

# 2018 REAL ESTATE ASSESSMENT REVIEW FORM



Albemarle County, Virginia  
Office of the County Assessor  
401 McIntire Rd., Room 243  
Charlottesville, VA 22902  
[countyassessor@albemarle.org](mailto:countyassessor@albemarle.org)

434-296-5856 (p) 434-296-5801 (f)

FOR OFFICE USE ONLY
Tracking #
Appraiser

**Review Form must be RECEIVED by Assessor by February 28, 2018**

*A separate review form is required for each property*

**If you wish to request a hearing by the Board of Equalization, the deadline to file your request is March 30, 2018, regardless of the status of your review by the Assessor.**

Parcel ID:	PID:	Property Address:
Owner Names:		
Mailing Address (Street):		
City, State, Zip:		

**REASON FOR APPEAL (Please check appropriate box(es) and complete required field(s))**

<b>1)</b>	<b>Fair Market Value</b> – use sales of comparable properties to contest your assessed value – Assessments in Virginia are required to be at 100% of Fair Market Value.		
<i>Parcel ID</i>	<i>Address</i>	<i>Sale Date</i>	<i>Sale Price</i>
Comment:			Price/SF
<i>Parcel ID</i>	<i>Address</i>	<i>Sale Date</i>	<i>Sale Price</i>
Comment:			Price/SF
<i>Parcel ID</i>	<i>Address</i>	<i>Sale Date</i>	<i>Sale Price</i>
Comment:			Price/SF

<b>2)</b>	<b>Uniformity</b> – use assessments of comparable properties to contest your assessment based on uniformity.		
<i>Parcel ID</i>	<i>Address</i>	<i>Living Area</i>	<i>Lot Size</i>
Comment:			
<i>Parcel ID</i>	<i>Address</i>	<i>Living Area</i>	<i>Lot Size</i>
Comment:			
<i>Parcel ID</i>	<i>Address</i>	<i>Living Area</i>	<i>Lot Size</i>
Comment:			

***(Continued On Other Side)***

<b>3)</b>	Errors in Property Description – please let us know if data in our description is incorrect and we will make an appointment to confirm the information through a field visit if necessary.

<b>4)</b>	<b>Income and Expense Information</b> – Multi-family, commercial or industrial properties for which actual income information was provided by the owner/agent as complies with Code of Virginia § 58.1-3294 and which was used by the County for valuation can be reviewed based by this approach.
-----------	--

Comments:


**Opinion of Value by Owner or Agent as of January 1, 2018**

Land:	Building*: <i>* all improvements</i>	Total:
-------	---	--------

Do you want a personal Inspection of the property? 

YES		NO	
-----	--	----	--

*Note: An inspection might be required to confirm or determine property description for a change to be made. Inspection times can only be made between 8:30 am and 4:00 pm.*

**OWNER/AGENT INFORMATION**

**NOTE:** *If applicant is not Owner of Record, applications must include an original **LETTER OF AUTHORIZATION** with notarized signature of legal owner stating year of agency.*

Owner or Agent's Name	Owner or Agent's Signature
-----------------------	----------------------------

Date Signed	Contact Phone Number	Email Address
-------------	----------------------	---------------

**FOR OFFICE USE ONLY**

Appraiser's Comments


Inspection Date	Appraiser's Initials:
-----------------	-----------------------

Original Land Value _____	Adjusted Land Value _____
Original Bldg Value _____	Adjusted Bldg Value _____
Original Total Value _____	Adjusted Total Value _____

Supervisor's Initials	Assessor's Approval:
-----------------------	----------------------

**(Attach additional sheets as necessary)**