

# *Crozet Community Advisory Council*

**Thursday, April 16, 2009**  
**7:00 pm-9:32 pm**  
**The Meadows Community Center**

**CCAC Members in Attendance** : Nancy Virginia Bain, Paul Clark, Meg Holden, Mike Marshall, Jessica Mauzy, David Mellen, Jo Ann Z. Perkins, Mary Rice, Jim Stork,, Tim Tolson, Bill Schrader, Barbara Westbrook

**County Staff in Attendance:** Ann Mallek, Lee Catlin, Britton Miller, Elaine Echols, Rebecca Ragsdale

**CCAC absent:** Jon Mikalson, Kelly Strickland, Terry Tereskerz

**Guests:** Celeste Ploumis, Will Yancey

**Minutes prepared by** Jo Ann Z. Perkins

**Agenda Review (Mike Marshall – CCAC Chair)** Mike Marshall reviewed the agenda for the evening with a change.

**Approval of Minutes (CCAC)** The minutes of the March 19 meeting were approved as sent by e-mail this week.

**Master Plan Revision Process Update/Discussion (Lee Catlin/CCAC)** Lee Catlin reviewed the outline of the agenda for April 25<sup>th</sup> Education Session. Rebecca Ragsdale mentioned the updated maps with present conditions to be available for the session. The agenda will include:

- ✓ Albemarle County Comprehensive Plan (development areas, watershed planning, planning for all Development areas, and Neighborhood Form zoning)
- ✓ Background on Crozet as a Development Area (History, Planning Milestones, Neighborhood Model, and Zoning in Crozet)
- ✓ History of Crozet Master Plan ( Time Frame, public participation, planning commission involvement, adoption of Master plan)
- ✓ Content of Crozet Master Plan (Guiding principles, major recommendations, maps and tables, CT Zones, Green Infrastructure map)

- ✓ Specifics goals in the plan and on the map for the following areas of Crozet (Downtown and Main Street, Eastern, Western, and Fringe Areas)
- ✓ Population capacity (understanding how 3 Crozet Transect Zones relate to population capacity, most recent population estimate)
- ✓ How the Master Plan is interpreted and Used in Decision Making (Role of Comprehensive Plan and case studies/examples)
- ✓ Assessment and Progress of Master Plan to date (updated maps with overlays of Crozet Master Plan to present day conditions)

May 27<sup>th</sup> or 28<sup>th</sup> are possible dates for the community at large to have a brief refresher on the Master Plan and what they feel they need to have included in the Master Plan Revision.

Lee Catlin mentioned that data collection was being done to prepare for the revision. August is when the Planning Commission will review the process and September the plan is to go before the Board of Supervisors.

**New Member Orientation Update (Britton Miller/New Members)** Britton Miller mentioned that the three new members to the CCAC had met on Tuesday to look at the Master Plan and review the mission of the CCAC.

**Train Service to Crozet: Update/Discussion (Ann Mallek)** Ann Mallek reported that letters have been sent to Washington to help with a feasibility study to encourage CSX to make a commuter rail from Staunton to Zion Crossroads.

She also mentioned the pool cover projects in the county, which includes Claudius Crozet Park Pool. At present, these projects are on hold to be considered.

**Committee Memberships (Mary Rice)** Mary Rice reported that retiring CCAC members had served on many committees and we need to revisit our committee memberships. At present, this is what we have:

Committee	Member	Member	Member
<b>Current Population</b>	Barbara Westbrook	Mary Rice	
<b>Projected Population</b>	Mike Marshall	Mary Rice	
<b>Residential Capacity</b>	Mike Marshall	Mary Rice	
<b>Non-residential Data</b>	Jessica Mauzy		
<b>Employment Data</b>	Jessica Mauzy	Paul Clark	
<b>Water, Etc</b>	David Mellen	Jo Ann Perkins	

<b>Traffic/Roads</b>	Barbara Westbrook		
<b>School Demographics</b>	Jo Ann Perkins	David Mellen	
<b>Police/Fire/Rescue</b>	Kelly Strickland	Nancy Virginia Bain	Tom Loach
<b>Parks/Trails/Western Park</b>	Jessica Mauzy	Terry Tereskerz	Tim Tolson and Jo Ann Perkins
<b>Downtown Zoning/Streetscape</b>	Mike Marshall	Jon Mikalson	
<b>Survey</b>	Tim Tolson and Jim Stork	Terry Tereskerz and Bill Schrader	Barbara Westbrook
<b>Library</b>	Bill Schrader	Tim Tolson	Terry Tereskerz
<b>Eastern Crozet</b>	Bill Schrader		
<b>Western Crozet</b>	Jon Mikalson	Jim Stork	Paul Clark
<b>Northern Crozet</b>	Barbara Westbrook	Nancy Virginia Bain	
<b>Southern Crozet</b>	Mike Marshall	Mary Rice	Kelly Strickland

We need to look at our committee memberships for updates and decide on our officers at the May meeting for the new officers to take office in June. Officers are: Chairman, Vice-Chairman, and Secretary.

Bill Schrader asked if the Weldon-Cooper Center for Public Service could help provide numbers for our revision.

**Committee Updates (CCAC)**

Mary Rice mentioned that the Restore’n Station’s appeal before the Board of Zoning Appeals has been deferred until June.

Bill Schrader reported that the next library meeting will be April 27<sup>th</sup> at Old Trails.

Mary Rice reported that the Demographics Committee has met with the county and the committee has a charge to understand how the numbers/data are produced. Plans are for this committee to meet again on a special wording. More details later.

**Crozet Downtown Zoning Ordinance Update (Rebecca Ragsdale)** Rebecca Ragsdale mentioned that Planning Commission needs to issue resolution of intent to fix three items in the downtown zoning ordinance. These fixes are:

- Sign regulation
- Street trees and sidewalks
- Front setbacks and build-to-lines for secondary buildings on lot that has already a building.

This resolution will be on a consent agenda in June or July.

**Development Review Update (Rebecca Ragsdale)** Rebecca Ragsdale reported only two development reviews.

- Tabor Presbyterian Church and its addition. May 18<sup>th</sup> is the date before the ARB.
- Old Crozet School Arts. May 5<sup>th</sup> is the date before the Planning Commission for the special use permit. Later there will be held public hearings on the leases for the Old Crozet Elementary School.

Bill Schrader asked if the streetscape was on schedule. Right now, the right-of-ways have not all been acquired. It is still on schedule to be completed.

**Crozet Community Questionnaire (Tim Tolson)** Tim Tolson and the survey committee handed out a draft copy of the survey for the CCAC to review and add/delete questions. Some questions were deleted and some have to be condensed. The Committee will use our suggestions and will have a copy ready for April 25<sup>th</sup> meeting for distribution the first of May. Plans are to have copies ready for the CCA meeting.

Jo Ann Perkins suggested that the Survey Committee and/or Mike Marshall as Chairman of the CCAC use all the possible free public service venues that the media will allow in the next month to educate the Crozet community of the importance of this survey to the future of Crozet. This should include radio talk show call-in programs.

**Adjourn:** We adjourned at 9:32 PM