
CITY OF CHARLOTTESVILLE
PUBLIC WORKS – ENVIRONMENTAL ADMINISTRATION

To: Gary O'Connell
City Manager

From: Kristel Riddervold
Environmental Administrator

Subject: Albemarle County Special Use Permit Application,
Signature Required

Date: 10/26/2005



Gary,

Attached is a completed **Application for a Special Use Permit** (expected to be SP#2005-030) submitted by Mr. Michael Caplin to the County of Albemarle, Department of Building Code and Zoning Services for the installation of a floating boat dock on the South Fork Rivanna Reservoir.

Mr. Caplin's application is consistent with the August 26, 2005 application procedure memo issued by the Rivanna Water and Sewer Authority (RWSA) and the associated boat dock policies (adopted by the RWSA Board in August 2005). On behalf of the city of Charlottesville, I have reviewed and approved his application and sent a confirmation letter to this effect to the RWSA Watershed Manager.

As the owner of the reservoir, the City must also sign the Special Use Permit application as an applicant. City Council resolution, dated July 18, 2005, authorizes the City Manager to sign such applications on behalf of the City.

Your signature at the bottom of this memo will serve this purpose. The completed memo will then be returned to the Albemarle County Department of Building Code and Zoning Services for further processing.

Application Signature:

Gary O'Connell

Gary O'Connell
City of Charlottesville, City Manager