

Crozet Library Steering Committee Meeting Minutes

The first meeting of the Crozet Library Steering Committee was called to order by Mr. Letteri at 5:45 P. M. on July 1, 2008 at the Old Trail Clubhouse in Crozet, VA.

The following Committee Members were in attendance:

Brian Elliott	Albemarle County	434.296.5841	bellriott@albemarle.org
Pamela Grammer	Citizen		shosin@ntelos.net
John Halliday	Jefferson Madison Reg. Library	434.979.7151	halliday@jmrl.org
Russell Lafferty	Downtown Business Association	434.823.2886	mlafferty@earthlink.net
Bill Letteri	Albemarle County	434.872.4501	bletter@albemarle.org
Thomas Loach	Albemarle County	434.823.0264	tloach@albemarle.org
Ann Mallek	Albemarle County	434.977.9666	amallek@albemarle.org
Wendy Saz	Jefferson Madison Reg. Library	434.823.4050	wsaz@jmrl.org
William Schrader	Crozet Library Fundraising Comm.	434.823.8420	lvbro@embargmail.com
Charlotte Self	PVCC Director of Circulation	434.293.9236	cself@pvcc.edu
Terry Tereskerz	Crozet Comm. Advisory Council	434.977.7977	ttereskerz@bttlaw.com
Sally Thomas	Albemarle County	434.295.1819	stthomas@albemarle.org
Tim Tolson	Jefferson Madison Reg. Library	434.243.6592	tftolson@yahoo.com
Virginia Wayland	Crozet Community Association		vpwayland@hotmail.com

Others in attendance:

Melanie Hennigan	Grimm + Parker Architects	301.523.0007	mhennigan@gparch.com
Todd Willoughby	Grimm + Parker Architects	703.903.9100	twilloughby@gparch.com
Jim Boyd	Heyward Boyd Architects		
Ron Lilley	Albemarle County		rlilley@albemarle.org
Lee Catlin	Albemarle County	434.296.5841	lcatlin@albemarle.org
Jack Kelsey	Albemarle County		jkelsey@albemarle.org
Rebecca Ragsdale	Albemarle County		rragsdale@albemarle.org
Gregor Patsch	Albemarle County		gpatsch@albemarle.org
Jeff Rogers	Albemarle County		jrogers@albemarle.org
Bill Fritz	Albemarle County		bfritz@albemarle.org
Margaret Maliszewski	Albemarle County		mmaliszewski@albemarle.org
Barbara Westbrook	Citizen		westbrook42@yahoo.com
Nina Brackett	Albemarle County	434.872.4501	nbrackett@albemarle.org

Mr. Letteri began the meeting by welcoming and thanking everyone for their attendance and for being a part of the committee. The committee members briefly introduced themselves and Albemarle County employees in attendance were recognized.

Following a quick review of the agenda, the following topics were presented:

Committee Charge – This committee is the primary group of individuals to make decisions and share ideas regarding the program that will be presented to the board and the architectural context of how the library will look inside and out. It is their responsibility to consider the schematics of the design, yet ensure the library is within budget. The full Committee Charge is located in the binder under the Committee Tab.

Background Information – The Downtown Crozet Master Plan was approved in 2004 by the Board of Supervisors (BOS). Property acquisitions took place in 2006. Most recently, the BOS approved an expansion to 20,000 sq. ft. library.

- Ms. Ragsdale discussed the recent rezoning of downtown Crozet, including the future library, as outlined in the Crozet Master Plan. The rezoning will regulate where the building is situated in relation to sidewalks, parking areas, landscaping, etc.
- Mr. Kelsey discussed the Crozet Streetscape project. Phase 1 was completed last summer. Phase 2 design will be completed this fall and construction is expected to begin in spring of 2009.

Project Schedule – The schedule for the project was discussed and is estimated to follow this timeline:

- Schematic Design Phase – 6 months (July 08 – December 08)
- Construction Document Phase – 1 year (January 09 – December 09)
- Bidding/Negotiation – 2-3 months Winter/Spring 2010
- Construction – Begin Spring 2010
- Completion – Estimated Spring/Summer 2011

Public Participation/Communication

- Ms. Catlin discussed the public's interest in and passion for the Crozet Library project, as well as our need to have an ongoing conversation that will provide them with information. The goal is to have a plan that is flexible, collaborative, engaging, and informative. We look to the members of the committee for ideas and suggestions on different ways to reach out, and provide feedback on the effectiveness of our communications.

Project Opportunities

- Melanie Hennigan, architect from Grimm + Parker, spoke regarding the opportunities of the project. She explained that this is the beginning of a collaborative design process and posed the question, "What would make this project a success for you, the community, or a loved one?" The individuals in the group cited the following:

- a) Connection between people who work in the library and the people who come there.*
- b) Gathering place for teens.*
- c) Developing a sense of community identity.*
- d) Bringing downtown back to life.*
- e) Most important building constructed in downtown for some time. Create a focal point, destination with inviting interior spaces.*
- f) Bring the outdoor in to help establish Crozet identity.*
- g) Appeal to multi-generational Users, grandparents, kids, teens.*
- h) A destination that brings people from outside the town of Crozet, regional draw.*
- i) Kids and teens being pleased with what their Government has provided for them, sustainable features.*
- j) Quite meeting spaces, cell phone free!*
- k) Capture view-shed to the mountains.*
- l) Current library has a popular train window. Can trains still be seen from the library?*
- m) Provide public meeting spaces in downtown Crozet. Social center, cultural center, lifelong learning center.*
- n) Not a typical library.*
- o) Reflect the heritage of Crozet, past tradition, sense of identity.*
- p) Library needs to meet all the State standards and regulations.*
- q) Have kids grow up saying they had excellent libraries.*
- r) Public feels it is their building.*
- s) Accessible to all ages.*
- t) Feeling of a shared place, encouraging freedom of speech and assembly.*
- u) Provide an incredible opportunity for all income levels.*
- v) Great place for both public and staff.*
- w) This is my library.*

- x) *Building should have a sense of permanence.*
- y) *This is my library.*
- z) *A 21st century library that will set a new standard for Virginia.*
- aa) *Encourage diversity; people of all types are invited from all areas.*
- bb) *Needs to serve all of western Albemarle County.*
- cc) *Needs to fit downtown in character, while still being a modern library (no challenge).*
- dd) *A sense of permanence.*
- ee) *Draw teens back to the library (conduct teen focus group).*
- ff) *Exposed construction so people can understand the workings of buildings.*
- gg) *Have a display area for heritage.*
- hh) *Activities to draw young kids and families.*
- ii) *Provide a space that will support a variety of functions, poetry, music, jugglers, dance...etc.*
- jj) *Smooth running project. First project in new downtown Crozet zoning district. Pass through ARB first time through.*
- kk) *Want public to see a great, friendly, helpful staff.*
- ll) *Provide adequate parking. Current downtown parking is lacking.*
- mm) *Village concept.*
- nn) *Encourage walking and biking to site. Provide bike rack for bike parking spaces.*
- oo) *Promote Green building design.*
- pp) *Reflect Crozet's character of cozy, intimate place.*
- qq) *Design parking lot with landscaping to minimize open parking lot feel.*

Future Meetings – It was discussed and decided upon that we will have committee meetings on a monthly basis beginning on July 28th, 2008 from 5:30 to 7:30 P. M.

The meeting adjourned at 7:25 P. M.

If your understanding of the items in this meeting is different from the listed above, please do not hesitate to call.