

ACTIONS
Board of Supervisors Meeting of February 4, 2015

February 6, 2015

<u>AGENDA ITEM/ACTION</u>	<u>ASSIGNMENT</u>	<u>PODCAST</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> Meeting was called back to order at 1:02 p.m., by the Chair, Ms. Dittmar. All BOS members were present. Also present were Tom Foley, Larry Davis, Ella Jordan and Travis Morris. 		
<p>4. Adoption of Final Agenda.</p> <ul style="list-style-type: none"> Moved Item 8.10 from the Consent Agenda to 11a on the regular agenda. Added Item 14b – “Small Are Plan for Route 29/Rio Road Intersection Improvements” to the regular agenda. Moved Item 18 – Matters from the Public to follow Item 19 on the regular agenda. ADOPTED, by a vote of 5:1(Boyd), the final agenda. 		
<p>5. Brief Announcements by Board Members.</p> <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> The Crozet Library has scheduled a series of programs for parents. The next program is February 23, 2015, 7:00 p.m., on Social Media and Bullying. The March program will be on Eating Disorders and the Struggle for Emotional Health. <p><u>Liz Palmer:</u></p> <ul style="list-style-type: none"> Provided update on her attendance at the League of Women Voters Natural Resource Committee’s Annual meeting: “How Trash Will Travel”. Announced that on February 5, 2015, 7:00 p.m., the Thomas Jefferson Planning District Commission will hold a presentation on the new road prioritization and funding for the State. <p><u>Diantha McKeel:</u></p> <ul style="list-style-type: none"> On Thursday, February 12, 2015, 7:00 p.m. – 9:00 p.m., at the Meadows Presbyterian Church on Angus Road, she will host a neighborhood open house which will focus on the Route 29/250 Interchange Best Buy Ramp projects. <p><u>Ken Boyd:</u></p> <ul style="list-style-type: none"> Reported on town hall meeting held last week where other solutions to Route 29 were presented that are different than those proposed by VDOT in the Route 29 Solutions package. <p><u>Jane Dittmar:</u></p> <ul style="list-style-type: none"> Announced that Dominion Power has completed its Bremo to Dooms transmission line. Noted in the State of the Union Address that the FCC and broadband has become a key item so the Board will be asking federal legislators to keep the County abreast of the 		Listen

<p>information.</p> <ul style="list-style-type: none"> Received an MPO briefing which educated community leaders in the Scottsville District about how roads are improved and where the funds come from. She attended a presentation on a mountaintop project that Monticello is launching with new funds that will be an exciting addition to the County's tourism attraction. Provided update on Audit Committee meeting. The City's portion of the John Warner Parkway will open Thursday, February 5, 2015, at 1:30 p.m. 		
<p>6. Proclamations and Recognitions:</p> <p>a. Government Finance Officers Association (GFOA) Budget Award.</p> <ul style="list-style-type: none"> Chair introduced Charles Ramsay, Senior Accountant, County of Henrico and the Virginia's Chapter of GFOA's Past-President, who presented the award on behalf of GFOA to the County's Office of Management and Budget. 		Listen
<p>7. From the Public: Matters Not Listed for Public Hearing on the Agenda.</p> <ul style="list-style-type: none"> <u>The following individuals spoke in support of the Route 29 Solutions package and the Rio interchange:</u> <ul style="list-style-type: none"> <u>John Martin</u>, Free Union resident <u>JJ Towler</u>, Rio District <u>Spencer Gay</u>, Jack Jouett District <u>Scott VanderPol</u>, Jack Jouett District <u>Mac Lafferty</u>, Jack Jouett District <u>Milton Moore</u>, County resident <u>Daniel Bowman</u>, Jack Jouett District <u>Shirley Midyette</u>, Jack Jouett District <u>Saunders Midyette</u>, Jack Jouett District <u>Kirk Bowers</u>, Rivanna District <u>Tom Olivier</u>, County resident <u>Debbie Goodman</u>, Jack Jouett District <u>Henry Mildberry</u>, White Hall District <u>Morgan Butler</u>, Southern Environmental Law Center <u>Donna VandePol</u>, Jack Jouett District <u>Jeff Werner</u>, Piedmont Environmental Council <u>Lettie Bien</u>, Rivanna District <u>Bill Sublette</u> <u>Tammie Moses</u>, Jack Jouett District <u>George Larie</u>, Rivanna District <u>Dennis Rooker</u>, Jack Jouett District <u>Adelle Wood</u>, Scottsville District <u>Charles Bakewell</u>, White Hall District, asked the Board to consider adoption and implementation of employee policy banning employee-driver cell phone use and texting. <u>Marta Keane</u> presented survey information from a JABA client satisfaction survey. 		Listen
<p>8.2 FY 2015 Budget Amendment and Appropriations.</p>	<p><u>Clerk</u>: Notify OMB, Finance</p>	

	<ul style="list-style-type: none"> • APPROVED appropriations #2015071, #2015074, #2015075, #2015076, and #2015077 for general government and school division programs and projects. • Ms. Mallek asked about the \$500,000 change in rental and insurance in Fire and Rescue. 	and appropriate individuals. <u>County Executive:</u> Follow-up with information.	
8.3	HO-2014-217, Joseph R. Dane Ph.D. Special Exception. <ul style="list-style-type: none"> • ADOPTED Resolution approving the special exception to allow an increase in permitted traffic generation for HO-2014-217 subject to conditions. 	<u>Clerk:</u> Forward copy of adopted resolution to Community Development and County Attorney's office. (Attachment 1)	Listen
8.4	Resolution Requesting Increased Funding For Public Education In Virginia. <ul style="list-style-type: none"> • ADOPTED Resolution. 	<u>Clerk:</u> Forward copy of adopted resolution to legislative representatives, School Division and County Attorney's office. (Attachment 2)	
8.5	Resolution Designating Route 703, Pocket Lane, as a Rural Rustic Road (Samuel Miller District). <ul style="list-style-type: none"> • ADOPTED Resolution. • Mr. Boyd asked about the status of Bunker Hill Road. 	<u>Clerk:</u> Forward copy of adopted resolution to VDOT and County Attorney's office. (Attachment 3) <u>David Benish:</u> Provide information.	
8.6	Resolution Designating Route 784, Doctors Crossing, as a Rural Rustic Road (Rivanna District). <ul style="list-style-type: none"> • ADOPTED Resolution. 	<u>Clerk:</u> Forward copy of adopted resolution to VDOT and County Attorney's office. (Attachment 4)	
8.7	Resolution to accept Road(s) in Avon Park Subdivision into the State Secondary System of Highways (Scottsville District). <ul style="list-style-type: none"> • ADOPTED Resolution. 	<u>Clerk:</u> Forward copy of adopted resolution and signed AM-4.3 form to Glenn Brooks and County Attorney's office. (Attachment 5)	
8.8	Resolution to accept Road(s) in Longacre Farm Subdivision into the State Secondary System of Highways (White Hall District). <ul style="list-style-type: none"> • ADOPTED Resolution. 	<u>Clerk:</u> Forward copy of adopted resolution and signed AM-4.3 form to Glenn Brooks and County Attorney's office. (Attachment 6)	
8.9	Resolution to accept Road(s) in Mountain Vista Subdivision into the State Secondary System of Highways (Rivanna District). <ul style="list-style-type: none"> • ADOPTED Resolution. 	<u>Clerk:</u> Forward copy of adopted resolution and signed AM-4.3 form to Glenn Brooks and County Attorney's office. (Attachment 7)	
8.10	Long Range Solid Waste Solutions Advisory Committee – Revised Charge and Request for Consultant Services. Moved to regular agenda.		
8.11	Broadband Planning Grant Update. <ul style="list-style-type: none"> • SUPPORTED the continuation of all efforts toward advancing broadband deployment which includes identification of funding strategies, meetings with public safety and other government agencies to discuss their continued participations, meetings with concerned citizens and business representatives willing to participate in the upcoming planning meetings, and continued support of staff efforts; • ADOPTED Resolution approving the use of \$30,000 from the Grant Opportunity Fund to complete a Community Connectivity Plan if the County is awarded the DCHD grant. 	<u>Clerk:</u> Forward copy of adopted resolution to Michael Culp and County Attorney's office. (Attachment 8)	
9.	Places29 Community Advisory Council.	<u>Lee Catlin:</u> Proceed as directed	

	<ul style="list-style-type: none"> Based on discussion, DIRECTED staff to work with Supervisors Sheffield, McKeel and Boyd to look at the concept of three councils and bring back suggested changes. 	and bring back on consent agenda.	Listen
10.	<p>Consideration of Video Streaming.</p> <ul style="list-style-type: none"> APPROVED, by a vote of 6:0, to proceed with purchase of the video streaming software package and implementation, as proposed by staff, with the addition of \$2000 for computer. 	<u>Lee Catlin</u> : Proceed as approved.	Listen
11.	<p>Solid Waste Solutions:</p> <p>a. Long Range Solid Waste Solutions Advisory Committee – Revised Charge and Request for Consultant Services.</p> <ul style="list-style-type: none"> APPROVED, by a vote of 5:1(Boyd), the revised Charge Statement, Membership, and Organization as requested specifically by the Committee; and APPROVED, by a vote of 6:0, the Scope of Work for facilitation services as requested specifically by the Committee. <p>b. Transfer Station Location Other than Ivy MUC - Evaluation of Costs and Other Relevant Factors.</p> <ul style="list-style-type: none"> APPROVED, by a vote of 6:0, to remove consideration of a transfer station in any location in the County other than Ivy MUC. 	<p><u>Doug Walker</u>: Proceed as approved. (Attachment 9) Clerk: Update boards and committee notebook.</p> <p><u>Doug Walker</u>: Proceed as approved. (Attachment 10)</p>	Listen
12.	<p>Biannual Update on FY15-17 Strategic Plan.</p> <ul style="list-style-type: none"> RECEIVED. 		
13.	<p>2015 Citizen Survey Tools Options.</p> <ul style="list-style-type: none"> APPROVED, by a vote of 4:2(Mallek,Palmer), to proceed with staff's recommendation to use the ICMA National Citizen Survey and the supplemental use of the regional JACS survey. Ms. McKeel asked that staff include suggested questions that were raised at previous joint meeting of Board and School Board. Ms. Mallek asked that the questions from the previous four years for Weldon Cooper be assembled to carry forward. Ms. Palmer asked the cost to get the data from NCS, if the Board decides to go back to Weldon Cooper in the future. 	<u>County Executive</u> : Proceed as approved to include working with Board members on customizing some of the questions.	Listen
	Recess. At 3:58 p.m., the Board recessed and then reconvened at 4:12 p.m.		
14.	<p>Route 29 Solutions Update.</p> <ul style="list-style-type: none"> RECEIVED. <p>a. Draft Communications Plan.</p> <ul style="list-style-type: none"> RECEIVED. <p>b. Small Area Plan for Route 29/Rio Road Intersection Improvements.</p> <ul style="list-style-type: none"> HELD discussion; continued during night portion of meeting. 		Listen
15.	<p>Closed Meeting.</p> <ul style="list-style-type: none"> At 5:33 p.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia under Subsection (1) to consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointments; and under Subsection (7) to consult with and be 		Listen

	briefed by legal counsel and staff regarding specific legal matters requiring legal advice relating to the negotiation of easements on the County Office Building property.	
16.	<p>Certified Closed Meeting.</p> <ul style="list-style-type: none"> At 6:16 p.m., the Board reconvened into open meeting and certified the closed meeting. 	
17.	<p>Boards and Commissions: Appointments.</p> <ul style="list-style-type: none"> REAPPOINTED Mr. Jean Lorber to the Acquisition of Conservation Easements (ACE) Appraisal Review Committee with said term to expire December 31, 2015. APPOINTED Mr. David Shreve as the Jack Jouett District representative on the Economic Development Authority with said term to expire January 19, 2019. APPOINTED Ms. Erica Castillo to the Historic Preservation Committee with said term to expire June 4, 2018. APPOINTED Mr. Manuel Lerdaу to the Natural Heritage Committee with said term to expire September 30, 2016. REAPPOINTED Ms. Julia Monteith as the UVA Liaison to the Planning Commission with said term to expire December 31, 2015. 	<p><u>Clerk:</u> Prepare appointment/reappointment letters, update Boards and Commissions book, webpage, and notify appropriate persons.</p>
18.	<p>From the Public: Matters Not Listed for Public Hearing on the Agenda.</p> <ul style="list-style-type: none"> Renumbered to Item No. 19a. 	
19.	<p>Public Hearing: <u>SP-2014-00010. Branchlands Assisted Living Facility (Sign #120).</u></p> <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED Resolution approving SP-2014-00010 with conditions. 	<p><u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 11)</p> <p style="text-align: right;">Listen</p>
19a.	<p>Continued Discussion on Small Area Plan for Route 29/Rio Road Intersection Improvements, and Comments from the Public.</p> <ul style="list-style-type: none"> <u>The following individuals spoke in regards to the Route 29 Solutions package and the Rio interchange:</u> <ul style="list-style-type: none"> <u>Lynwood Bell</u>, Rivanna District <u>Peter Chandler</u>, White Hall District <u>Carter Myers</u> <u>Mac Lafferty</u>, Jack Jouett District <u>Grant Gamble</u> <u>Larry Howard</u> <u>Maggie Van Winkle</u>, Rivanna District <u>Charles Lebo</u> <u>Timothy Hulbert</u> <u>Charles Blackwell</u>, Earlysville resident <u>Gary Albert</u> <u>Karen Weiner</u> <u>Travis Pietila</u> <u>Chris Craytor</u> <u>Jeff Deal</u> <u>Phil Jaderborg</u> <u>Peter Cefaratti</u> <u>Mike Basile</u> <u>Greg Degnan</u> <u>Eddie Giles</u> 	<p style="text-align: right;">Listen</p>

<ul style="list-style-type: none"> • Nancy Adams, Rio District • David Mitchell • Henry McHenry • John Bunch • Bob Brust • Claire Johnson, Rio District • Susan Reed • Diane Berlin • Carol Harold • Vic Pena, Samuel Miller District • Peg Lascano • Jeff Philmore • Mark Hammond, Rio District • Morgan Butler • Peter Wray • Jim Plotkin • Jeff Werner • Ed Akeel • Beth Cox, Earlysville resident • Gerald Long • Jim Hall • Chip Burrell • Kevin Carson • Bonnie Spellbank • Yanna Gamble • Barry Dofflemyer <p>Discussion held.</p> <p><u>Ken Boyd:</u></p> <ul style="list-style-type: none"> • Announced that he would bring forth a motion at next week's meeting. 	<p><u>Clerk:</u> Schedule on February 11 agenda.</p>	
<p>20. From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p>a. Consideration of Town Hall Meeting Policy.</p> <p>b. Discussion of Legislative Issues before the General Assembly.</p> <p><u>Jane Dittmar:</u></p> <ul style="list-style-type: none"> • Gave report on legislative matters and her visit to the General Assembly. <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> • Mentioned that JABA was responsible for starting the local food discussion, which led to the start of the food hub. • Asked when the Earlysville truck ban would be scheduled for public hearing. <p><u>Diantha McKeel:</u></p> <ul style="list-style-type: none"> • Mentioned that she found out from VDOT that the County has lost the ability to use the inmate labor force on highways due to the closure of the state correctional facility Camp 10. 		<p>Listen</p>
<p>21. From the County Executive: Report on Matters Not Listed on the Agenda.</p> <p><u>Tom Foley:</u></p> <ul style="list-style-type: none"> • Suggested that the February 24 budget work session start at 5:00 p.m. • Announced that the February 11 meeting would start at 5:00 p.m. with a closed session. 		

22. Adjourn to February 10, 2015, 5:00 p.m., Lane Auditorium. • The meeting was adjourned at 9:39 p.m.		
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ewj/tom

- Attachment 1 – Resolution - HO-2014-217, Joseph R. Dane Ph.D. Special Exception
- Attachment 2 – Resolution Requesting Increased Funding For Public Education In Virginia
- Attachment 3 – Resolution Designating Route 703, Pocket Lane, as a Rural Rustic Road
- Attachment 4 – Resolution Designating Route 784, Doctors Crossing, as a Rural Rustic Road
- Attachment 5 – Resolution to accept Road(s) in Avon Park Subdivision into the State Secondary System of Highways
- Attachment 6 – Resolution to accept Road(s) in Longacre Farm Subdivision into the State Secondary System of Highways
- Attachment 7 – Resolution to accept Road(s) in Mountain Vista Subdivision into the State Secondary System of Highways
- Attachment 8 – Resolution Committing \$30,000 in Funding to Supplement the Telecommunications Planning Grant
- Attachment 9 – Long Range Solid Waste Solutions Advisory Committee – Revised Charge
- Attachment 10 – Long Range Solid Waste Solutions Advisory Committee –Scope of Work
- Attachment 11 – Resolution Approving SP-2014-00010. Branchlands Assisted Living Facility.

**RESOLUTION TO APPROVE SPECIAL EXCEPTION
FOR HO 2014-217, JOSEPH R DANE, PhD**

WHEREAS, Martin J. Mckie and M. Marcelin are the owners of Tax Map and Parcel Number 062A1-00-0E-01200 (the "Property"); and

WHEREAS, Joseph Dane resides at the Property and owns a business, Joseph R Dane, PhD; and

WHEREAS, Joseph R. Dane, PhD. filed a request for a special exception in conjunction with HO 2014-00217, Joseph R Dane, PhD, to modify the number of vehicle trips permitted by County Code § 5.2(e) to be generated by a proposed home occupation to add an additional five (5) round trips per weekday plus five (5) additional round trips every other Sunday.

NOW, THEREFORE, BE IT RESOLVED that, upon consideration of the foregoing, the executive summary prepared in conjunction with the special exception request, staff's supporting analysis included in the executive summary, and all of the factors relevant to the special exceptions in Albemarle County Code §§ 18-5.1 and 18-33.8, the Albemarle County Board of Supervisors hereby approves the special exception to modify the number of vehicle trips permitted in conjunction with HO 2014-217, Joseph R Dane, PhD, as described hereinabove, subject to the condition attached hereto.

* * *

HO 2014-217, Joseph R. Dane Ph.D Special Exception Condition

1. Client sessions shall be held Monday through Friday, provided that one group session may be held every other Sunday.
2. During weeks in which client sessions are held only Monday through Friday, no more than sixty (60) total vehicle round trips generated by this home occupation are permitted per week (Sunday through Saturday).
3. During weeks in which a Sunday group session is held in addition to the Monday through Friday client sessions, no more than sixty-five (65) total vehicle round trips generated by this home occupation are permitted per week (Sunday through Saturday).

**RESOLUTION REQUESTING INCREASED FUNDING
FOR PUBLIC EDUCATION IN VIRGINIA**

WHEREAS, the General Assembly shall provide for a system of free public elementary and secondary schools for all children of school age throughout the Commonwealth, and shall seek to ensure that an educational program of high quality is established and continually maintained (Virginia Constitution, Article VIII, Section 1); and

WHEREAS, the General Assembly shall determine the manner in which funds are to be provided for the cost of maintaining an educational program meeting the prescribed standards of quality, and shall provide for the apportionment of the cost of such program between the Commonwealth and the local units of government comprising such school divisions. (Virginia Constitution, Article VIII, Section 2); and

WHEREAS, the General Assembly shall provide for the support of public education as set forth in Article VIII, Section 1 of the Constitution of Virginia which states that the General Assembly and the Board of Education find that the quality of education is dependent upon the provision of (i) the appropriate working environment, benefits, and salaries necessary to ensure the availability of high-quality instructional personnel; (ii) the appropriate learning environment designed to promote student achievement; (iii) quality instruction that enables each student to become a productive and educated citizen of Virginia and the United States of America; and (iv) the adequate commitment of other resources. In keeping with this goal, the (Standards of Quality, 22.1-253.13:1, Standard 1); and

WHEREAS, increased funding for public education is needed to ensure that the state meets its responsibility to provide public education as a core function of state government and to promote economic development in Virginia (VASS Blueprint for Public Education); and

WHEREAS, Virginia's state aid to public education has been declining since the 2009 recession with State direct aid K-12 appropriations currently at \$6.8 billion (all funds)/\$5.2 billion (GF) compared to \$7.1 billion (all funds)/\$5.6 billion (GF) in FY2009; and

WHEREAS, State K-12 funding reductions have reduced K-12 funding from 35 percent of the general fund in FY 2009 to below 30 percent in FY 2014 and beyond; and

WHEREAS, Virginia continues to provide for special interest tax preferences and loopholes, while reducing its financial obligation to public education; and

WHEREAS, the state's reduction in funding for K-12 has occurred through policy changes since FY 2009, such as reduced state funds for school "support" personnel and administrative and employee benefits; and

WHEREAS, the voters of Virginia in 1987 approved the establishment of a state-operated Lottery for the purpose of providing funding for public education and further approved a constitutional amendment in 2000 which required Lottery proceeds to be distributed to localities to spend for public education purposes. Instead of additional resources for public education, 100 percent of Lottery proceeds now supplant general fund revenues to support public education; and

WHEREAS, localities have paid for the increased costs of education required by state mandates to improve public school performance with localities currently paying 56 percent of the state versus local share of public education rather than the 45 percent they should be paying as defined by the Standards of Quality; and

WHEREAS, localities budgeted \$3.55 billion in FY2013 above their state required local effort (RLE) to maintain the actual costs of public education (Annual Superintendents Report to the Department of Education); and

WHEREAS, real estate values in Virginia and, therefore, local government revenues continue to be depressed in Virginia - increasing only two percent in fiscal year 2013 - with little prospect for even average growth rates in future years without significant local tax rate increases; and

WHEREAS, the number of at-risk students in Virginia schools has significantly increased to the point where more than one-third of K-12 students are now free lunch-eligible and seven percent reduced-price lunch eligible, thereby increasing the need for more personnel and material resources to help them; and

WHEREAS, we believe our state's future prosperity relies on a high-quality education system that prepares students for college and careers, and that without it, Virginia's economic competitiveness and ability to attract new business will falter; and

NOW, THEREFORE BE IT RESOLVED, THAT the Albemarle County Board of Supervisors calls upon the Virginia General Assembly to immediately increase the state's share of funding for public education to the level of quality that is prescribed by them in the Standards of Quality and expected by all of the Commonwealth's citizens.

The Board of Supervisors of Albemarle County, in regular meeting on the 4th day of February, 2015, adopted the following:

RESOLUTION

WHEREAS, Section 33.1-70.1 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Albemarle County, Virginia desires to consider whether Route 703 Pocket Lane, From: Route 715 Chestnut Grove Road To: End of State Maintenance should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation; and

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state; and

FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

The Board of Supervisors of Albemarle County, in regular meeting on the 4th day of February, 2015, adopted the following:

RESOLUTION

WHEREAS, Section 33.1-70.1 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Albemarle County, Virginia desires to consider whether Route 784 Doctors Crossing, From: Route 600 Watts Passage Road To: Route 640 Gilbert Station Road should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation; and

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state; and

FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 4th day of February 2015, adopted the following resolution:

RESOLUTION

WHEREAS, the street(s) in **Avon Park Subdivision**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the street(s) in **Avon Park**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

* * * * *

The road(s) described on Additions Form AM-4.3 is:

- 1) **Hathaway Street (State Route 1367)** from Route 1366 (Arden Drive) north to the end of State maintenance, as shown on plat recorded in the office the Clerk of Circuit Court of Albemarle County in Deed Book 3291, pages 607-655, 644, 649 and 654, for a length of 0.09 miles.
- 2) **Arden Drive (State Route 1366)** from Route 742 south to Route 1367 (Hathaway Street), as shown on plat recorded in the office the Clerk of Circuit Court of Albemarle County in Deed Book 3291, pages 607-655, 644, 649 and 654, for a length of 0.12 miles.

Total Mileage – 0.21

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 4th day of February 2015, adopted the following resolution:

RESOLUTION

WHEREAS, the street(s) in **Longacre Farm Subdivision**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the street(s) in **Longacre Farm**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

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The road(s) described on Additions Form AM-4.3 is:

- 1) **Longacre Farm Lane (State Route 1023)** from Route 680 to 0.13 miles north to end of cul-de-sac, as shown on plat recorded in the office the Clerk of Circuit Court of Albemarle County in Deed Book 2892, pages 550-574, for a length of 0.13 miles.

Total Mileage – 0.13

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 4th day of February 2015, adopted the following resolution:

RESOLUTION

WHEREAS, the street(s) in **Mountain Vista Subdivision**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the street(s) in **Mountain Vista**, as described on the attached Additions Form AM-4.3 dated **February 4, 2015**, to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

* * * * *

The road(s) described on Additions Form AM-4.3 is:

- 1) **Forloines Drive (State Route 1022)** from Route 600 east 0.776 miles to end of cul-de-sac, for a length of 0.78 miles.

Total Mileage – 0.78

**RESOLUTION COMMITTING \$30,000 IN FUNDING
TO SUPPLEMENT THE TELECOMMUNICATIONS PLANNING GRANT**

WHEREAS, the County of Albemarle, Virginia, wishes to advance the deployment of broadband services to underserved areas of the County; and

WHEREAS, the County is planning to submit an application to the Commonwealth of Virginia Department of Housing and Community Development (“DHCD”) for the Community Development Block Grant (“CDBG”) Telecommunications Planning Grant for the purpose of completing a Community Connectivity Plan with a focus on the Rural Areas’ economy; and

WHEREAS, because DHCD’s experience with Telecommunications Planning Grants is that the maximum available amount is not sufficient to complete the activities required to create a Community Connectivity Plan, applicants are expected to show additional funding is available and committed prior to receiving a planning grant offer; and

WHEREAS, \$30,000 has been reserved in the County’s Grant Opportunity Fund to supplement the Telecommunications Planning Grant if it is necessary to complete a Community Connectivity Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Albemarle, Virginia that it hereby commits the use of up to \$30,000 to supplement the Telecommunications Planning Grant if the County is awarded the Telecommunications Planning Grant to complete a Community Connectivity Plan.

COUNTY OF ALBEMARLE

Charge Statement, Membership, and Organization ALBEMARLE COUNTY LONG RANGE SOLID WASTE SOLUTIONS ADVISORY COMMITTEE

Established April 2, 2014

Charge

The Albemarle County Long Range Solid Waste Solutions Advisory Committee is formed by the Albemarle County Board of Supervisors to study solid waste management as a public policy issue and to identify best practices for the management of solid waste in the County now and in the future including the possibility of regional cooperation. The Committee will recommend policy and implementation strategies consistent with the County's Comprehensive Plan and the organizational vision of Albemarle County.

This committee's work and recommendations will include public engagement in determining goals and strategies based on the best currently available data. It is not within the committee's charge to evaluate existing disposal practices at the Ivy MUC but to more fully investigate waste management practices that might impact the development of future waste management infrastructure for the County as a whole.

The advisory committee shall work directly with the County's project team including staff and any consultants. Its work shall be coordinated with the County's overall efforts to improve solid waste services and maintain compliance with state and federal regulatory mandates.

General Timeframe

The Advisory Committee will conclude its work when a final recommendation is made to the Board of Supervisors no later than October 30, 2015 in order to be included in the County's Five Year Plan. The Committee shall provide periodic updates to the Board on the progress of their work as appropriate. The following are anticipated milestones for this work:

- July 2, 2014: Board approves formal Committee charge, goals, membership and organization structure
- July 9, 2014: Board appoints three additional members as identified on June 4th
- September 2014: Board considers additional appointments to expand committee membership
- October 2014: Board considers and endorses public engagement plan
- September-December 2014: Committee develops understanding of issues and possible recommendations
- January 2015-April 2015: Committee develops recommendations
- May-July 2015: Committee report completed
- August 2015: Committee report delivered to Board

Goals

Local Goals:

- Identify necessary data and compile facts on the regional waste management system, including market demand, facilities, services provided, and gaps in services or market failure.
- Document the participation of citizens, institutions and local industries in discussion of solid waste policy, and identify public engagement actions which are necessary to inform public decisions.
- Identify methods to incorporate input from the community to advise the Board of Supervisors on solid waste practices.
- Develop working relationships with local government, citizen, institutional and industry resources to accomplish these recommended goals for the county.
- Define specific solid waste management objectives for the County government consistent with the public interest, the Board's strategic plan and the County Comprehensive Plan.

- Establish specific milestones, responsibilities, and performance indicators for meeting solid waste management objectives, noting the distinct roles of local government, state agencies, private industry, institutions, residents, and community groups.

Regional, State, and Federal Goals:

- Investigate regional, state and federal program involvement in waste reduction, market development and financial support and seek ways to incorporate the proven approaches to waste management of these governmental levels into the Albemarle County program if deemed appropriate.
- The defined objectives and milestones may include recommended changes to state and federal law or administrative procedure. The group will recommend linkages to existing advocacy coalitions for Board approval.

Membership

The committee shall consist of approximately twelve (12) voting members appointed by the Board of Supervisors. Appointments will be based on Board and staff recommendations, nominations from community and business groups and individual applications. The committee will initially be composed of the four duly authorized Albemarle County members of the Rivanna Solid Waste Authority Community Advisory Committee. Members may be added to this committee as its members or the Board of Supervisors sees fit, through the normal Board appointment process.

While the membership of this committee and RSWA Community Advisory Committee may overlap, the charge and scope of the groups differs, and the Albemarle County Long Range Solid Waste Solutions Advisory Committee will not investigate current facilities or management of the RSWA.

Membership Selection Criteria

The Long Term Solid Waste Solutions Advisory Committee will be composed, at a minimum, of the following representatives:

- The four duly authorized Albemarle County members of the Rivanna Solid Waste Authority Community Advisory Committee
- One member of the Board of Supervisors to serve as a liaison
- One member of the Planning Commission to serve as a liaison
- One representative from an environmental protection organization
- One representative from the small business community
- One representative from the solid waste commercial hauling industry
- One representative from the Thomas Jefferson Planning District Commission
- One representative from a rural area
- One representative from a major institutional employer
- One representative from the University of Virginia
- Two representatives from the general public

The Board of Supervisors will appoint members based on their qualifications and interest in serving on the Committee. An individual may be appointed to represent more than one of the above referenced groups. The Board will strive to appoint an overall membership that is diverse in age, abilities, experiences, professions, interests, etc.

Member qualifications include:

- Experience working within a consensus-driven decision-making process, and a commitment to such a process in fulfilling the Committee's responsibilities as outlined in the charge statement;
- Willingness to work within established County procedures and processes;
- Ability to be open-minded; to listen and be respectful of the values, views and opinions of other representatives;
- Ability to share information with, and receive information from the community at large;
- Ability to meet twice a month and possibly more often over the next year; and

- Being a resident of Albemarle County (while every effort should be made to include County residents, this may not be appropriate in all cases)

Advisory Committee Organization

The Committee shall elect a Chair and Vice-chair. County staff and any consultant team shall serve as technical representatives and will support the group by assembling and compiling all information and reports necessary for the Committee's work to progress, including meeting notes.

Meetings will be held approximately twice a month or as otherwise agreed to by the Committee. The date and time of Committee meetings shall be established at the first meeting; additional meetings may be called by the Chair. All meetings will be open work sessions, where the general public is invited to attend to listen and observe, unless public participation is deemed appropriate by the Chair. Active participation will be extended to the general public at open houses, workshops, and public hearings, per the public participation to be established by the committee. In addition to the Advisory Committee, the project will include a public engagement program for the public at large to include active participation at open houses, workshops, and other appropriate venues, per the public participation to be established by the committee.

No quorum shall be necessary to conduct business, but no vote will be taken unless a quorum is present. A majority of the voting members of the Committee shall constitute a quorum. Decisions shall be made, if possible, by an indication of general consensus among the Committee members present. Staff (other than appointed members) will not participate as decision makers. When this method does not serve to establish a clear direction, the chair shall call for a roll-call vote. When an agreement cannot be achieved on an issue, business shall proceed and County staff shall document and present minority positions for future Board of Supervisor consideration.

Facilitation will be provided in those instances when it is considered beneficial in helping the Committee achieve its stated purposes.

**REQUEST FOR INFORMATION
COUNTY OF ALBEMARLE, VIRGINIA**

Consultant services to facilitate Solid Waste Advisory Committee

Purpose:

The County of Albemarle has issued this Request for Information (RFI) to solicit input, ideas, and recommendations from companies, consultants, and individuals with demonstrated expertise in facilitation of strategic planning for community advisory groups.

Background:

Albemarle County is interested in exploring facilitation services to support the Long Range Solid Waste Solutions Advisory Committee. The committee is charged to consider comprehensive alternatives for a solid waste management program for the County. Members strive to reach consensus concerning problem identification, goals, and recommended policy and implementation strategies consistent with the County's Comprehensive Plan and the organizational vision of Albemarle County. We would like to understand your willingness and the resources you would require to facilitate the strategic planning and solutions process of the committee. While some of the exact details are still to be determined, we have tried to lay out the requirements below.

- **Resources:** The projected budget is \$5,000-\$10,000. Facilitation work would be completed by April 30, with additional time and materials costs to support the committee as needed.
- **Partners:** Roughly 10 citizen committee members and 5 relevant County staff.
- **Time:** 8-10 hours of meeting time, perhaps two half-day meetings held within a month, plus additional time for preparation and follow-up research work.
- **Venue:** conducive to strategic thinking. Options include Ivy Creek Education Building, Mudhouse smart room, Boar's Head conference room, or others. County staff can help arrange logistics.
- **Issue:** The policy and program issues of solid waste management in the county have been studied in detail over the past 25 years, and the committee has good data at its disposal. The facilitator will support discussion and decision making specific to problem statements, goal statements, and the preferred and alternative packages of solution.
- **Activities:** The facilitator should create an agenda of activities which help the committee reach consensus and which support critical thinking and problem solving.
- **Follow Up:** The Committee and County staff will use results to develop a final report and presentation material. Facilitator will not be expected to develop presentation materials, nor to attend or make presentations at public meetings. Notes and working papers will be retained by the County after facilitator compilation for use in drafting the final report.
 - Between the two meetings or after the second meeting, the committee may request technical information of the consultant to support the final report and inform the committee's work. Technical knowledge and capacity to complete this research is desirable in the consultant. Previous experience in solid waste or environmental work is desirable.
- **Key Points for Facilitation:**
 - *Problem Statements.* The current conditions in the solid waste system have been well documented. The committee should reach consensus on a set of problem statements. The problems should be ranked and prioritized.
 - *Goal Statements.* The problem statements may be interpreted to goals in multiple ways. The committee should also achieve consensus in reorienting the problems as goal for action by the County. Goals should be consistent with other County policies.
 - *Solution Alternatives.* Many actions are possible to reach the goals. These actions can be compiled into multiple packages for comparison. The committee should reach consensus as to perhaps 3 or 4 packages, which all make progress towards goals but which have varying levels of cost and complexity.

- *Recommended Solution.* The committee's report should explain a recommended solution and the reasons why it is preferred over other viable alternatives. The committee should reach consensus on the recommendation and reasoning.

Requested Information:

The County would like recommendations for facilitating meetings of the committee, with activities designed to promote critical thinking and consensus. Outlines of the meeting agendas and activities for the committee will be especially valuable.

Please include information regarding your firm's experience with facilitation, strategic planning, and consulting, resumes of personnel who will be assigned to this project, client lists including three references, and your proposed detailed approach to this complete this project.

Desired Outcome:

The desired outcome is for the committee to complete its report to the Board of Supervisors with a meaningful contribution to County policy. The consultant facilitator contributes to this outcome by helping the committee to reach consensus on problems, goals, and alternatives for solutions.

Submissions:

The County requests that interested companies, consultants and persons with expertise in the areas outline in this RFI submit information regarding creative ideas, recommended approaches, strategies, advice and the like. The County seeks input in any form deemed appropriate by the respondent, including but not limited to white papers, lessons learned, etc.

Timeline:

Responses to this RFI are due by 3:00 p.m. on February 20, 2015. One (1) original and three (3) copies will be required. Responses and all communications regarding this RFI should be submitted to:

Kelly J. Okken
County of Albemarle
Purchasing Department
401 McIntire Road, Room 248
Charlottesville, VA 22902

Questions:

Questions with regard to this RFI can be sent to the attention of:

Kelly Okken, Purchasing Agent
Email: kokken@albemarle.org

Disclaimer:

Please be advised that this is a request for information only. This RFI is issued solely for information and planning purposes – it does not constitute a request for proposal or a promise to issue an RFP in the future.

This RFI does not commit the County of Albemarle, Virginia (the "County") to contract for any supply or service whatsoever. Furthermore, the County is not at this time seeking proposals and will not accept unsolicited proposals. Parties responding are advised that the County will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. Any materials submitted in response to this RFI shall be the sole property of the County of Albemarle.

**RESOLUTION TO APPROVE
SP 2014-10 BRANCHLANDS ASSISTED LIVING FACILITY**

WHEREAS, WIAL LLC (the "Owner") is the owner of Tax Map and Parcel Number 061Z0-03-00-005A0 (the "Property"); and

WHEREAS, the Owner filed an application for a special use permit to establish an assisted living facility with up to 90 units, and the application is identified as Special Use Permit 2014-00010 Branchlands Assisted Living Facility ("SP 2014-10"); and

WHEREAS, on December 16, 2014, after a duly noticed public hearing, the Albemarle County Planning Commission recommended approval of SP 2014-10 with the conditions recommended by County staff; and

WHEREAS, on February 4, 2015, the Albemarle County Board of Supervisors held a duly noticed public hearing on SP 2014-10.

NOW, THEREFORE, BE IT RESOLVED that, upon consideration of the foregoing, the staff report prepared for SP 2014-10 and all of its attachments, the information presented at the public hearing, and the factors relevant to a special use permit in Albemarle County Code § 18-33.8, the Albemarle County Board of Supervisors hereby approves SP 2014-10, subject to the conditions attached hereto.

SP-2014-00010 Branchlands Assisted Living Facility Special Use Permit Conditions

1. Development and use shall be in general accord with the following revised plan prepared by Timmons Group Sheet(s) C1.0 (SUP Conceptual Plan), dated March 17, 2014, revised October 20, 2014 (hereafter "Layout Plan"), as determined by the Director of Planning and the Zoning Administrator. To be in general accord with the Layout Plan, development and use shall reflect the following major elements as shown on the plans:
 - Building location, orientation and mass.
 - Location and general character of parking, loading area and garden.
 Minor modifications to the plan that do not otherwise conflict with the elements listed above may be made to ensure compliance with the Zoning Ordinance, and minor modifications may be made to the building location as determined by the Fire Marshal to ensure compliance with the Virginia Statewide Fire Prevention Code.
2. Development shall be limited to not more than 90 units containing not more than 120 beds;
3. Prior to requesting a certificate of occupancy, the applicant shall present to the Zoning Administrator proof of licensure by the Virginia Department of Health and the Virginia Department of Social Services for the permitted use;
4. The construction of any structure required for the use shall commence on or before February 4, 2018 or the permit shall expire and be of no effect.
5. All construction traffic shall enter the site from Incarnation Drive; provided that during construction of the site, any construction vehicle may enter the site from Branchlands Drive if it is not practicable for the vehicle to enter the site from Incarnation Drive.
6. The site shall be designed and constructed so that all employee traffic may enter the site from Incarnation Drive. Employees who work exclusively at the Assisted Living Facility shall not enter the site from Branchlands Drive.
7. If permitted by the Albemarle County Service Authority (ACSA), the applicant shall provide landscaping and fencing on the south west side of the Assisted Living building between the building and the adjacent townhouses on Lilac Court. This shall be coordinated with the ACSA, and the applicant shall consult with the Branchlands Property Owners Association on such landscaping and fencing.