



**COUNTY OF ALBEMARLE**  
**Department of Fire Rescue**  
**STANDARD ADMINISTRATIVE POLICY**

<b>Subject:</b>	Quarterly Planned Development Report
<b>Reference Number:</b>	SAP-PRV-002
<b>Effective Date:</b>	1 March 2005
<b>Last Revision Date:</b>	N/A
<b>Signature of Approval:</b>	 <b>J. Dan Eggleston, Chief</b>

**Purpose:**  
 To provide a reporting mechanism on planned development in the County so that station officers are aware of new buildings and developments in their station's first due area. This information shall be used for operational pre-plans.

**Background:**  
 This policy was adopted by the Albemarle County Fire Rescue Advisory Board (ACFRAB) at the February 2005 meeting.

- Policy:**
1. The Planned Development Report (attached) shall be e-mailed to chief officers on a quarterly basis. Reports can be expected on or about the first of January, April, July, and October of each year.
  2. Each chief has been added to the Department of Planning and Community Development's e-mail list to receive the annual Residential Development Index.



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**Planned Development Report**

This report indicates planned developments and structures that have come to the attention of the Fire Prevention Division by way of the County's plans review process. This quarterly report is designed to inform Chief Officers of planned construction in the County so that pre-planning may be conducted at the station level.

Quarter:	<input type="checkbox"/> 1 <sup>st</sup>	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> 3 <sup>rd</sup>	<input type="checkbox"/> 4 <sup>th</sup>	
Project Name	Location	Sprinkler?	Notes/Special Considerations		
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			

We will provide the highest quality services to protect and preserve the lives, property, and environment of our community.