

Introduction

This manual has been prepared to provide Governor's Conference on Greenways and Blueways attendees a ready reference of information and contacts they will need in promoting and developing greenways and trails in their own communities. It is called "The Toolbox" because it has been designed to serve as a place to store conference session handouts and other materials that may be collected over time. The *Toolbox* is divided into six sections under the following headings:

- *Virginia Vision* - General information about greenways and trails as they relate to Virginia.
- *Organization* - Forming and sustaining a greenway or trail advocacy group.
- *Planning* - Master planning and getting the project accepted by the public and government.
- *Development* - Acquiring the right-of-way and constructing physical improvements.
- *Operations* - Administration and maintenance of completed facilities.
- *Appendix* - Supplemental items, a resource directory (*Green Pages*), and bibliography.

As you collect materials from the sessions at this conference, you can place them in the *Toolbox* in the appropriate section for easy future reference. As your collection of material grows you could move the expanded sections to a separate volume.

We feel certain that you will enjoy the conference and get much from the individual sessions. We hope that you also find this *Toolbox* to be a useful device as you pursue your greenway and trails programs.