

COUNTY OF ALBEMARLE

EXECUTIVE SUMMARY

<p>AGENDA TITLE: Resource Management Review Update</p> <p>SUBJECT/PROPOSAL/REQUEST: Status of the disposition and implementation of recommendations from the 2009 Resource Management Review</p> <p>STAFF CONTACT(S): Messrs. Foley, Elliott, Letteri, and Davis, and Ms. Jammes</p> <p>LEGAL REVIEW: Yes</p>	<p>AGENDA DATE: April 6, 2011</p> <p>ACTION: X INFORMATION:</p> <p>CONSENT AGENDA: ACTION: INFORMATION:</p> <p>ATTACHMENTS: Yes</p> <p>REVIEWED BY:</p>
---	---

BACKGROUND:

In February 2009 the Commonwealth Educational Policy Institute (CEPI) at Virginia Commonwealth University presented to the Board of Supervisors its assessment of the effectiveness of the manner in which the County utilizes its financial, human, and capital resources. This top-to-bottom analysis of the County's administrative and operational support systems was conducted to determine if current programs and services are being delivered in the most efficient and effective manner possible. Overall, the report provided an affirmative assessment of the County's performance and systems.

Since presentation of this report, staff has been providing the Board ongoing and consistent updates on the disposition and implementation of CEPI's recommendations. While the report listed 148 recommendations, staff consolidated similar or related recommendations in order to improve the clarity of the report's findings and allow for better management of and reporting on the status of recommendations. This effort resulted in the number of recommendations being reduced from 148 to 85 as well as established a method for categorizing the findings based on their status. In January 2011, staff indicated that 83 percent of the report's recommendations were either resolved or in the process of being implemented.

DISCUSSION:

The purpose of this report is to apprise the Board of the status of the remaining 32 recommendations (Attachment A) and the plan for addressing any of those considered outstanding at this point in time. Since the last update on this matter to the Board in January, a host of initiatives have been resolved and/or addressed either through the FY12 budget process and/or assignment of tasks to departmental work plans. In addition, the four (4) recommendations related to fire/rescue services are poised to be addressed through the deployment of a collaborative systems approach being proposed through the recommended Fire/Rescue Ordinance scheduled to be considered by the Board later in April.

Among the initiatives/projects completed since January are the installation of an emergency generator to power the County's information technology functions during inclement weather/power outages, publication of the County's performance management data on its website and completion of the assessment of City/County cooperative and collaborative ventures (ie. Social Services and Fire/Rescue).

Items addressed through the FY12 budget process include the acquisition of an on-line reservation system for the Parks & Recreation Department, enhancing staff support for the Finance Department through the reallocation of positions from other departments, unfreezing two (2) Police Officer positions to establish a foundation for achieving the County's Comprehensive Plan Police Department staffing goal and upgrading the County's Computer Assisted Mass Appraisal System.

Several recommendations have been or will be assigned to individual departments for implementation through their work plans for the coming year, including development of an Employee Handbook (Human Resources), ongoing training and development of Finance Department staff, assessment of the County's risk management functions (Finance Department) and an offsite information technology recovery system (Information Technology/Technical Resources Committee).

Staff believes that the overwhelming majority of the recommendations contained in CEPI's report are now complete or will be accomplished in the not too distant future. Accordingly, staff is seeking Board concurrence and approval to proceed with implementing the balance of any outstanding issues through departmental work plans or as future funding becomes available.

AGENDA TITLE: Resource Management Review Update

April 6, 2011

Page 2

BUDGET IMPACT:

Recommendations that will require additional resources to analyze or implement beyond the reallocation of existing resources, such as hiring an additional attorney for the Commonwealth Attorney's Office, will be brought to the Board for discussion and action.

RECOMMENDATIONS:

Staff recommends that the Board affirm the completion of the recommendations contained in the County's 2009 Resource Management Review prepared by the Commonwealth Educational Policy Institute (CEPI) at Virginia Commonwealth University.

ATTACHMENTS:

A – [Resource Management Status Report](#)

[Return to regular agenda](#)