



ACCREDITED LAW ENFORCEMENT AGENCY



COUNTY OF ALBEMARLE Police Department

1600 5th Street, Suite D
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Volunteer Opportunity in Police Service (VIPS)

Volunteer support is needed to perform financial audits as part of the Albemarle County Police Department's VIPS Program. Applicants for this position will be required to pass a background investigation and successfully complete a personal interview process. The duties of the position are listed below and the time required will vary based upon the complexity of the audit. These audits are considered internal financial audits and therefore do not express professional opinions on the official financial statements.

Financial Audits:

-Audits may require the review of accounting and financial transactions to determine if commitments, authorizations, and receipt and disbursement of funds are properly and accurately recorded and reported.

-Audits may require:

-- Determination if sufficient controls over cash and other assets exist.

-- Determination if adequate process controls exist over the acquisition and use of resources.

Internal Control Reviews:

-These audits focus on the components of the organization's business activities such as cash handling, inventory and equipment, physical security, grants and contracts, and financial reporting.

For more information, contact Lt. Mike Wagner (434-531 – 5410) or send a resume to Lt. Mike Wagner, Albemarle County Police Department, 1600 5th Street Suite D, Charlottesville, VA, 22902.