

Crozet Community Advisory Council  
Minutes of Thursday September 21, 2006  
7:00-9:30 PM  
The Meadows, Crozet

**CCAC Members Attendees:** : Ed Adam, Beverly Ergenbright, Gloria Johnson, Mac Lafferty, Mike Marshall, Jo Ann Z. Perkins, Mary Rice, Jimmy Stork, Terry Tereskerz, Tim Tolson, David Wayland, Maria Warnock, Barbara Westbrook,

**County Staff Attendees** Rebecca Ragsdale (Senior Planner), Susan Stimart (Business Development), David Wyant (W.H. Board of Supervisors), George Shadman (General Services), Mike Stumbaugh (Alb. Co. Staff)

**Guests:** Melanie Hennigan (Grimm and Parker Architects ), William Schrader and Tom Hurst (Library Committee), Stephanie Giles (Heyward Boyd Architects)

**CCAC Members not present:** Tonya Brockett, Rachel Collier

The minutes were prepared by Jo Ann Z. Perkins

***Approval of Minutes:*** Minutes of the August meeting were approved.

***Review of Agenda:*** Agenda was sent by e-mail and also passed out at the meeting.

***Library Project Update***

Bill Schrader of the Architect Selection Committee spoke on the meeting the Jefferson-Regional Library Board had last night and the upcoming meeting to be held at WAHS at 7 PM on October 25<sup>th</sup>. Community input is the agenda of that meeting.

Melanie Hennigan spoke on the library and the philosophy of the firm, Grimm and Parker, to match the community with the design of the building. The library design and review phase will take approximately 2 years to complete. There are two sites left for the site selection: one is the old Crozet Elementary School site, and second is the Harris/Amato property on Main Street.

***Crozet Downtown Zoning District Update***

Susan Stimart reported that the Board of Supervisors unanimously approved to hire a consultant for the Downtown Crozet Zoning Project.

***Virginia Department of Historic Resources Survey Grant Update***

Susan Stimart reported that there are 270 structures that qualify for a historic district in the Crozet area. They are not all in the Crozet Growth Area. The County has applied for a grant to develop a historic district and if the grant application is approved, then the owners of the structures could renovate and possibly qualify for up to 50% income tax break on the cost. To qualify to be a historic structure, the edifice must be at least 50 years old.

### ***Updates from Working Subgroups***

**Affordable Housing:** Beverly Ergenbright reported that her committee had met and this committee requests that each member of the CCAC respond to her with their personal ideas of what affordable housing in Crozet should be. There was a discussion to have Ron White give us a county update on the plans for affordable housing since many developers are giving proffers for affordable housing. More information on affordable housing will be sent to the CCAC members.

**Economic Development:** Ed Adam reported that his committee has made several recommendations and they will send their proposal by e-mail within 2 weeks for a final discussion at the next meeting.

### ***CCAC Work Plan and Schedule for Six-Eight Months (Action Plan)***

Mary Rice made the following proposal on the Action Plan. This proposal was the final approved one.

### ***Crozet Community Advisory Council***

#### ***Duties/Function:***

*The Crozet Community Advisory Council (CCAC) is an advisory committee that provides assistance to County staff and the Board of Supervisors on civic/community issues related to implementation of the Crozet Master Plan in accordance with established county procedures. Members will communicate with their constituencies to increase understanding of and support for successful implementation of the Master Plan. The membership is broad-based to incorporate a variety of perspectives and ideas and to provide citizens, businesspersons and representatives of active community groups a chance to be engaged and be heard in a constructive and meaningful way.*

#### ***Responsibilities:***

*The CCAC will be a catalyst for effective and efficient Crozet Master Plan implementation. The CCAC will provide periodic reports to the Board of Supervisors on the status of Crozet Master Plan implementation and CCAC activities, such as: land use; form of development; business development and activity; services such as fire/rescue, police, schools and libraries; transportation and connections; affordable housing; and community-based activities such as parks and an historic preservation committee. The CCAC will contribute to public understanding of and support for Master Plan implementation through enhanced communication and collaboration among all Crozet community stakeholders, and will seek to identify, and communicate and collaborate with unrepresented stakeholder groups.*

For the next several months, the following agenda topics have been proposed .

Month	Discussion Topic	CCAC Members Responsible
October	Crozet Station  Economic Development Sub Position Paper	Mike Marshall  Ed Adam, Veronica Warnock, Tonya Brockett, Susan Stimart
November	Affordable Housing  Ron White from County to speak?	Beverly Ergenbright, James Stork, David Wayland, Barbara Westbrook, Jo Ann Perkins
December(No Meeting)	Merry Christmas to All and to all a Happy New Year	All of us
January	Eastern Ave Sub give proposal  Affordable Housing paper  Downtown Rezoning Consultant to speak	Mary Rice, Beverly Ergenbright, Barbara Westbrook
February	Eastern Ave Final Paper	

CCAC members have assigned themselves to the following Sub-committees:

Topic/Discussion/Plan of Action	Names of CCAC
Library	Gloria Johnson, Tim Tolson, Barbara Westbrook
Greenways	Mac Lafferty
Recycle	Tim Tolson, David Wayland, Jo Ann Perkins
Historic	David Wayland
Communications	Mike Marshall, Lee Catlin, Jo Ann Perkins, Terry Tereskerz

*Updates from County re zonings, applications, etc.*

Streetscape: Susan Stimart asked for volunteers to meet at the County Office Building on September 26<sup>th</sup> to help pick some styles of lights, bricks, etc for downtown to present before the ARB. Mac Lafferty, Mike Marshall, Terry Tereskerz, and Jo Ann Perkins volunteered to help.

The following were handed out by Rebecca Ragsdale:

Attachment #2 Crozet Development Projects With Upcoming Meetings

Attachment #3 Summary of Existing and Potential Dwelling Units since Crozet Master Plan approval.

Mary gave out Attachment #4 Albemarle County Population/Housing Estimates

BOS Update: Lee Catlin mentioned that on October 4<sup>th</sup> meeting the supervisors will be speaking on a general approach to rate of development. There will be no public input at this topic.

In answer to a question about what the Crozet Design Management Team is: Lee Catlin responded that the group was a working County group that included representatives from several county departments that are involved in the redevelopment/growth of Crozet to be sure that all of those departments communicate on a regular basis.

The meeting adjourned at 9:30 PM