

**DRAFT**

**Meeting Minutes**

**Pantops Community Advisory Council (PCAC)  
Albemarle County Government**

*Orientation Meeting #2:  
Wednesday, August 20, 2008, 6:00-8:00 p.m.  
Room 241, County Office Building, 401 McIntire Road*

*Members Present:*

Robert Bossi	Lynwood Bell	Rita Krenz
John Crosby	Ron Hoffman	Dick Jennings
Barbara Elias	Glenna Kennett	Andrew Dracopoli
Nancy Hackman	Daniel Goodall	Ken Boyd, Albemarle County Board of Supervisors

*County Staff Present:*

Rebecca Ragsdale, Senior Planner  
Britton Miller, Community Engagement Specialist  
Juan Wade, Transportation Planner

*Guests:*

Kelly Strickland, Dominion Development Resources

*Next meeting:* Wednesday, September 17, 2008, 6:00-8:00 p.m., Room 241, COB  
McIntire

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**I. Welcome and Introductions**

Britton Miller welcomed the group and committee members introduced themselves, followed by review of the meeting agenda.

**II. Discussion of Council Roles and Responsibilities**

Britton Miller reviewed the roles and responsibilities of the Council as defined by the Board of Supervisors, and also outlined some of the next steps for operation of the group.

Rebecca Ragsdale presented an overview of the implementation activities specified in the Pantops Master Plan and the ways implementation can be accomplished. Suggestions were made to provide information for the group about planned infrastructure projects in Pantops and more information about prioritization/schedule of implementation activities such as sidewalks and library services. The group also asked for more information on funding sources for these projects, including current and future County CIP allocations or proffers.

**III. Presentation of Riverside Village Project**

Kelly Strickland with Dominion Development Resources, presented the Riverside Village Project to the Council. The project is scheduled for a worksession with the Planning Commission on August 26, 2008.

#### **IV. Pantops Transportation Update**

Juandiego Wade gave an overview of how transportation projects are prioritized and funded, followed by a summary of some of the recent and upcoming projects in the Pantops area. The group raised the issue of safe pedestrian crossings at 250 as a priority concern for the area.

#### **V. Discussion of Future Steps**

Britton Miller reviewed the next steps for the group, including election of officers, discussion of operating guidelines, and development of an action plan. The group suggested that organizing meetings around topics or themes, such as "sidewalks" or "roads" would be helpful, and also asked if they could receive information in advance of the meeting when possible. Members representing Pantops businesses offered to provide meeting space for future meetings. The group also agreed to try to set up an alternate meeting day for six months of the year to accommodate a member scheduling conflict.

#### **Announcements:**

Ken Boyd will be holding a community discussion about the proposed lighting of the Darden Towe Park softball fields on September 11, 2008, from 7:00-9:00 p.m. at the Elks Lodge next to the park.

#### **Action Items:**

Map of Pedestrian Connections – Rebecca

#### **Suggested Future Meeting Topics:**

Sidewalks – in Master Plan implementation plan/planned projects

Planned infrastructure projects/priorities

Update on greenways and trails

Presentations from Pantops businesses about expansion plans or other projects