

**Pantops Community Advisory Council (PCAC)
Albemarle County Government**

DRAFT Meeting Minutes

Thursday, July 23, 2009, 6:00-8:00 p.m.

County Office Building, Room 435, 401 McIntire Road, Charlottesville, VA 22902

Members Present:

Glenna Kennett Dick Jennings
Ken Boyd, Albemarle County Board of Supervisors

Members Absent:

Rita Krenz Barbara Elias
Lynwood Bell Dan Goodall
Ron Hoffman Nancy Hackman
Andrew Dracopli John Crosby
Peggy Echols Cal Morris, Albemarle County Planning Commission

County Staff Present:

Britton Miller, Community Engagement Specialist
David Benish, Chief of Planning

I. Welcome

Britton Miller welcomed the group and reviewed the agenda.

II. Announcements

Supervisor Ken Boyd talked with the group about his upcoming land use town hall meetings.

III. Annual Report Discussion

Dick Jennings reviewed the draft report presentation developed by the Annual Report Committee, and then discussed suggestions and comments. The committee has recommended that the PowerPoint slides serve as the PCAC's report to update the Board on their activities and areas of concern, to accompany County staff's Executive Summary to the Board. Mr. Jennings recommended that the committee meet in mid-August to make revisions and create the final draft. Britton Miller will email committee members to determine their availability and confirm a mutually agreeable date. The final presentation will then be presented to the PCAC at their August 27 meeting. The annual report presentation is currently on the Sept. 2 Board of Supervisors agenda. Britton Miller thanked committee members Rita Krenz and Dick Jennings for their work.

IV. Rules of Procedure Discussion

The group reviewed the Rules of Procedure used by the Crozet Community Advisory Council and made recommendations for revisions to circulate to the Council for review and adoption at the August meeting.

IV. Adjourn