

Crozet Community Advisory Council

Thursday, February 19, 2009
7:00 pm-9:15 pm
The Meadows Community Center

CCAC Members Present: Nancy Virginia Bain, Beverly Ergenbright, Mac Lafferty, Mike Marshall, Jessica Mauzy, Jon Mikalson, Jo Ann Z. Perkins, Mary Rice, Jim Stork, Kelly Strickland, Tim Tolson, Bill Schrader, David Wayland, Barbara Westbrook

County Staff: Lee Catlin, Britton Miller, Rebecca Ragsdale, Ann Mallek, Tom Loach

CCAC Members Absent; Terry Tereskerz

Visitors: Tom Murray, Celeste Ploumis, Michelle Sprouse, Jeff Sprouse, Will Yancey, Sarah Henley

Minutes prepared by Jo Ann Z. Perkins

Agenda Review: (Mike Marshall-CCAC Chair) Mike Marshall reviewed the agenda for any additions, Revisions were approved.

Approval of Minutes: (CCAC) The minutes of January 16, 2009 was approved.

Members Terms Ending (Mike Marshall) Beverly Ergenbright, Mac Lafferty, and David Wayland's terms are ending. Mike Marshall mentioned the numerous contributions each had made to the Council and committees. They had each been effective spokespersons for the Crozet community. Lee Catlin mentioned that there have been seven applications for the three positions. March will be the meeting that officially ends the term.

562 Crozet Avenue: (Citizen Request) Celeste Ploumis reviewed her situation at her residence and how difficult it has become to maintain a normal household because of the traffic. She wants to lease her 1 ¾ acres to a garden center commercial endeavor. She has submitted for a comprehensive plan revision and Planning Commission has recommended for a Master Plan Revision. Concern was expressed, due to the location and present traffic at the location, that VDOT might not approve a commercial usage. Several CCAC members felt that her proposal for this type of activity is complimentary to downtown Crozet present businesses. This is a new business for Crozet area and would create jobs. She should encourage a market plan.

Re-store 'n Station: (Mary Rice) Mary Rice presented an update on latest developments with this project. Three major events:

- 1) Meetings with the developer, neighbors, and scenic 250 committee members
- 2) ARB meeting gave quite a list of revisions.
- 3) Water issue has not been thoroughly settled.

The project might have to redesign the whole site and are waiting to hear from the county. No new date has been set for the ARB review.

Master Plan Revision Process Update (Master Plan revision Committee) The Master Plan Revision Committee, Tim Tolson, Mary Rice, and David Wayland met with county staff and developed a plan for major tasks and tentative timeline.

Task #	Task	Goal(s)	Responsible Parties	Calendar Year
1	Present Crozet Master Plan Revision Update/Public Participation Plan to BOS (Same as PC presentation), confirm schedule with Planning Commission	Update BOS on process agreed upon with CCAC	County Planning Staff, Lee Catlin, CCAC	January 2009 Day Meeting
2	Meet with Tim Tolson, Mary Rice and David Wayland (Master Plan Revision Committee of CCAC) to talk about tasks/timelines and ask for their input	Work through tasks/timeline with committee to come up with agreed-upon approach.	County Planning Staff, Lee Catlin, CCAC Master Plan Revision Committee	February 2009
3	Education for CCAC: Planning 101 Review/Detailed Crozet Master Plan Review	Thorough and consistent knowledge foundation for CCAC to be able to interact effectively with Crozet community and County staff during Master Plan Revision, particularly with new members on the Council.	County Planning Staff with support from Community Relations	March/April 2009 <i>Pending appointment of new members</i>
4	Education for Community-at-Large: Planning 101 Review/General Master Plan Information	Understanding of Concept of Master Planning/General Goals of Master Plan to be able to provide meaningful input to County/CCAC during master plan revision process	County Staff and CCAC	April/May 2009
5	Assessment of Progress on Master Plan	Gather information to contribute to Identification of Specific Focus Areas for Master Plan Revision (Task 8)	<ul style="list-style-type: none"> a. County-led effort with significant input from CCAC b. Initial Assessment – County Staff c. Final Assessment – Input/Feedback from CCAC and community on Initial Staff Assessment, and from Data Collection and Survey 	<ul style="list-style-type: none"> a. Spring/Summer 2009

6	(A) Data Collection	Gather information to contribute to Identification of Specific Focus Areas for Master Plan Revision (Task 8)	<ul style="list-style-type: none"> a. County Staff will identify data that will be meaningful to County in helping inform Master Plan Revision b. CCAC subcommittee will finalize their data items c. County Staff/CCAC will agree on data items and sources to be used for specific Master Plan Revision focus areas 	February 2009
	(B) Data Collection		<ul style="list-style-type: none"> a. CCAC subcommittees and staff will help gather needed data 	Spring/Summer 2009
7	Feedback from the Community in the form of a web-based questionnaire	Gather information to contribute to Identification of Specific Focus Areas for Master Plan Revision (Task 8) <i>(Goal to create actionable input)</i>	<ul style="list-style-type: none"> a. CCAC-led effort with agreement and support from County on survey. 	Spring 2009
8	Identification of Specific Focus Areas in the Master Plan, including positive attributes	CCAC and County develop areas of Master Plan to focus on during revision	<ul style="list-style-type: none"> a. County/CCAC collaboration 	Summer ,2009
9	Present Specific Focus Areas/Goals for Master Plan Revision to Crozet Community	Community feedback on Focus Areas	County-led/Support from CCAC	Summer ,2009
10	Present Specific Focus Areas/Goals for Master Plan Revision to Planning Commission	PC response to focus area/direction for proceeding with revision process	Staff to present to PC with CCAC support	Summer, 2009
11	Present Specific Focus Areas/Goals for Master Plan Revision to Board of Supervisors	Board response to focus area/direction for proceeding with revision process	Staff to present to BOS with CCAC support	Summer 2009
12	Public Process to identify strategies for responding to focus areas/plan development work by staff in coordination with CCAC	Gather public feedback to guide development of master plan revision components	County Staff/CCAC	Fall 2009 – Spring 2010
13	Initial revision to Planning Commission			July 2010
14	Board of Supervisors			Fall 2010

The Council reviewed this timeline. Questionnaire will be sent out soon to receive feedback from the community. Lee Catlin suggested that she will get information out to the Council about the Master Plan so that the Council is “up to speed” on the revision. Jon Mikalson suggested that there be a document written with bullets to show what the

Master Plan has already accomplished for Crozet and what the Plan can accomplish for Crozet. Make this a “quick read”. The Council needs a clear picture of what the public does not understand about the master Plan.

County View Overview: (Britton Miller/Rebecca Ragsdale) Britton Miller handed out materials about the County View. This is a county website to view and review the different building permits, planning applications, and zoning applications, and provides general information about County properties. The system will allow you to request and track inspections from time of submittal to project or plan completion.

Website: www.albemarle.org/countyview

Committee Updates: (CCAC)

Senior Citizen Friendly: Jo Ann Perkins suggested that we keep a close watch to keep Crozet Senior Citizen Friendly.

Library: Bill Schrader reported that different citizens are giving presentations to Planning Commission and Board of Supervisors meetings. Prior to this meeting, there was a Library Information Open House at Crozet United Methodist Church. 75 people signed in and there were 15 recommendation sheets turned in. This was considered a very good turnout.

Demographics: Mary Rice mentioned that data about Crozet will need to be gathered to get the general picture of Crozet such as population, projected population, building permits, parcels not developed, household income, and commercial square footage: occupied and not occupied. The committee members doing the data gathering are: Mary Rice, Jo Ann Perkins, Barbara Westbrook, Beverly Ergenbright, Mike Marshall, Jon Mikalson, and Jessica Mauzy.

Please refer to special attachment----Note separate e-mail

Refer to this attachment and review for understanding. Agenda item for the March meeting will reference this attachment.

Eastern Committee: Beverly Ergenbright referred to the economic state in this area. 20 vacant lots in Wickham Pond and 20 vacant lots in Liberty Hall were being foreclosed. 1 house in Wickham Pond was being foreclosed.

Shopping Center Sign: David Wayland mentioned that the For Sale sign in front of Old Towne Shops Center is referring to spaces in the center that some shops are not renewing their leases and are planning to move out due to the uncertainty of the development in the center.

Good Neighbor: Jo Ann Perkins suggested that the CCAC pass a resolution honoring the Green Olive Tree, Inc. The Tree will be celebrating their 30th year in business on April

25th at the Crozet United Methodist Church will a reception for the community. David Wayland volunteered to write the resolution. The motion for the resolution passed.

CCAC Resolution on the 30th Anniversary of *The Green Olive Tree*

Whereas, seven Crozet ladies came together in 1979 for Bible Study and fellowship, and out of this gathering grew the idea of starting a used clothing store to serve Crozet; and

Whereas, June Andrews, Nancy-Virginia Bain, Ruby Garnett, Sarah Rogers, Mary Shirlen Willets, Evelyn Doyle, and Grace Waller were blessed with good sense, compassionate hearts, and total dedication to their project, named “The Green Olive Tree;” and

Whereas, the Green Olive Tree took root, thrived, and outgrew each of its succeeding locations, supported by a large group of loyal volunteers over the years; and

Whereas, from its modest beginning the Green Olive Tree came to share its proceeds with over a hundred different ministries and organizations around the world, giving away well over \$500,000; and

Whereas, not only have tons of clothing been exchanged, but the Green Olive Tree has become a community center where people can share love and support, ideas and worries, and come away refreshed and up-lifted; and

Whereas, the Green Olive Tree has served our community faithfully for thirty wonderful and generous years, and continues to prosper with the help of numerous volunteers and board members, all who serve without compensation; so

Therefore Be It Resolved, that the Crozet-Western Albemarle community, speaking through its representatives on the Crozet Community Advisory Council, recognize and applaud the work of the Green Olive Tree, and wish it continued success in its service to so many. It has been a true blessing for our community.

Adopted by unanimous vote February 19, 2009.

Development Review Update: (Rebecca Ragsdale) Rebecca Ragsdale reported that the Field School and Old Crozet School of Arts are applying to become residents in the Old Crozet Elementary School. The Field School can be there by right, but the Arts will need a special use permit.

Announcements: (Ann Mallek) Ann Mallek mentioned that she had met with Field School, county, and Preservation Architecture to discuss the funds that could be available since the Old Crozet School is considered historic.

Ann Mallek also gave a handout of neighborhood meetings in Crozet:

- Feb. 19: Budget posted on web
 - Feb. 25: Public Hearing on the budget
 - March 3: Town Meeting in Earlysville
 - March 9 Town Meeting at Henley Middle School
 - March 17: Town Meeting in White Hall
 - April 1: Public Hearing on the Proposed Budget
- Call Ann at 978-1150 or e-mail at amallek@albemarle.org

The meeting adjourned at 9:15 PM