

COUNTY OF ALBEMARLE

EXECUTIVE SUMMARY

AGENDA TITLE: Library Analysis Scope of Work	AGENDA DATE: October 6, 2010
SUBJECT/PROPOSAL/REQUEST: Provide action steps to address Board Strategic Plan item regarding Libraries	ACTION: INFORMATION:
STAFF CONTACT(S): Messrs. Tucker, Elliott and Davis	CONSENT AGENDA: ACTION: INFORMATION: X
LEGAL REVIEW: Yes	ATTACHMENTS: No
	REVIEWED BY:

BACKGROUND:

On June 30, 2010 the Board conducted a strategic planning session which resulted in the development of a succinct two-year action plan that focuses staff and Board efforts on the County's most immediate and critical needs. On August 4, 2010 the Board formally approved this action plan and associated five (5) goals including the following related to library services:

Goal 4: By June 30, 2012, The County will explore options and identify the most desirable library system structure for the future.

This report provides the Board with the scope of work to be used by staff to conduct the analysis of library services as well as a proposed timeline for presentation of the findings of this analysis to the Board.

DISCUSSION:

The desired outcome for the work associated with the analysis of library services is to provide the Board with detailed information on the current Jefferson Madison Regional Library (JMRL) agreement as well as identify and evaluate alternative service delivery model(s) in order to allow the Board to determine the most desirable library system structure for the County in the future. To complete this analysis, staff intends to conduct research and prepare information for the Board to include:

- Background information on the current JMRL agreement, contractual obligations of the County and level of service afforded by JMRL to County citizens.
- A review of federal, state and local mandates/requirements regarding library service specifically related to the receipt of state financial assistance
- Comparison of the current JMRL contract and operating model with models employed by peer communities
- An overview of potential CIP and operating budget impacts of library projects
- Options for Board consideration

Staff intends to present its findings to the Board at a work session in early January 2011.

BUDGET IMPACT:

The County's adopted FY2010-11 Operating Budget includes an appropriation totaling \$3,173,138 for JMRL. It is anticipated that the FY2012 funding request for JMRL will be evaluated consistent with the terms and conditions of the existing operating agreement and/or availability of County funds. It is expected that the results of this analysis will be utilized by the Board to consider future funding requests.

RECOMMENDATIONS:

This report is for information only. Staff will schedule a work session for the Board to consider the findings of this analysis in January 2011.

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