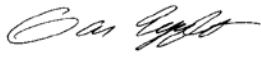
	COUNTY OF ALBEMARLE Department of Fire Rescue STANDARD ADMINISTRATIVE POLICY	
	Subject:	On-Call Compensation for Prevention Officers
	Reference Number:	SAP-PRV-001
	Effective Date:	1 June 2004
	Last Revision Date:	N/A
Signature of Approval:	 J. Dan Eggleston, Chief	

Purpose:

This Standard Administrative Policy shall provide for the compensation of on-call personnel in the Prevention Division.

Background:

Prevention Division officers rotate on-call responsibility, according to a monthly schedule, to provide on-call availability twenty-four (24) hours a day, 365 days a year. Some level of compensation is due the employee for those hours on-call.

Policy:

1. For all Prevention Division personnel covering on-call responsibilities, one (1) hour of compensation will be given for each eight (8) hour shift of on-call duty, either pay or compensatory time. The individual base hourly rate will apply for each eight (8) hour on-call shift.
2. When an employee is actually called out to provide direct door-to-door service, he/she will be compensated at one and one-half-hours (1 ½) for each hour spent in the field.
3. No worker shall receive both on-call compensation and door-to-door (field) overtime compensation in any one eight (8) hour period.