



Meeting Date: August 25, 2008 @ 5:30 p.m.
Issue Date: September 25, 2008

CROZET LIBRARY
Albemarle County, Virginia

STEERING COMMITTEE MEETING – NUMBER THREE (3)
Grimm and Parker Project No. 20626.00

ATTENDANCE

Phone Number

Email

Steering Committee Members attendance:

Brian Elliott	Albemarle County	434.296.5841	belliott@albemarle.org
Pamela Grammer	Citizen		shosin@ntelos.net
John Halliday	Jefferson Madison Reg. Library	434.979.7151	halliday@jmrl.org
Russell Lafferty	Downtown Business Association	434.823.2886	mlafferty@earthlink.net
Bill Letteri	Albemarle County	434.872.4501	bleteri@albemarle.org
Thomas Loach	Albemarle County	434.823.0264	tloach@albemarle.org
Ann Mallek	Albemarle County	434.977.9666	amallek@albemarle.org
Wendy Saz	Jefferson Madison Reg. Library	434.823.4050	wsaz@jmrl.org
William Schrader	Crozet Library Fundraising Comm.	434.823.8420	lvrbro@embargmail.com
Charlotte Self	PVCC Director of Circulation	434.293.9236	cself@pvcc.edu
Terry Tereskerz	Crozet Comm. Advisory Council	434.977.7977	ttereskerz@bttlaw.com
Sally Thomas	Albemarle County		sthomas@albemarle.org
Tim Tolson	Jefferson Madison Reg. Library	434.243.6592	tfjtolson@yahoo.com
Virginia Wayland	Crozet Community Association		vpwayland@hotmail.com

Others in attendance:

Jim Boyd	Heyward Boyd Architects	434.296.5353	jboyd@hbapc.com
Lee Catlin	Albemarle County	434.296.5841	lcatin@albemarle.org
Cliff Fox	Citizen		foxfy@cstone.net
Lindsay Harris	Albemarle County	434.872.4501	lharris@albemarle.org
Melanie Hennigan	Grimm + Parker Architects	301.523.0007	mhennigan@gparch.com
Ron Lilley	Albemarle County		rlilley@albemarle.org
Rebecca Ragsdale	Albemarle County		rragsdale@albemarle.org
Todd Willoughby	Grimm + Parker Architects	703.903.9100	twilloughby@gparch.com

DISTRIBUTION

All attendees

GENERAL INFORMATION:

Steering Committee meeting attended by architect and representatives of Albemarle County.

ITEMS DISCUSSED:

1. Bill Letteri began the meeting with a brief recap of items discussed at Steering Committee Meeting #2.
2. Melanie Hennigan discussed the formation of Guiding Principles for the project. As a group, we analyzed the ideas and language of the top voted comments from our previous meetings in order to strengthen and refine them. The following are the refined Guiding Principles as a result of our discussions:

CROZET LIBRARY

Meeting Minutes (Steering Committee Meeting)

Page 2 of 2

- 1. Create a library that helps enhance and develop a sense of community identity.**
 - 2. The new library should be a focal point and destination for downtown Crozet and the region.**
 - 3. The design should bridge the past, present and future of Crozet and help foster a relationship between “old timers” and those new to the area.**
 - 4. Design should be consistent with the JMRL Crozet Library Program and the approved Master Plan.**
 - 5. The new Crozet Library needs to meet all of the State standards for a Virginia Library to support the educational, informational, and recreational needs of the community.**
 - 6. Design should employ sustainable design principles with objective of achieving at least LEED Certification.**
 - 7. Design should be compatible with the surrounding architecture, character, and heritage of Crozet.**
 - 8. Project must be completed within budget and in accordance with project schedule.**
 - 9. Library design should be practical, economical, accessible, flexible and efficient so as to minimize initial cost outlay and future operational costs.**
 - 10. The library should be a welcoming and great place for children, teens, adults, the elderly and staff.**
3. John Halliday and Wendy Saz reviewed the Library space program and discussed specific features.
 4. Melanie Hennigan presented an analysis of the library site and (4) site plan, building plan, and site section schemes highlighting possible building footprint sizes, parking lot size, building entrance points, floor plan space allocation layouts. As a group, we determined to further pursue site and building Scheme #1 (upper level floor plan housing majority of library program with lower level housing community spaces) and Scheme #2 (“split” level scheme with both upper and lower levels housing library program and book stack spaces).

SCHEDULE:

Next Steering Committee Meeting will be held on Monday, September 29th at 5:30pm. Remaining meetings will be scheduled for the last Monday of each month until December 2008.

If your understanding of the items in this meeting is different from the listed above, please do not hesitate to call.

Author: Todd S. Willoughby / Melanie Hennigan

Attachments:
Attendee Sign-In Sheet

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STEERING COMMITTEE ATTENDEES

Name:	Please Initial:	Representing:	Email:
Bryan Elliott	BE	Albemarle County	belliot@albemarle.org
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William Schrader	WS	Crozet Library Fundraising Comm.	lvbro@embarcmail.com
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Sally Thomas	ST	Albemarle County	stthomas@albemarle.org
Tim Tolson	TT	Jefferson Madison Reg. Library	ttjtolson@yahoo.com TMAZL
Virginia Wayland (alternate to K. Jump)	VW	Crozet Comm. Assoc.	vpwayland@hotmail.com

STAFF / CONSULTANTS IN ATTENDANCE

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Susan			

COMMUNITY ATTENDEES

Name:	Please Initial:	Representing:	Email:
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