



New Sign Permit Application Procedures

Beginning: 10/01/2009

Go to
www.albemarle.org/signs
for more information and to
see the new application
form and checklist.

We hope that you find the
new application process
useful.

Questions, comments and
suggestions may be
submitted in writing to:

County of Albemarle
Department of Community
Development
401 McIntire Road,
North Wing
Charlottesville VA
22902-4596

Or call: 434-296-5832.

- On October 1, 2009, Albemarle County will begin using a combined Sign Permit Application and Checklist.
- This form will combine the sign permit and Architectural Review Board (ARB) sign application requirements into a single document.
- The purpose of the combined form is to increase efficiency in the sign review and approval process.
- The new Sign Permit Application and Checklist can be viewed at the Sign Forms and Information Center at www.albemarle.org/signs.
- The Sign Forms and Information Center also provides:
 - supplementary info on the sign review process
 - a map of the County's Entrance Corridors
 - a list of the ARB's Comprehensive Sign Criteria
 - sign diagrams for noting sign dimensions
 - information on temporary sign permits