

**Crozet Community Advisory Committee**  
**Crozet Public Library**  
**Wednesday, May 17, 2017 from 7:00 PM to 9:00 PM**

Jon McKeon: Welcome's everyone and calls the meeting to order.

A quorum is established.

Citizens Present: Mike Marshall, Meg West, Maynard K. West, Terri Miyamoto, Michael Morgan, Tom Edgar, Tim Tolson, Bill Schrader, Pat Groot, Terry Newell, Terri Miyamoto, Jim Crosby, Patsy Crosby, Jim Neligan, Robert Gutkowski, Brad Diggans

Crozet Community Advisory Committee (CCAC) Members Present: Jon McKeon, Mike Kunkel, Kim Guenther, Phil Best, Tom Loach, Allie Pesch, Doug Bates, Leslie Burns, Sandra Mears, Shawn Bird, Kostas Alibertis, Dean Eliason,

County Representatives Present: Ann Mallek, Jennie More, Emily Kilroy

Introductions made by members of the CCAC and citizens present at the meeting.

Motion to approve minutes pending review and changes, if suggested and/or made, over 7 days following the CCAC meeting. Motion seconded and approved by CCAC members present on a 12-0 vote.

Jon McKeon: Began the meeting discussion with the Neighborhood Improvement Funding Initiative (NIFI). The best approach offered was to use the page summaries developed for the top projects established by the community votes before and during the April 2017 CCAC meeting.

Phil Best: Asked if there was any feedback from the Board of Supervisors (BoS) on the NIFI (top projects, funding, allocation to CCAC's, etc.)

Ann Mallek: Each of the supervisors from the BoS appreciate the level of engagement by each of the since NIFI started. There will be a "bucket" of funds allocated to each CAC. Projects need to meet the established NIFI criteria and follow the Master Plan. The goal of the BoS is that the NIFI will allow the CACs to maintain investment for each neighborhood. Albemarle County Staff (Staff) was sent out to do conceptual cost estimates on the established top projects for each CAC. The BoS will have the estimates to discuss at the June 14 BoS meeting.

Emily Kilroy: Staff developing a proposal for the BoS on how to allocate the money to each CAC and the method to select projects.

Kim Guenther: Will the method of funding be confirmed? How will the monies actually be allocated?

Ann Mallek: The method of funding and allocation of money needs to be flexible and will adapt to the level of selected projects. Perhaps the Crozet Park model will be used.

Jon McKeon: Proposed discussion on the highest priority projects.

Ann Mallek: Mentioned that she heard from constituents who were excited about the trail project from the Highlands.

Kim Guenther: Asked about looking at the top projects first.

Ann Mallek: Asked the group to consider or confirm possible recommended changes to the top projects.

Tom Loach: How do we divide the money up (between projects)? How much money is available (to the CCAC)?

Ann Mallek: \$200K is the general idea for the money allocated to each CAC. Highlighted that the Square would need matching funds to work based upon estimated amount of the project, but would also qualify for the revenue sharing match.

Kostas Alibertis: Are we looking at projects that meet the criteria?

Jennie More: We should look at what projects that meet the criteria.

Doug Bates: Recommended that the CCAC focus on one project so that it will be approved.

Jon McKeon: Agreed that the CCAC should go for one project approach.

Emily Kilroy: Reminded the group that all CACs will get a similar amount of money, so pick the best project well. The two lists approach (single and double dollar sign categories) were before we knew how much money would be available for each CAC.

Shawn Bird: Recommended that the CCAC cap one project at \$150K so another small project could be done too (under the \$200K CAC allotment).

Tom Loach: Offered to the group that the CCAC should take advantage of matching funds.

Ann Mallek: Through voting, the community is saying that we want this biddable project to be done/evaluated. Having several options on project funding is the way to go because of the ambiguity of funds.

Phil Best: Offered that the CCAC should rank order the projects. Asked if any projects discussed (today) were not going to the board.

Ann Mallek: Some parking lot elements in project proposals are not in accordance with the Master Plan (e.g. sewer) and will not go forward. We have done great work with the project priorities, so those top projects should be put forth.

Jennie More: How should we forward our priorities for the BoS?

Jon McKeon: How are the projects being presented to the BoS?

Sanda Mears: Who is answering the concerns and comments on the community like the crushed stone for the trails? The email trail indicates community interest and concern and therefore should be addressed properly.

Jim Deligan: Do you want the vote totals (for the projects)?

Ann Mallek: Vote totals are included in the county packet given to the BoS. Western Park assessment needs to be redone since the time has passed since the original proposal (changes in nearby waterways and fields).

Community member in the audience: Stated that Albemarle County waived the requirement for further recreational facilities within Old Trail since the developer donated the 16 acres for Western Park.

Jim Neligan: Western Park is a part of the Crozet Master Plan and would benefit entire community. We need places for recreation. Doubling of population will put pressure on recreational community. Ultimately, Western Park meets the NIFI criteria.

Kostas Alibertis: Suggested that the CCAC should consider a motion. Kostas then presents the motion to vote/prioritize Crozet Square as number one priority with understanding there are matching funds available while also recognizing that there are other priorities in the community. Tom Loach seconds the motion.

Ann Mallek: Western Park is part of the Albemarle County Capital Improvement Plan (CIP) but not funded. The Square is not on the CIP.

Jennie More: Ann (Mallek) should find out what other funding sources are available.

Kim Guenther: Stated that Western Park should not be NIFI-eligible since there are CIP funds intended.

Doug Bates: If we vote (for the priority project(s)), can the vote be change later? Are we committed to the choice?

Phil Best: We are ahead of the county (on the NIFI proposals and process). We can't prioritize if we don't have all of the information.

Allie Pesch: The CCAC should proceed and vote on the priority list.

Vote on the motion presented by Kostas Alibertis (Crozet Square number one priority of CCAC). Phil Best and Sandra Mears oppose the motion. All other CCAC members voted for the motion. On a vote of 10 for, 2 against and 0 abstentions, the Crozet Square as Number One NIFI project priority approved by the CCAC.

Shawn Bird: Presented motion to the CCAC that the Crushed Stone project for the Crozet connector trails should be number two priority. The project has strong community support and comes at a relatively cheap cost. The project is flexible based upon available funding. Allie Pesch seconded the Crushed Stone motion.

Phil Best: Any crushed stone work would be an improvement. The project could use volunteers to get the work done.

Doug Bates: The Crushed Stone project is shovel ready and improves walkability.

Phil Best: Described the route of the Crozet connector trail to complement the discussion of the Crushed Stone project.

Bill Schrader: Send the Board of Supervisors one project. The community (and CCAC) will not like the result if the BoS is given a choice. Suggested that the community (and CCAC) should not give the county money if the project is already in the CIP.

Tom Loach: If money is specifically allocated to Crozet, it is a better feeling that it (the CCAC forwarded priority project) will be approved.

Doug Bates: It is great that the Crozet community has some great priorities and that those priorities are a result of community generated ideas. The (NIFI) process is a win-win situation. We (the CCAC) should tell the BoS what we want.

Jennie More: Ann (Mallek) can find out more funding sources for other projects. We should also start the process to get more detail on community projects. Since funding will not be available for all of these good projects, maybe some community group could start some projects on their own.

Ann Mallek: The goal is to get the Square (project) shovel ready. It is county ready.

Shawn Bird: Table the (Crushed Stone) motion from consideration (at this meeting).

Jon McKeon: The Crozet Square project as the CCAC number one priority will be drafted and presented as a CCAC Resolution. It will then be presented to the BoS.

Tom Loach: Members of the community and CCAC should be at the June 14 BoS meeting to support the resolution.

Doug Bates: Asked to talk about the upcoming Crozet community survey.

Tom Loach: Described the survey to the group. The survey:

- Divided into two parts.
- Mail out 3K packets with codes to do the survey online.
- The Crozet Gazette and Crozet Library will have copies of the survey.
- Survey committee remarkable. Tom Guderback from UVA great help.
- This survey was developed using the 2009 survey as a model. The 2009 survey results were used as input for the Crozet Master Plan update.
- Hope to have the survey out in June, including surveys available in the Gazette offices.
- Reminded everyone that the community survey is not intended for the Master Plan update, but rather its results would be used to start the discussion for Master Plan updates.
- The survey will have 34 questions and take about 20 minutes. It is about Crozet from A to Z.

Jennie More: The Crozet community survey will have a broad range of questions. Many groups and the community will be able to gather great information from the survey results.

Tom Loach: The survey will not only canvas Crozet residents, but others outside. We need to talk to others outside Crozet. The survey will be used as a basis for the next Master Plan update, which was due in 2015. The county says the Master Plan update would not be until at least 2018, so we in Crozet should take the initiative and develop the Master Plan update as soon as we can.

Jennie More: How much does conducting the survey cost? Mailing and reminders are expensive, so there was enough money for letters only. Since this survey is quite important to the community, please spread the word to donate to pay for the survey. Donation goes to the Crozet Board of Trade (a 501-3C organization). The originator is Crozet Community Association (CCA).

Shawn Bird: There is a lot of volunteer time that makes this survey work. We would like 800 completes for the survey to get the right data. All data will be made public.

CCA: Independence Day meeting tomorrow night (May 18) 7:30 at the Crozet Firehouse. All money raised goes back to community organizations. This will be the seventh year of the Independence Day event. Recommend the CCAC take tickets and have a table at the event.

Kim Guenther: Car show on Saturday, May 20, at Crozet Park. Ran out of parking at the Spring Arts and Crafts festival, which turned out to be the biggest one ever.

Ann Mallek: For the June CCAC agenda, the Sewer folks will be at the meeting to make a presentation.

Meeting was adjourned at 8:42 PM.