

ACTIONS
Board of Supervisors Meeting of June 4, 2008

June 5, 2008

<u>AGENDA ITEM/ACTION</u>	<u>ASSIGNMENT</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting was called to order at 9:01 a.m. by the Chairman, Mr. Boyd. All BOS members were present. Also present were Bob Tucker, Larry Davis, Ella Jordan and Meagan Hoy. 	
<p>4. Recognition:</p> <ul style="list-style-type: none"> • Pam Carter, Occupational Health, Safety, & Wellness Manager, was recognized for her efforts in promoting employee safety. 	
<p>5. From the Board: Matters Not Listed on the Agenda.</p> <ul style="list-style-type: none"> • Due to time constraints, this was moved to end of the agenda. 	
<p>6. From the Public: Matters Not Listed for Public Hearing on the Agenda.</p> <ul style="list-style-type: none"> • Kevin Connally, of Bayer Environmental Science, expressed concern about the proposed Safer Chemical Proposal. • John Martin spoke about the importance of near verbatim minutes. • Greg Wells, owner of Intrastate Pest Control, voiced his concern about pests, and stressed the importance of properly using pesticides. • Peter McDunna, Golf Course Superintendent of Keswick Estates, stressed the importance of correctly applying pesticides. • Jackie Lombardo, of FACTS and the Sierra Club, urged the Board to adopt pesticide free zones for children. • Barbara Cruickshank urged the Board to make the County and Schools pesticide free. • Kevin Connelly, of Landscape Supplies, asked the Board to work with industry leaders so they could understand how pesticide products have been tested, and to look at both sides of the equation. • John Cruickshank, of the Sierra Club, urged the Board to make Albemarle parks and schools a permanent pesticide free zone. • Debra Jettison Evetts, owner of an organic landscape company, commented that organic, non toxic methods should be tried. • Jeff Werner, of Pediment Environmental Council, provided Board members with a copy of the City's adopted Water Supply Plan resolution. He commented that dredging should be a separate component of the Water Supply Plan. • Allan Jones, of Bartley Tree Experts, spoke about the responsibilities of using pesticides. 	
<p>7.1 Requested FY 2008 Appropriations.</p> <ul style="list-style-type: none"> • APPROVED budget amendment in the amount 	<p>Clerk: Forward signed appropriations to OMB, Finance and appropriate individuals.</p>

	of \$1,532,747.84 and APPROVED the FY 2008 Appropriations #2008067, #2008068, #2008069, #2008070, #2008071, #2008072, #2008073, #2008074, #2008075, and #2008076.	
7.2	<p>Authorize County Executive to sign VDOT Project Administration Agreement and the Pass-Through Agreement with the Lewis and Clark Exploratory Center of Virginia.</p> <ul style="list-style-type: none"> • ADOPTED the attached Resolution authorizing the County Executive to sign both the Project Agreement and Pass-Through Agreement in furtherance of the County's support for the Project and the VDOT Enhancement Program. 	<p><u>Clerk</u>: Forward copy of signed resolution to Bill Letteri, Juan Wade, David Benish, and County Attorney's office. (Attachment 1)</p> <p><u>County Attorney's office</u>: Provide Clerk with copy of fully executed agreement.</p>
7.3	<p>Set public hearing to consider Ordinance to change the location of the Central Absentee Voter Precinct.</p> <ul style="list-style-type: none"> • SET public hearing for July 2, 2008. 	<p><u>Clerk</u>: Advertise and schedule for July 2nd agenda.</p>
7.4	<p>Priority Areas for Pedestrian Crossing/Sidewalk Improvements.</p> <ul style="list-style-type: none"> • APPROVED the priority areas for pedestrian facility improvements as recommended by staff. 	<p><u>David Benish/Juan Wade</u>: Work with VDOT and the Office of Facilities Development to complete design plans and schedule for the projects.</p>
7.5	<p>Resolution to accept road(s) in Reas Ford Village Subdivision into the State Secondary System of Highways.</p> <ul style="list-style-type: none"> • ADOPTED attached resolution. 	<p><u>Clerk</u>: Forward signed resolution and Form AM-4.3 to Glenn Brooks. (Attachment 2)</p>
7.6	<p>Crozet Streetscape-Jarmans Gap Road, Authorize the County Executive to sign Memorandum of Agreement with VDOT.</p> <ul style="list-style-type: none"> • AUTHORIZED County Executive to execute Memorandum of Agreement with VDOT, in a form approved by the County Attorney, authorizing the County to construct the VDOT road and drainage improvements along Jarmans Gap Road east of Carter Street in conjunction with the Crozet Streetscape Phase 2 improvements. 	<p><u>County Executive</u>: Proceed as directed.</p> <p><u>County Attorney's office</u>: Provide Clerk with copy of fully executed document.</p>
7.7.	<p>Transportation Funding Resolution.</p> <ul style="list-style-type: none"> • ADOPTED, by a vote of 6:0, the resolution as modified at the Board meeting. 	<p><u>Andy Bowman</u>: Forward copy of resolution to appropriate individuals. (Attachment 3)</p>
8.	<p>Rivanna Station Update, by Colonel Moffatt.</p> <ul style="list-style-type: none"> • RECEIVED. 	
9.	<p>Presentation, Department of Rail and Transportation.</p> <ul style="list-style-type: none"> • RECEIVED. 	
10.	<p>Annual Housing Report.</p> <ul style="list-style-type: none"> • RECEIVED. 	
11.	<p>Western Park Master Plan Update.</p> <ul style="list-style-type: none"> • RECEIVED. 	
12.	<p>Draft Safer Chemical Management Procedure.</p> <ul style="list-style-type: none"> • DIRECTED, by a vote of 6:0, the County Executive to implement the Environmental Management Policy in a manner consistent with the report, and using Option B as listed in the attachment. 	<p><u>County Executive's office</u>: Proceed as directed. (Attachment 4)</p>
13.	<p>Closed Meeting.</p> <ul style="list-style-type: none"> • At 1:16 p.m. the Board went into closed 	

	<p>meeting to consider appointments to boards, committees, and commissions; to conduct an administrative evaluation; to consider the acquisition of real property necessary for two public safety facilities; to consider the disposition of County property required to be relinquished by a deed restriction; and to discuss with legal counsel and staff specific matters requiring legal advice relating to an amendment of an interjurisdictional agreement relating to public safety services.</p>
<p>14. Certified Closed Meeting.</p> <ul style="list-style-type: none"> At 2:45 p.m., the Board reconvened into open session and certified the closed meeting. 	
<p>15. Boards and Commissions: Appointments.</p> <ul style="list-style-type: none"> APPOINTED Peter Hallock to the Agricultural and Forestal District Advisory Committee with said term to expire April 17, 2012. APPOINTED Brian Broadus, Jared Loewenstein, Lynn Rainville, and Jeff Werner to the Historic Preservation Committee. APPOINTED Stanley Cook, Debbi Goodman, and Paul Newland to the Piedmont Virginia Community College Board with said terms to expire June 30, 2012. APPOINTED Bruce Dotson to the Public Recreational Facilities Authority with said term to expire December 13, 2008. APPOINTED Lee Rasmussen to the Public Recreational Facilities Authority with said term to expire December 13, 2011. REAPPOINTED Naresh Naran to the CACVB Management Board with said term to expire June 30, 2010. REAPPOINTED Carolyn Lawlor to the Commission on Children and Families with said term to expire June 30, 2011. REAPPOINTED Tim Tolson to the Jefferson-Madison Regional Library Board with said term to expire June 30, 2012. 	<p><u>Clerk:</u> Prepare appointment/reappointment letters, update Boards and Commissions book, webpage, and notify appropriate persons.</p>
<p>16a. VDOT Monthly Report/Advance Mills Bridge Update.</p> <ul style="list-style-type: none"> Regarding Advance Mills Bridge, Mr. Sumpter said: <ul style="list-style-type: none"> Public hearing is scheduled for Tuesday, July 8th, 5:00 p.m. to 7:00 p.m., at the Best Western Charlottesville Airport Inn & Suites, Rivanna Room, 5920 Seminole Trail, South of Ruckersville. VDOT working on placing information about the Durrett Ridge bridge closure on their public information site. Assuming no weather delays the bridge will be opened by June 13th. Ms. Mallek asked VDOT to install portable signs in Earlysville and at the Corner Store to alert the public. The process for installation of detour signs is in the works. 	

<ul style="list-style-type: none"> • In response to Ms. Mallek’s question about speed zones in the vicinity of schools, Mr. Sumpter said he will provide some clarification on the regulations. • Bill Parman, Area Traffic Engineer, provided an update on VDOT pedestrian studies (Hydraulic and Rio Roads). 	
<p>16b. Transportation Matters not Listed on Agenda. <u>Dennis Rooker:</u></p> <ul style="list-style-type: none"> • Asked if the green reflective paint (used near UVA) could be used for visibility at any of the pedestrian crosswalks in the County. • Regarding the Route 29 safety improvements to extend the turn lane in front of the Post Office, there is still an area where the land is jutting out into the turn lane. Mr. Sumpter said VDOT wanted to maintain separation between the traffic because of the volume of traffic going into the Post Office. He suggested seeing how the improvements operate and, if necessary, make further revisions. • Asked for an update on the schedule for Georgetown Road. <p><u>Sally Thomas:</u></p> <ul style="list-style-type: none"> • Asked for an update on Dry Bridge. Mr. Sumptner said the railroad informed them that the materials are in the process of arriving. • There will be a meeting in early July regarding Batesville traffic calming. • Asked about warrants for a blinking light at Kenridge (White Gables). Mr. Sumpter said VDOT is still looking into that. Currently the analysis for build-out do not show any warrant for a traffic light. They are looking at different ideas. • A majority of the people do not want Red Hill School Road paved as a rural rustic. A letter will be forthcoming on that issue. <p><u>Lindsay Dorrier:</u></p> <ul style="list-style-type: none"> • Asked VDOT to look at the sharp curve on Route 726, James River Road, near Totier Creek Reservoir. <p><u>Ken Boyd:</u></p> <ul style="list-style-type: none"> • He, Mr. Tucker and Mr. Sumpter will be participating in a community meeting with the Forest Lakes Homeowners Association. Mr. Sumpter said they are attempting to schedule the meeting the week of June 16th. The date will be publicized once it is confirmed. 	<p><u>Clerk:</u> Forward comments to Allan Sumpter.</p>
<p>17. <u>Appeal: SUB-2008-022. Bellair #5 Preliminary Plat.</u></p> <ul style="list-style-type: none"> • APPROVED SUB-2008-022, by a vote of 6:0, subject to three conditions recommended by staff. 	<p><u>Clerk:</u> Set out conditions of approval. (Attachment 5)</p>
<p>18. An ordinance to amend Chapter 2, Administration, of the Albemarle County Code, to amend Section 2-202, Compensation of board of supervisors, to increase the compensation of the members of the</p>	<p><u>Clerk:</u> Forward copy of adopted Ordinance to County Attorney’s office and EAR forms to Human Resources. (Attachment 6)</p>

	<p>Board of Supervisors by an inflation factor of 3.35% effective July 1, 2008 from \$14,071.00 per annum to \$14,542.00 per annum.</p> <ul style="list-style-type: none"> • ADOPTED Ordinance, by a vote of 6:0, to be effective July 1, 2008. 	
19	<p>An ordinance to amend Chapter 2, Administration, Article VI, Industrial Development Authority, of the Albemarle County Code to change the name of the Industrial Development Authority of Albemarle County, Virginia to the Economic Development Authority of Albemarle County, Virginia.</p> <ul style="list-style-type: none"> • ADOPTED Ordinance, by a vote of 6:0, to be effective July 1, 2008. 	<p><u>Clerk</u>: Forward copy of adopted Ordinance to County Attorney's office. (Attachment 7)</p>
20.	<p>Request to amend the Albemarle County Service Authority jurisdictional areas to allow water service to Tax Map 59-17B (575 Bloomfield Road, Charlottesville, Elizabeth Gilliland Fennel).</p> <ul style="list-style-type: none"> • ACCEPTED withdrawal of the request, by a vote of 6:0. 	
21.	<p>Work Session: Community Development Work Program – Rural Area Strategies.</p> <ul style="list-style-type: none"> • SUPPORTED the following FY08-09 priorities as recommended by staff: <ul style="list-style-type: none"> ○ complete work on country stores, ○ assist Board with fiscal and tax tools, if necessary, ○ expand promotion of conservation easements and agricultural/forestry programs, and ○ consider alternative uses 	
22.	<p>Work Session: Fill and Waste – Disposal of Asphalt Pavement.</p> <ul style="list-style-type: none"> • SUPPORTED staff's recommendation that the Board not amend the current regulations that allow the burial of asphalt pavement and that staff promote the recycling of asphalt pavement, both with its own projects and by others, whenever possible. 	
	<p>Non Agenda.</p> <ul style="list-style-type: none"> • At 5:02, the Board went into closed meeting to consider appointments to boards, committees, and commissions; and to conduct an administrative evaluation. 	
	<p>Certify Closed Meeting.</p> <ul style="list-style-type: none"> • At 6:07 p.m. the Board reconvened into open session and certified the closed meeting. 	
23.	<p>From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p><u>David Slutzky</u>:</p> <ul style="list-style-type: none"> • Discussed issues related to Northfields septic systems. The Board suggested the ACSA take up the issue. <p><u>Sally Thomas</u>:</p> <ul style="list-style-type: none"> • Encouraged the Board to think about the South Fork Rivanna Reservoir, and start thinking about the visioning process. Directed staff to bring back a resolution for consideration by the Board on June 11th, to support maintenance of 	

<p>the Reservoir. Mr. Boyd said he would be working on a meeting with Mayor Norris and a representative from Rivanna to discuss the issue further and discuss next steps.</p> <ul style="list-style-type: none"> • Attended a two-day forestry conference, and will meet with the Forestry Department on June 17th to discuss the forestry portion of the land use taxation. • Participated in a canoe paddle down the Rivanna River with the Division of Conservation and Recreation, who working on expanding the scenic designation of the River. • Participated in a Virginia Transit Association meeting and received survey results from Social Service clients about bus transportation. Suggested the results be presented to the Board at a future meeting. • Suggested recognizing the Mountain Overlay District Committee members for their work at a future Board meeting. • On June 20, the High Growth Collation will be meeting in James City County. <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> • Working with community members on getting a commuter bus from Crozet to Charlottesville. Board Members suggested also checking with Donna Shaunesey of Jaunt. • Asked about the status of the Resource Utilization Study. Mr. Tucker advised they are working on defining the scope of work to come back to the Board hopefully next month. • APPOINTED Virginia Gardner to the Board of Equalization, representing the White Hall District, with said term to expire December 31, 2008. • Commented that verbatim minutes are the best way to keep the Boards records. 	
<p>24. Call to Order.</p> <ul style="list-style-type: none"> • Meeting was called back to order at 6:07 p.m. by the Chairman, Mr. Boyd. All BOS members were present. Also present were Larry Davis, Bob Tucker, and Meagan Hoy. 	
<p>25. <u>PROJECT: ZTA-2007-005. Downtown Crozet District (DCD).</u></p> <ul style="list-style-type: none"> • The Planning Commission APPROVED, by a vote of 5:0 (Linda Porterfield and Jon Cannon absent) the Downtown Crozet District with changes as modified at the joint meeting. 	<p><u>Clerk:</u> Schedule on June 11, 2008 Agenda for 3:30 p.m., Room 241, for Board consideration and action.</p>
<p>26. <u>PROJECT: ZMA-2008-002. Downtown Crozet District (DCD).</u></p> <ul style="list-style-type: none"> • The Planning Commission APPROVED, by a vote of 5:0 (Linda Porterfield and Jon Cannon absent) the Downtown Crozet District with changes as modified at the joint meeting. 	<p><u>Clerk:</u> Schedule on June 11, 2008 Agenda for 3:30 p.m., Room 241, for Board consideration and action.</p>
<p>27 Adjourn to June 11, 2008, 3:30 p.m., Room 241.</p> <ul style="list-style-type: none"> • The meeting was adjourned at 9:14 p.m. 	

ewj/mrh

Attachment 1 – Resolution - Lewis and Clark Exploratory Center of Virginia

Attachment 2 – Resolution - Reas Ford Village Subdivision

Attachment 3 – Transportation Funding Resolution

Attachment 4 – Draft Safer Chemical Management Procedure

Attachment 5 – SUB-2008-022. Bellair #5 Preliminary Plat, conditions of approval

RESOLUTION

WHEREAS, the Lewis and Clark Exploratory Center of Virginia (LCEC) is an educational center for visitors of all ages commemorating the Lewis and Clark Expedition; and

WHEREAS, the County of Albemarle and the City of Charlottesville have demonstrated their support of LCEC's mission by granting a long-term lease of land in Darden Towe Park, participation by the City Parks and Recreation Department in the boatbuilding program for youths, donation of office space by Albemarle County, and participation by area schools in LCEC programs; and

WHEREAS, the LCEC applied for \$300,000.00 in Transportation Enhancement Funds from the Virginia Department of Transportation (VDOT) which was proposed to be used with other grant funds to construct a 2,500 square foot visitor's center, develop a system of interpretive hiking trails, and create a ferry boat crossing to allow pedestrian passage across the Rivanna River to the greenbelt trails in Pen Park (the "Project"); and

WHEREAS, VDOT approved the LCEC's application and has allocated \$150,000.00 for the Project; and

WHEREAS, as a condition of the allocation, VDOT requires the County to execute a Project Administration Agreement setting-forth the County's responsibilities for receipt of the allocation; and

WHEREAS, the County requires a Pass-Through Agreement between the LCEC and the County, setting-forth the LCEC's assumption of the County's obligations and responsibilities detailed in the Project Administration Agreement; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Albemarle County, Virginia, hereby authorizes the County Executive to execute VDOT's Project Administration Agreement in order to receive the \$150,000.00 allocation for the Project; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of Albemarle County, Virginia, hereby authorizes the County Executive to execute the Pass-Through Agreement, ensuring the County's obligations and responsibilities outlined in the Project Administration Agreement are assumed by the LCEC.

ATTACHMENT 2

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 4th day of June 2008, adopted the following resolution:

RESOLUTION

WHEREAS, the street(s) in **Reas Ford Village Subdivision**, as described on the attached Additions Form AM-4.3 dated **June 4, 2008**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the street(s) in **Reas Ford Village Subdivision**, as described on the attached Additions Form AM-4.3 dated **June 4, 2008**, to the secondary system of state highways, pursuant to §33.1-229 and §33.1-82, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

The road(s) described on Additions Form AM-4.3 is:

- 1) **Breyerton Lane (State Route 1628)** from the intersection of Route 660 (Reas Ford) to the end of state maintenance, as shown on plat recorded in the office of the Clerk of Circuit Court of Albemarle County in Deed Book 3180, page 481, with a 40-foot right-of-way width, for a length of 0.09 miles.

Total Mileage – 0.09

Transportation Funding Resolution

Whereas, an efficient transportation network is crucial to sustainable economic growth in the Commonwealth, a cleaner environment and enhanced public safety and quality of life; and

Whereas, the Commonwealth faces a documented transportation funding shortfall including a recurring and inflating road maintenance funding shortfall resulting in the Commonwealth Transportation Board eliminating and reducing programmed project spending totaling \$1.1 billion in the new six-year transportation program; and

Whereas, the Virginia Department of Transportation is transferring almost \$400 million in Fiscal Year 2008 from road construction funds to support road maintenance activities; and

Whereas, the eliminated and stalled project monies include primary, urban, and secondary construction funding reductions to regions and localities of up to 44 percent for Fiscal Year 2009; and

Whereas, funding for new highway and bridge construction is diminished as the annual road maintenance shortfall continues to escalate and the estimate to repair the Commonwealth's 1,700 deficient bridges totals more than \$3 billion; and

Whereas, regions of economic importance to the Commonwealth, including Hampton Roads and Northern Virginia, confront major transportation funding challenges in addition to those shared by all other areas of the Commonwealth; and

Whereas, transferring State general funds to transportation neither adequately supports documented and recurring transportation infrastructure investment needs, nor serves to protect the Commonwealth's additional core services including public education, health care, mental health and retardation, and public safety; and

Whereas, Virginia has the nation's seventh lowest motor vehicle sales tax rate and the Commonwealth last enacted dedicated, new, significant and recurring annual statewide revenues for transportation in 1986, including the last increase in Virginia's modestly low gas tax rate of 17.5 cents per gallon; and

Whereas, since 2006 the Commonwealth has enacted significant reforms to improve the coordination between transportation and local land-use planning;

Now, Therefore, Be It Resolved that the County of Albemarle, Virginia, hereby calls on the Governor of Virginia and the Virginia General Assembly during the forthcoming transportation special session to enact a significant transportation funding package to include dedicated, additional, significant and recurring annual revenues to address the Commonwealth's documented transportation infrastructure needs; and

Be It Further Resolved, that the Governor of Virginia and the Virginia General Assembly are urged to enact dedicated, additional, significant and recurring annual revenues to eliminate the road maintenance shortfall; increase funding directed to interstate and primary highways, urban and secondary roads, and transit projects; guard against the transfer of general funds to transportation; and address the unique transportation needs of specific regions of the Commonwealth, and continue efforts to improve coordination of land use and transportation connections.

Safer Chemical Management Procedure

County of Albemarle			Subject: Safer Chemical Management / Integrated Pest Management		
Document No.: SOP-CHEM-01	Issue Date:	Last Revised: 05-20-2008	Page: 11 of 4	Prepared By: LAC/SET	Approved By:

1.0 purpose

The purpose of this procedure is to ensure a safer approach to the selection and application of custodial, grounds and pest control operations within the County of Albemarle, as the County aims to minimize chemical usage to the greatest extent practicable in its day-to-day operations and activities. This procedure is intended to be implemented as part of the County's and Schools' respective Environmental Management Policies

2.0 definitions

- A. **Carcinogens** refer to any substance or agent that can cause cancer. Compound listed in the latest edition of the Annual Report on Carcinogens, U.S. Department of Health and Human Services, National Toxicology Program as known or reasonably anticipated to be carcinogenic.
- B. A **disinfectant** is used on hard inanimate surfaces and its objective is to destroy or irreversibly inactivate infectious fungi and bacteria but not necessarily their spores. Disinfectant products are divided into two major types: hospital and general use. Hospital type disinfectants are the most critical to infection control and are used on medical and dental instruments, floors, walls, bed linens, toilet seats, and other surfaces. General disinfectants are the major source of products used in households, swimming pools, and water purifiers. (EPA: Pesticides – Antimicrobial Pesticide Products Factsheet; <http://www.epa.gov/pesticides/factsheets/antimic.htm>)
- C. **Endocrine disruptors** are exogenous substances that act like hormones in the endocrine system and disrupt the physiologic function of endogenous hormones.
- D. **Integrated Pest Management (IPM)** is a pest control strategy that promotes the use of a variety of tactics including pest-resistant cultivars and biological, cultural, and physical controls. Pesticides are a control tactic employed in IPM, but are only used when needed. When a pest problem is identified and non-chemical means are exhausted, only the least toxic and most effective pesticide is used.
- E. A **mutagen** is a physical or chemical agent that changes the genetic information (usually DNA) of an organism and thus increases the frequency of mutations above the natural background level.
- F. A **neurotoxin** is a substance that is poisonous to nerve tissue (i.e., lead, mercury).
- G. A **teratogen** is any medication, chemical, infectious disease, or environmental agent that might interfere with the normal development of a fetus and result in the loss of a pregnancy, a birth defect, or a pregnancy complication.
- H. A **sanitizer** is used to reduce, but not necessarily eliminate, microorganisms from the inanimate environment to levels considered safe as determined by public health codes or regulations. Sanitizers include food contact and non-food contact products. Sanitizing rinses for surfaces such as dishes and cooking utensils, as well as equipment and utensils found in dairies, food-processing plants, and eating and drinking establishments comprise the food contact Sanitizers. These products are important because they are used on sites where consumable food products are placed and stored. Non-food contact surface sanitizers include carpet sanitizers, air sanitizers, laundry additives, and in-tank toilet bowl sanitizers. (EPA: Pesticides – Antimicrobial Pesticide Products Factsheet; <http://www.epa.gov/pesticides/factsheets/antimic.htm>)

- I. ***Volatile organic compounds (VOCs)*** are gases emitted from certain solids or liquids, which may have adverse health effects (i.e., paints, varnishes, pesticides, cleaning supplies). (<http://www.epa.gov/iaq/voc.html>)

3.0 procedures

A. Custodial Operations

Custodial categories include multipurpose cleaners (e.g. surface cleaners, floor cleaners), specialty cleaners (e.g., floor strippers, floor finishes and glass cleaners) and disinfectants.

1. Multipurpose and Specialty Cleaners
 - a. Products used shall be certified by Green Seal, Green Guard or Environmental Choice
 - b. If a product does not have such certification, the product shall not contain carcinogens, mutagens, teratogens, endocrine disruptors, or neurotoxins, and contain low or no volatile organic compounds (VOC).
2. Sanitization and Disinfection
 - a. High-touch areas will be routinely cleaned or sanitized as deemed appropriate by the manager overseeing custodial operations for the facility.
 - b. Disinfectants shall be used in response to blood-borne pathogen or bodily fluid incidents, in response to viral outbreaks, or as directed by the Virginia Department of Health (VDH).

B. Grounds Care

“Grounds care” includes both the management of grounds and outdoor pests.

1. Grounds care departments will continually evaluate the feasibility of changing traditional practices in the interest of eliminating chemical usage (e.g., manually pulling weeds).
2. If it is determined that a chemical application is necessary, then organic or biologically-based alternatives shall be used, with the following exceptions:
 - a. Treatment of stumps of woody invasive species and poison ivy
 - b. Use of non-selective herbicides for spot-treatments of skinned areas of baseball infields and warning tracks as needed
 - c. One-time application of broad-leaf pre-emergent herbicide to reduce broadleaf weeds, so that Bermuda grass can compete with crabgrass for establishment of a new field
 - d. Emergency spot treatment for grub worms
 - e. Spot treatment of parking lots, along rip-rap and in ditches
3. Any County employee or contractor applying pesticides on County or School Board-owned property must hold a current Registered Technician or Commercial Applicator License as issued by Virginia Department of Agriculture and Consumer Services (VDACS).
4. Each application of pesticide or herbicide must be documented on the “Pesticide/Herbicide Tracking Log” (Appendix A), including the amount applied, active ingredient and application location. Tracking logs will be maintained by the Environmental Compliance Managers.

C. Indoor Pest Management

A formal Integrated Pest Management (IPM) program for each school and local government building will be completed by August 2008. IPM procedures will be incorporated as a separate procedure of the Environmental Management Policy. Until a separate IPM Procedure is completed, the following steps will be used to make a decision regarding each indoor pest management need:

1. Physical means of preventing pests will be implemented first.
2. When pesticides are used, only the least toxic with the most effective outcome shall be used.
3. Records of all pesticide applications indicating the amount of pesticide, active ingredient and affected area will be maintained by the Environmental Compliance Managers.

D. Employee Safety

1. County employees will have access to Material Safety Data Sheets (MSDS) for all products used. Employees shall follow all guidelines and instructions listed on MSDS, including personal protective equipment (PPE) recommendations.
2. Hazard Communication (HAZCOM) training shall be provided to all employees before use of any product requiring a MSDS.

E. Annual Audit

An annual audit of this procedure will be conducted by the Environmental Compliance Managers. An audit report will be presented to the Board annually for review.

F. Waiver Process

If a situation arises requiring the use of a product that does not meet the above specifications (e.g., not Green Seal certified), then a waiver must be applied for and approved before a product may be purchased or used:

1. The Waiver Request (Appendix B) shall be submitted to the Environmental Compliance Manager for the schools or local government, as appropriate, and shall include: the purpose of the requested chemical, the MSDS, the area where the chemical will be used, the anticipated frequency and duration of use, application technique, and anticipated usage amount.
2. If a waiver is granted, the written waiver will include an expiration date, and alternatives consistent with the procedure must be explored when the waiver expires. All granted waivers will be presented with the annual audit results to the Board.

G. Exemptions

Exemptions to the waiver process include (1) emergency situations that could impact human health or safety, and (2) practices required in order to maintain insurance policies. If an emergency situation requiring chemical use arises that is not identified in this section, the request for use of a product or practice must go through the Waiver Process, as described in Section F. The following are exemptions to Sections A, B, and C of this procedure:

1. Treatment of bees, wasps or hornets
2. Periodic termite treatment or other insurance-related pest control requirements

Appendix A

Pesticide / Herbicide / Fertilizer Application Records

Date	Time of Application (Indicate AM or PM)	Site	Pesticide/ Herbicide/ Fertilizer?	Brand Name (Be as Specific as Possible)	Amount Applied (gallons - otherwise indicate units)	Type of Area Treated	Size Area Treated	Treating For?	Re-entry Time? (N/A if not applicable)	Name of Applicator

SUB-2008-022. Bellair #5 Preliminary Plat, Conditions of Approval

1. Submittal of a plat meeting the requirements of Chapter 14, Section 303 of the Albemarle County Code;
2. The existing driveway accessing Edgemont Lane shall be closed; and
3. Approval of maintenance agreement for "New 30' Access Easement".

ORDINANCE NO. 08-2(2)

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 2, ADMINISTRATION, ARTICLE II, BOARD OF SUPERVISORS, OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA.

BE IT ORDAINED by the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 2, Administration, Article II, Board of Supervisors, of the Code of the County of Albemarle, Virginia, is hereby amended and reordained by amending Section 2-202, Compensation of Board of Supervisors, as follows:

CHAPTER 2. ADMINISTRATION

ARTICLE II. BOARD OF SUPERVISORS

Sec. 2-202 Compensation of board of supervisors.

The salary of the board of supervisors shall be fourteen thousand five hundred forty-two (\$14,542.00) for each board member effective July 1, 2008. In addition to the regular salary, the vice-chairman shall receive a stipend of thirty-five dollars (\$35.00) for each and every meeting chaired and the chairman shall receive an annual stipend of one thousand eight hundred dollars (\$1,800.00).

(6-13-84; 5-8-85; 5-14-86; 7-1-87; 7-6-88; 6-7-89; Ord. of 6-13-90; Ord. of 8-1-90; Ord. of 8-7-91; Ord. of 7-1-92; Ord. No. 95-2(1), 6-14-95; Ord. No. 98-2(1), 6-17-98; Code 1988, § 2-2.1; Ord. 98-A(1), 8-5-98; Ord. No. 99-2(1), 5-5-99; Ord. No. 00-2(1), 6-7-00; Ord. 01-2(2), 6-6-01; Ord. 02-2(2), 5-1-02; Ord. 03-2(1), 6-4-03; Ord. 04-2(1), 6-2-04; Ord. 05-2(1), 6-1-05, Ord. 06-2(1), 6-7-06; Ord. 07-2(1), 6-6-07; Ord. 08-2(2), 6-4-08)

State law reference--Compensation of board of supervisors, Va. Code § 15.2-1414.3.

This ordinance shall be effective on and after July 1, 2008.

ORDINANCE NO. 08-2(3)

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 2, ADMINISTRATION, ARTICLE VI, INDUSTRIAL DEVELOPMENT AUTHORITY, OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA.

BE IT ORDAINED by the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 2, Administration, Article VI, Industrial Development Authority, of the Code of the County of Albemarle, Virginia, is hereby amended and reordained as follows:

By Amending:

- 2-600 Industrial development authority.
- 2-601 Powers and duties generally.
- 2-602 Board of supervisors to approve financing.
- 2-603 Board of supervisors to approve location.
- 2-604 Board of directors.
- 2-605 Board of supervisors to approve by-laws, etc.

CHAPTER 2. ADMINISTRATION

ARTICLE VI. ECONOMIC DEVELOPMENT AUTHORITY

Sec. 2-600 Economic development authority.

There is hereby created pursuant to Virginia Code §§ 15.2-4900 et seq. a political subdivision of the Commonwealth of Virginia to be known as the "Economic Development Authority of Albemarle County, Virginia," hereinafter, the economic development authority.

(5-12-76, §§ 1, 2; Ord. of 5-4-94; Code 1988, §§ 2-47, 2-48; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

Sec. 2-601 Powers and duties generally.

The economic development authority shall have all such public and corporate powers as are or may from time to time be conferred upon the economic development authorities generally by the provisions of the Industrial Development and Revenue Bond Act, Chapter 49 of Title 15.2 (sections 15.2-4900 through 15.2-4920) of the Code of Virginia, and shall in the exercise of such powers adhere in all respects to the provisions of such Act, except as otherwise hereafter expressly provided.

(5-12-76, § 3; 11-1-78; 8-14-80; 12-2-81; 3-16-83; 12-21-83; Ord. of 12-16-92; Ord. of 5-4-94; Code 1988, § 2-49; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

State law reference--Va. Code § 15.2-4905.

Sec. 2-602 Board of supervisors to approve financing.

No financing of any facility by the economic development authority which requires approval of the board of supervisors pursuant to the Internal Revenue Code of 1986, or the Code of Virginia, as amended, as applicable, shall take place without the prior approval of the board of supervisors.

(5-12-76, § 4; 11-1-78; 8-14-80; Ord. of 5-4-94; Code 1988, § 2-50; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

State law reference--Va. Code § 15.2-4906.

Sec. 2-603 Board of supervisors to approve location.

No facility located inside or outside the legal boundaries of the county shall be financed by the economic development authority unless the location of the facility has been approved by the board of supervisors.

(5-12-76, § 5; 11-1-78; 8-14-80; Ord. of 6-2-93; Ord. of 5-4-94; Code 1988, § 2-51; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

State law reference--Va. Code § 15.2-4905.

Sec. 2-604 Board of directors.

The economic development authority shall be governed by a board of directors in which all powers of the authority shall be vested, composed of seven (7) members appointed by the board of supervisors as provided by law.

(Ord. of 5-4-94; Code 1988, § 2-52; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

State law reference--Va. Code § 15.2-4904.

Sec. 2-605 Board of supervisors to approve by-laws, etc.

All by-laws, standards and priorities of the economic development authority of the county shall be approved by the board of supervisors prior to their adoption by the economic development authority. Any revisions or changes of such by-laws, standards and priorities shall require the prior approval of the board of supervisors.

(5-12-76, § 7; Ord. of 5-4-94; Code 1988, § 2-53; Ord. 98-A(1), 8-5-98; Ord. 08-2(3), 6-4-08)

State law reference--Va. Code § 15.2-4905(10).

This ordinance shall be effective on and after July 1, 2008.