

# Planning Academy Minutes

January 21st, 2016 at 5:30 pm

COB McIntire Rm 241

401 McIntire Rd., Charlottesville, 22902

## Attending

Members: Diane Berlin, Pete Borches, Olivia Branch, Amy Brereton, Michelle Busby, Diane Caton, Suzanne Coffey, Rob Eastman, Jane Fogleman, Nena Harrell, Robin Hester, Dan Heuchert, Fred Hudson, Nancy Hunt, Steve Janes, Tom Kochka, Craig Kotarski, John Lewis, LJ Lopez, Stuart Lowson, David Mitchell, Ron Morse, Will Norton, Laurel Olson, Brian Roy, Virginia Roy, Heather Stokes, David Stoner, Kim Swanson, David Wayland

Liaisons: Norman Dill, Bruce Dotson, Karen Firehock, Mac Lafferty, Diantha McKeel, Jennie More, Pam Riley

Staff: Lee Catlin, Derek Bedarf, Elaine Echols, Emily Kilroy, Jody Lewis

## Minutes

### Welcome and Introductions

Lee Catlin called the meeting to order and welcomed everyone to the Planning Academy. Lee introduced Elaine Echols and Derek Bedarf.

### Planning Overview

Elaine Echols gave a presentation on the role of the comprehensive plan, Albemarle's growth management policy, expectation for the Rural Area and Development Areas, implementing the comprehensive plan, and how the Community Advisory Committees help to implement the Plan.

Several attendees provided ideas for future presentations, including the Neighborhood Development Model, the role of the new Department of Facilities and Environmental Services, how Economic Development interfaces with Community Development. A suggestion was also made to create webinars on information that would be useful to share.

### Tools Overview

Derek Bedarf presented on how to use two online tools, [GISWeb](#) and [CountyView](#). CACs receive emails with Site Review, Zoning application numbers – those numbers can be used in the online tools to get more information. CountyView allows you to follow the review process for an application for a rezoning, special use, or site plan. You can read a project description, read the reviews by various entities involved in the review process, shows you the review coordinator (who is the primary contact). GISWeb you can turn on layers to find out a parcel's zoning, overlay the water protection ordinance area, and other attributes. GISWeb also allows you to launch the map view into Google Maps.

Zoning sign notices are posted on the site of an application to let the public know something has been proposed for the land. To view more information about what is proposed, turn on the Alerts & Notices section and there's a layer for public notice signs. You can then check out the signs for more information. You can also search for signs [online](#).

## Questions

Q: Could copies of the flow charts provided be available at CAC meetings?

A: Yes, we can provide to the chairs.

Q: Do new houses in the Development Area pay for the services they receive?

A: A development that requires a rezoning will generate proffers, which help to offset the need for additional services directly. By-right developments provide only real estate taxes, which is a more indirect way for paying for the impact of new development on public services.

Q: What's the best way to communicate thoughts of the CAC to staff, the Board, and the Planning Commission?

A: Typically, staff and your liaisons will be present in the meeting and will hear the discussion first-hand and bring that up to the Board/Commission. If there's consensus, you could vote. If you feel very strongly, come to the public hearing and speak. If there's not consensus, capturing the differing opinions is critical. If staff are not present, be sure to pass along those comments so they can be captured in the staff report.

## Closing

Lee Catlin thanked the presenters and everyone for coming.