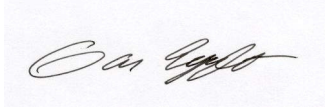
	<b>COUNTY OF ALBEMARLE</b> <b>Department of Fire Rescue</b> <b>STANDARD ADMINISTRATIVE POLICY</b>	
	<b>Subject:</b>	Live Fire Training Evolutions
	<b>Reference Number:</b>	SAP-TRN-001
	<b>Effective Date:</b>	1 September 2004
	<b>Last Revision Date:</b>	N/A
<b>Signature of Approval:</b>	 <b>J. Dan Eggleston, Chief</b>	

**Purpose:**

The purpose of this policy is to outline the policy for conducting live fire training evolutions to ensure the safety of all personnel.

**Scope:**

All Albemarle County fire departments/companies/stations and rescue squads will adhere to the following policy.

**Background:**

This policy was adopted by the Albemarle County Fire Rescue Advisory Board (ACFRAB) at the August 2004 meeting.

**Definitions:**

NFPA 1403 – A National Fire Protection Association (NFPA) standard that applies to the training of firefighters under live fire conditions and focuses on training for coordinated interior and exterior fire suppression operations while maintaining a minimum exposure to risk for the participants.

**Policy:**

NFPA 1403

1. All live fire training evolutions will meet standards as set forth in *NFPA 1403: Standard on Live Fire Training Evolutions*.

Training Division Responsibilities & Process

1. Before conducting a live fire training evolution, the station/individual responsible for the training evolution will contact the Training Division at least thirty (30) calendar days prior.
2. The Training Division will ensure that the “Live Fire Training Evolution Checklist” is completed to make sure the proper notifications are made and processes are followed.
3. Necessary releases and disclaimers will be obtained from the property owner and kept on file by the Training Division.

Fire Prevention Division Responsibilities & Process

1. Following completion of the “Life Fire Training Evolution Checklist”, the Training Officer will submit an application to the Fire Prevention Division for a burn permit for the live fire training evolution.
2. The Fire Prevention Division will not issue a burn permit until the proper paperwork has been completed and filed..

Burn Law

1. All live fire training evolutions will comply with applicable state burn laws and Department of Forestry regulations.