



# Virginia Association of Counties

Virginia Association of Counties

CONNECTING COUNTY GOVERNMENTS SINCE 1934

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**Executive Director**  
James D. Campbell, CAE

**General Counsel**  
Phyllis A. Errico, Esq., CAE

**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** James D. Campbell, Executive Director 

**RE:** Voting Credentials for the Annual Business Meeting

**DATE:** September 28, 2009

The 2009 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 10, from 10:15 a.m. to Noon at The Homestead in Bath County.

Article VI of the VACo ByLaws states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's ByLaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2009. Alternatively, this information may be submitted to the Credentials Committee at its meeting on Monday, November 9, at 4:30 p.m. in the Monroe Room or to the conference registration desk before this meeting.

### NOMINATING COMMITTEE

The Nominating Committee will meet at 4:45 p.m. in the Wilson Room on Monday, November 9th during VACo's Annual Conference at the Homestead. The committee is charged to nominate a candidate for President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected at the Annual Business Meeting. Please send your expressions of interest and nominations to the Committee or to VACo's Executive Director.

### REGIONAL DIRECTORS

Pursuant to VACo's By-Laws, "regional directors shall be selected at the Annual Meeting by the member counties located within the region which the director will represent." Regional caucuses will be scheduled during the Annual Meeting to select directors. Incumbent regional directors should chair the caucuses. Reports should be given to VACo's Executive Director by 6:00 p.m. on Monday, November 9th. The attached list shows the regional directors whom must be selected.

Attachments  
cc: VACo Board of Directors  
Nominations Committee

1207 E. Main St.  
Suite 300  
Richmond, Virginia  
804-788-3627

PHONE: 804-788-6652  
FAX: 804-788-0083

E-mail: [mail@vaco.org](mailto:mail@vaco.org)  
Web site: [www.vaco.org](http://www.vaco.org)

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OCT 01 2009

County of Albemarle  
County Executive's Office

VACo 2009 Annual Meeting  
Voting Credentials Form

Voting Delegate:  
(Supervisor)

Name Sally Thomas  
Title Supervisor - Samuel Miller District  
Locality Albemarle County

Alternate Delegate:  
(Supervisor)

Name Ann Mallek  
Title Supervisor - White Hall District  
Locality Albemarle County

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_  
Title Clerk, Board of Supervisors  
Locality Albemarle County

VACo 2009 Annual Meeting  
Proxy Statement

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2009 Annual Meeting of the Virginia Association of Counties on November 10, 2009.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_  
Title \_\_\_\_\_  
Locality \_\_\_\_\_