

Section 2: View Property Information

View Property Information

The *View Property Information* button gives you access to all of the information the County has about a property, including basic parcel information such as parcel ID, tax map, address, owner, watershed, water/sewer, school/magisterial districts, building/planning applications, land use, historical zoning/significance.

Step 1: Go to the View Property Information page

From the County View home page, press **View Property Information**.

The blue *Search and Navigation* area should appear.

Step 2: Select Search Criteria

Go to *Search By* and click on the drop-down menu to view the options for search criteria

- Address
- Street Name
- Parcel ID
- Tax Map Parcel
- Owner Name

To select a search option, point to your choice and **click** to display the white search boxes. (*Choose your search criteria based on the information you have about the property*)

Step 3: Enter Search Criteria

Enter the appropriate information in the white search boxes. (*Please see the County View Tips box for assistance with entering search criteria*)

Step 4: Start your Search

Click on the **GO** button to start your search. (*If you change your search criteria, you must press the GO button again.*)

The screenshot shows a 'Search & Navigation' panel. At the top, there is a 'Search By:' dropdown menu currently set to 'Address'. Below this is a 'Criteria' section with a list of options: 'Address', 'Street Name', 'Parcel ID', 'Tax Map and Parcel', and 'Owner Name'. To the right of these options are three input fields. Below the input fields is a 'GO' button. At the bottom of the panel, there is a label 'Apartment / Suite Number Contains:' followed by another input field and a 'GO' button.

County View Tips

Property Information Search Criteria

Address:

Street Name Contains: (name only, i.e. Huntington; or as it appears in tax records, i.e. Huntington Rd, not Huntington Road)

Street Name:

Street Name Contains: (name only, i.e. Huntington; or as it appears in tax records, i.e. Huntington Rd, not Huntington Road)

Parcel ID: 14-digit #: 06100000013100 (do not use dashes)

Tax Map and Parcel:

starts with: 06100 (do not use dashes)
ends with: 13100 (do not use dashes)

Owner Name:

Name Contains: (format exactly as name appears in tax records.)
Full or partial can be used, as long as format is same as tax record, for example:

Doe, Susie L. and John H.
Doe, Susie
John H.
Doe
Susie

Examples that won't work:
Susie Doe

The Property Information Page

The Property Information Page is the first page of information displayed after a successful search. The right-hand Navigation bar will show buttons for Page 2 and Page 3 when this page (Page 1) is on the screen. If you select another page, you can return to this page by selecting **Page 1** from the right-hand Navigation.

The Property Information Page includes:

- Basic Parcel Information – Parcel ID, Tax Map, Subdivision, Legal Description
- E-911 Address Information
- Owner Information—Name and Address

Page 2

The Additional Property Information Page

Select **Page 2** from the right-hand **Navigation** bar to display the Additional Property Information page, which includes:

- General Area Information – Comprehensive Plan Area, Traffic Zone, Census Information, Water/Sewer, Watershed, Water Supply Protection Area, Development Area
- District Information – School, Magisterial and Voter districts
- Parcel Activity Information – Planning Activities (View Planning Application), Building Activities (View Building Activities)

Page 3

The Land Use Information Page

Select **Page 3** from the right-hand **Navigation** bar to display the Land Use Information page, which includes:

- Land Use Information – Agricultural/Forestal District, Primary Land Use, Secondary Land Use, Minor Land Use, Number of Structures and Dwelling Units
- Overlay Districts – Scenic Stream, Entrance Corridor, Flood Hazard, Natural Resource Extraction, Airport Import Area
- Historical Zoning Information
- Historical Significance

Application Home

Parcel Activity

The **Application Home** button returns you to the County View home page.

The **Parcel Activity** button displays building and/or planning applications for the parcel, including building and planning application numbers. See Section 5 for more information.

Navigation

I would like to view:

Page 2

Page 3

I would like to return to:

Application Home

Parcel Activity

If you have questions regarding County View please send an e-mail to: [COUNTY VIEW FAQ](#)

Navigation

I would like to view:

Page 1

Page 3

I would like to return to:

Application Home