Albemarle County Electoral Board

Meeting Minutes for Provisional Ballots and Canvassing of March 3 Democratic Presidential Primary and Regular Meeting

March 6, 2020

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, and Lauren Eddy

The meeting began at 12:05 pm.
The agenda was unanimously adopted.
The minutes for February 12 were unanimously approved.

Board Reorganization. Peter moved the election of Jim Heilman as Secretary of the Board, Peter Wurzer as Chair, and Michael Rodemeyer as Vice-Chair. The motion was adopted unanimously.

The Provisional Ballot meeting reconvened at 12:07 pm. 13 Provisional Ballots were accepted; 17 were rejected. The meeting adjourned at 12:40 pm. The official Canvass of Results began again at 1:18 pm. With the assistance of Clarice and Jake, the Canvass was completed and the Official Abstract of Results was completed and signed.

Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of a personnel matter involving a current Albemarle County election officer as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously.
The Board went in to Executive Session at 1:29 pm.

The Board came out of Executive Session at 1:57 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today’s executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Discussion of the March 3 Democratic Presidential Primary. Several issues were discussed, among them:
- Ongoing issues with the synching of electronic pollbooks in certain polling places;
- Software issues with the scanning wands;
- The size and visibility of handicapped parking/curbside voting signs;
- Various issues at individual polling places.
Peter opined that we need a policy on the feeding of emergency ballots into the DS200 Scanner once the Scanner is operating correctly again.

Letter of Commendation to Anthony Bessette, Senior Assistant County Attorney. Upon Jake’s recommendation, Peter moved that we send a commendation letter to Anthony for all the successful work he has done for us recently. The motion passed unanimously.
Request Concerning Future Training Topics. Lauren asked the Board to include in training a request that Chief Officers, when calling the office on election day, explain their reason for the call to whomever in the Office answers the call – rather than automatically asking for Jake. The Board agreed to do this.

Respectfully submitted,

James M. Heilman
Secretary, Albemarle County Electoral Board