

CROZET COMMUNITY ADVISORY COUNCIL

**The Meadows, Crozet
Thursday, May 19, 2011**

CCAC Members Present: Chuck Johnson, John Savage, Tim Tolson, Nancy Virginia Bain, Jon Mikalson, Mary Gallo, Meg West, Meg Holden, Kelly Strickland, Mike Marshall, Bill Schrader, Brenda Platz and Tom Loach

CCAC Members Absent: Charlie Mitchell, Jessica Mauzy, Lucy Goeke and Ann Mallek.

County Staff Present: Ron Lilley

Public Attendees: Jenny Martin, Cory Berne, Jim Duncan, Mike Gallagher (CTC), Sandy Williams (Bargamin Park President), Carroll Conley and Candie Maupin.

Minutes By: Bill Schrader

Agenda Review (Agenda Item 1 and 2): Meg Holden called the meeting to order at 7:01 pm and asked if there were any changes or items to add to the agenda. The agenda was approved. The CCAC members introduced themselves so the two new members could develop knowledge of the membership. The public also introduced themselves.

Approval of Minutes (Agenda Item 3): A motion to approve was made by Bill Schrader and seconded by Mike Marshall. The minutes were approved unanimously.

Public Comment (Agenda Item 4): Sandy Williams, President of the Bargamin Park Association presented an update on the VDOT work on Jarmans Gap Road (JGR).

According to VDOT JGR will be closed 60 days starting in mid June 2011 and ending approximately September 2012. Speed limit will change to 25 MPH on all of JGR. Mrs. Williams is concerned that not enough information is flowing to the public and they do not understand traffic pattern changes for the next 18 months. She is also concerned how the work will impact the entrance to Bargamin Park; for example, concerned that traffic may back up blocking their egress.

Announcements (Agenda Item 5): Nancy Virginia Bain proudly announced that The Green Olive Tree is open at its new location. Note was made of the

outstanding editorial in The Daily Progress against building the Re-Store 'N Station as currently presented.

Downtown Crozet Project Updates (Agenda Item 6): Ron Lilley presented the latest events in the downtown projects.

- A. The bid for the temporary library parking lot should open by June 6th. The county hopes to start construction in July and open the lot in September 2011.
- B. 21 of 23 easements have been secured for the underground storm water drainage work. County intends to finish securing last 2 easements by the end of summer.
- C. 35 of 47 easements have been secured for the Crozet Avenue redesign. The 12 remaining easements are owned by four individuals. The county is actively working with the 4 owners so construction can begin by the end of 2011.

Tim has received an update from county staff on these topics for last Thursday's Crozet Community Association (CCA) meeting. He'll send that around to the CCAC members and public list. (Handout is attached at end of these minutes.) Feedback from the CCAC was concerning two points. It seems that at every CCAC meeting we continue to hear that easements are almost done but we have been hearing this for over 18 months. Second, why did the county not allocate any funds to secure easements? CCAC was very disappointed and now understand why landowners are moving quicker.

Jon Mikalson requested that the county mow Library Avenue ASAP. Ron said he'd relay that.

Meg Holden asked about semi-permeable asphalt could be used on library parking lot to help with run-off problems? Ron will check on this, but knows that it's more expensive than regular asphalt, so cost maybe prohibitive.

Mike Gallagher asked whether bicycle racks would be installed? Ron said they are planned for the final parking lot design when the library building is completed.

Trails to Schools Project (Agenda Item 7): This subject was not able to be discussed, as no representatives were present from either schools or PTO's. Mike Gallagher of the Crozet Trails Committee (CTC) did answer some questions based on his discussions with school authorities. Currently in the United States only 16% of children walk to school. After a thorough discussion of the restrictions placed on walkers by the principals (do they have that authority?), the plan for trails from several associations to schools and lack of support from PTO's it was decided that the best approach was to contact Barbara Massey to inform her of the community's

concerns and ask for her assistance in having the principals at a future CCAC meeting, hopefully in July (7/18). Nancy Virginia volunteered to contact Ms. Massey.

Mike Gallagher asked about the grant the county announced last year for a sidewalk and crosswalk for Crozet Elementary? Ron L. wasn't sure of the status of that project, but would check and let us know.

Crozet July 2nd Event (Agenda Item 8): The committee planning the July 2nd event met on May 18th to continue planning for music, food, games and fireworks. The overall budget for the day is \$10,000 to \$ 15,000 with \$6,500 needed for the fireworks. The CVFD is handling the parade. Many local organizations and private firms will have booths selling food or offering games. CCAC members will be responsible for the collection of donations as cars enter Crozet Park from 5 to 10 pm.

Project Updates/Information: (Agenda Item 9): Re-Store'N Station: CCAC will continue to attend and study all county meetings related to the Re-Store'N Station project as each review seems to contain a new piece of the project not seen before. The ARB did turn down the last presentation which doubled the size of the upstairs footprint and ruled against the outside upper wraparound cantilevered porch and stairs. Those at the ARB meeting related that each of the ARB members were negative towards the project as presented. In addition, the project still needs its storm water plan approved. It has also surfaced that the applicant had paid for traffic study that was available (known to county staff) when questions were being raised concerning the impact on Route 250 and vehicular visits to the station.

Crozet Square development: Carroll was asked if he had any updates or information and he said he was here hoping to hear from Katurah Roell. As far as he knows, everything is on schedule. Waiting on BOS approval of zoning. He thinks the proposed design of Claudius Place is beautiful.

On a motion from Nancy Virginia and seconded by Tim, the meeting was adjourned at 9:05 pm.

DESTINATION DOWNTOWN CROZET



Crozet Projects Update

May 12, 2011



Crozet Projects Status – May 2011

FACILITIES
DEVELOPMENT

➤ “Streetscape” Project:

“Library Ave + 20’ alley”

This first phase of project is complete, correcting punch list issues (drainage, etc). Once punch list items completed will open road to public (expect to open the road by end of May).

Utility Relocation

Continue to aggressively work obtaining all utility easements. Currently only 3 of the 26 utility easements are outstanding, one property owner has approved the agreement pending documented changes and the county is working to obtain remaining 2 owner signatures for end of summer construction work.

Crozet Ave design

Upon completion of the right-of-way and easement dedications, the design plans will be finalized. Once the right-of-way dedications and utility relocations are complete, VDOT will provide their final approval (requirement of the grant funding). 35 of the 47 right-of-way/easement dedications have been signed by owners or recorded. We are actively working with the 4 owners of the remaining 12 right-of-way/easement dedications. Anticipate construction to begin by the end of this year; approx. 10 months to complete.

Construction Phasing – The likely plan is to phase the construction on the east lane first, then the West lane and utilizing Library Ave/Alley)



Crozet Projects Status – May 2011

FACILITIES
DEVELOPMENT

➤ **Library – Parking Lot**

- Scope: 58 spaces in the Phase I parking lot plan, with 52 spaces plus 4 HC spaces in the Phase II plan
- Construction of parking lot phase authorized and funded
- Site Plan for parking lot approved and out to bid
- Bid opening 6/1, contract approved in early July, Construction July/August

➤ **Library Design**

- BOS authorized design completion (construction money not yet identified)
- ARB approval received 4/4/11
- Detailed design in progress, multiple meetings with library staff - expect staff design issues complete by early June
- Preliminary cost update 6/1
- Final design complete August to feed FY13 CIP cycle



Crozet Projects Status – May 2011

FACILITIES
DEVELOPMENT

➤ Storm water Management Project

- Site Plan approved and out to bid
- 6/2 bid opening, July/Aug construction
- 3 easements acquired, 3 required easements remaining (meetings started on remaining).
 - Upper channel work as bid alternate in case easements not finalized
- Estimate two months for each phase for construction. Final completion in fall 2011.