



Meeting Date: October 27, 2008 @ 4:00 p.m.  
Issue Date: November 13, 2008

**CROZET LIBRARY**  
Albemarle County, Virginia

**STEERING COMMITTEE MEETING – NUMBER FIVE (5)**  
Grimm and Parker Project No. 20626.00

**ATTENDANCE**

**Phone Number**

**Email**

Steering Committee Members attendance:

Bryan Elliott	Albemarle County	434.296.5841	<a href="mailto:belliott@albemarle.org">belliott@albemarle.org</a>
Pamela Grammer	Citizen		<a href="mailto:shosin@ntelos.net">shosin@ntelos.net</a>
John Halliday	Jefferson Madison Reg. Library	434.979.7151	<a href="mailto:halliday@jmrl.org">halliday@jmrl.org</a>
Kathleen Jump	Crozet Community Association	434.823.7878	<a href="mailto:jump@virginia.edu">jump@virginia.edu</a>
Russell Lafferty	Downtown Business Association	434.823.2886	<a href="mailto:mlafferty@earthlink.net">mlafferty@earthlink.net</a>
Bill Letteri	Albemarle County	434.872.4501	<a href="mailto:blletteri@albemarle.org">blletteri@albemarle.org</a>
Thomas Loach	Albemarle County	434.823.0264	<a href="mailto:tloach@albemarle.org">tloach@albemarle.org</a>
Ann Mallek	Albemarle County	434.977.9666	<a href="mailto:amallek@albemarle.org">amallek@albemarle.org</a>
Wendy Saz	Jefferson Madison Reg. Library	434.823.4050	<a href="mailto:wsaz@jmrl.org">wsaz@jmrl.org</a>
William Schrader	Crozet Library Fundraising Comm.	434.823.8420	<a href="mailto:lvrbro@embargmail.com">lvrbro@embargmail.com</a>
Charlotte Self	PVCC Director of Circulation	434.293.9236	<a href="mailto:cself@pvcc.edu">cself@pvcc.edu</a>
Terry Tereskerz	Crozet Comm. Advisory Council	434.977.7977	<a href="mailto:ttereskerz@bttlaw.com">ttereskerz@bttlaw.com</a>
Sally Thomas	Albemarle County	434.295.1819	<a href="mailto:sthomas@albemarle.org">sthomas@albemarle.org</a>
Tim Tolson	Jefferson Madison Reg. Library	434.243.6592	<a href="mailto:tfjtolson@yahoo.com">tfjtolson@yahoo.com</a>

Others in attendance:

Jim Boyd	Heyward Boyd Architects	434.296.5353	<a href="mailto:jboyd@hbapc.com">jboyd@hbapc.com</a>
Lee Catlin	Albemarle County	434.296.5841	<a href="mailto:lcatin@albemarle.org">lcatin@albemarle.org</a>
Lindsay Harris	Albemarle County	434.872.4501	<a href="mailto:lharris@albemarle.org">lharris@albemarle.org</a>
Melanie Hennigan	Grimm + Parker Architects	301.523.0007	<a href="mailto:mhennigan@gparch.com">mhennigan@gparch.com</a>
Ron Lilley	Albemarle County		<a href="mailto:rlilley@albemarle.org">rlilley@albemarle.org</a>
Todd Willoughby	Grimm + Parker Architects	703.903.9100	<a href="mailto:twilloughby@gparch.com">twilloughby@gparch.com</a>

**DISTRIBUTION**

All attendees

**GENERAL INFORMATION:**

Steering Committee meeting attended by architect and representatives of Albemarle County.

**ITEMS DISCUSSED:**

1. Grimm + Parker Architects and a portion of the Steering Committee met on the project site to review existing conditions, site grading, and proposed building location, footprint area, heights and parking lot. We discussed the proposed Streetscape road improvements and its ramifications on the Library site.
2. The Steering Committee reconvened at the official meeting location. Grimm + Parker Architects gave a PowerPoint presentation which 1.) briefly re-capped proposed project design schemes highlighting decisions made at previous Steering Committee Meetings, 2.) recounted the events and discussions of the

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Architectural Review Board (ARB) meeting held on 10/20/2008, 3.) showed further development of design Scheme #1 including site plan, floor plan, elevations, sections and three-dimensional rendering.

3. Steering Committee member comments on the updated design Scheme #1 were as follows:

A. Committee members expressed concern over size, square footage and potential Library usability of lower level meeting spaces. We discussed the possibility of additional excavation at the lower level (exceeding the 20,000 s.f. total) as a construction bid alternate if project funding allows. Committee members voiced concern over “loosing library square footage to lower level community meeting rooms” and stated that this may be a difficult “sell” to fund-raisers.

B. Committee members voiced concern about lower level areas being under-utilized and “vacant” during Library hours, noting it would not be desirable to have views into empty meeting rooms spaces off Crozet Avenue.

C. Committee members had differing opinions on the desire/need for a second Library entrance off Crozet Avenue. Some members noted that an entrance off Crozet Avenue was preferred since it was in keeping with the Downtown Crozet Master Plan, and the project’s Guiding Principles fostering downtown vitality and walk ability. Some members noted an entrance off Crozet Avenue was not preferred due to staffing, security and safety issues.

D. Committee members voiced concern over the amount of west facing glass proposed for the building due to the potential impact on building energy load.

E. Committee members expressed concern about the “massive” scale of the building and “modern” appearance.

F. Committee members stated they do not prefer the height and scale of high roofs, likening them to “Helo-pads”.

**SCHEDULE:**

Next Steering Committee Meeting will be held on Monday, **December 8<sup>th</sup>** at 4:30pm.

*If your understanding of the items in this meeting is different from the listed above, please do not hesitate to call.*

Author: Todd S. Willoughby / Melanie Hennigan

Attachments:

*Attendee Sign-In Sheet*

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