

**Pantops Community Advisory Council (PCAC)
Albemarle County Government**

DRAFT Meeting Minutes

*Thursday, January 22, 2009, 6:00-8:00 p.m.
County Office Building, Room 235, 401 McIntire Road, Charlottesville, VA 22902*

Members Present:

Barbara Elias Dick Jennings
Rita Krenz Nancy Hackman
Glenna Kennett John Crosby
Peggy Echols Anthony Dracopoli
Lynwood Bell
Ken Boyd, Albemarle County Board of Supervisors
Cal Morris, Albemarle County Planning Commissioner

Members Absent:

Dan Goodall
Ron Hoffman

Guests:

Bill Knarr WCHV Radio

County Staff Present:

Lee Catlin, Directory of Community Relations
David Benish, Chief of Planning
Juandiego Wade, Transportation Planner
Britton Miller, Community Engagement Specialist

Next meeting: Thursday, February 26, 2009, 6:00-8:00 p.m., Room 235, County Office Building, COB McIntire

I. Welcome and Introductions

Britton Miller welcomed the group and asked for a moment of silence to honor member Chuck Harris, who passed away in December. Britton also noted that Dan Goodall sent his regrets that he would not be able to attend tonight's meeting. Committee members, County staff and guests introduced themselves, followed by a review of the meeting agenda.

II. Transportation Overview

David Benish gave an overview of the process for planning, selecting, funding and implementing transportation projects in the County, including the various state and regional plans that are coordinated with the County's Comprehensive Plan. The discussion also included information about opportunities for public input during the transportation planning process. Juan Wade presented information about the status of road and transportation projects in the area.

III. Action Plan Task Selection

Lee Catlin reviewed the list of possible action plan items developed from the Pantops Master Plan implementation list by Rebecca Ragsdale in the County's Planning Department, and worked with the group on beginning to select specific items to include in this year's action plan. Lee planned several activities to help facilitate the discussion. To start, Council members voted on their top three priorities from the list

of action item categories. The list below reflects the priority order established by the PCAC during this exercise:

1. Neighborhood Communications
2. Sidewalk and Pedestrian Connections
3. Parks and Open Space/Greenways
4. Rideshare, carpooling, Park & Ride, and Transit
5. Bike Programs

Next, Lee divided the Council into small groups to brainstorm ideas for each area:

Communications:

- Determine level of interest from businesses/residents with surveys, etc.
- Town hall meetings with businesses/residents to gather information
- Use all forms of communication
- Build database of contacts

Sidewalks and Pedestrian Connections:

- Reach out to residential and commercial developments with a survey to assess needs, use, wishes, problems. The survey could be distributed by email, homeowner's associations and mail.

Parks and Open Space/Greenways

- Assess what's there, projected, needed
- Area behind State Farm for parking?
- Parking needed for use of trails at trailheads
- Access points needed
- Partner with Rivanna Trails Foundation
- Safety/Security/Liability

Rideshare, Carpooling, Park & Ride and Transit

- Identify existing programs/areas, learn how to create new ones
- Communicate with Residents to encourage use/carpooling
- Work with employers to encourage use
- Neighborhood newsletter to survey/inform
- Satellite parking for business use with transit/shuttle
- Partnership with state/federal \$\$\$
- Jaunt

For the February meeting, Lee will continue to work with the group to further refine their major action items and develop action steps for their selected projects.

The meeting ended at 8:10 p.m.