mind.

Best Regards,
Kimberly Suyes
Director, Human Resources

LOCAL GOVERNMENT HR CONTACTS

HR Dept. General Information

<http://www.albemarle.org/hr>

(434) 296-5827

Employees Contact

Naomi Gilliam.....3011

Department Directors and Managers Contact

Brodie Downs.....3303

Lorna Gerome.....3016

Benefits Team Liaison

Brittany Shifflett.....3365

Workers’ Comp.; Safety & Wellness

Pam Carter.....4514

Organizational Development & Training

Louise Wyatt.....3894

Sexual Harassment and Discrimination

Kimberly Suyes.....3342

Retirement and Leave

Payroll (Finance Payroll)

Pam Powell.....5857

Southern Health

<http://www.southernhealth.com>

(800) 627-4872

United Concordia

<http://www.ucci.com>

(866) 851-7568

2009-10 HR QUICK REFERENCE