

<b>ACTIONS</b>	
<b>Board of Supervisors Meeting of April 5, 2006</b>	
April 7, 2006	
<u><b>AGENDA ITEM/ACTION</b></u>	<u><b>ASSIGNMENT</b></u>
1. Call to Order. <ul style="list-style-type: none"> <li>Meeting was called to order at 9:09 a.m. by the Chairman, Mr. Rooker. All BOS members were present. Also present were Bob Tucker, Larry Davis and Ella Carey.</li> </ul>	
4. From the Public: Matters Not Listed on the Agenda <ul style="list-style-type: none"> <li>There were none.</li> </ul>	
5. Recognitions. <ul style="list-style-type: none"> <li>Chairman <b>PRESENTED</b> certificate of appreciation to Virgil (V. L.) James, Jr., for his 50 years of service as a member of the Crozet Volunteer Fire Department.</li> <li>Chairman recognized and congratulated Roxanne White for receiving the John L. Snook Award for Child Advocacy.</li> </ul>	(Attachment 1)
6.2 Adopt Petty Cash Resolution to Add Petty Cash Fund for Monticello Fire Station. <ul style="list-style-type: none"> <li><b>ADOPTED</b> the attached resolution.</li> </ul>	<u>Clerk</u> : Forward copy of adopted resolution to Finance. (Attachment 2)
6.3 General Services Grounds and Facilities Maintenance Workers – utilization of current contract funds. <ul style="list-style-type: none"> <li><b>APPROVED</b> the hiring of two General Services Grounds/Facility Maintenance Workers at a Grade 7 from existing funds, as set out in the executive summary.</li> <li><b>Asked</b> staff to provide information on State unfunded mandates, i.e., programs state started but backed out of.</li> </ul>	<u>George Shadman</u> : Proceed as approved.  <u>County Executive staff</u> : Provide information.
6.4 Resolution to accept Sun Ridge Road in Sun Ridge Subdivision into the State Secondary System of Highways and to post bond with VDOT in an amount of \$6,000. <ul style="list-style-type: none"> <li><b>ADOPTED</b> the attached resolution.</li> </ul>	<u>Clerk</u> : Forward signed resolution to Greg Cooley in the Department of Community Development. (Attachment 3)
6.5 FY 2003/04-FY 2005/06 Strategic Plan Progress Report. <ul style="list-style-type: none"> <li>Ms. Thomas commented that the Board agreed that objective (2.1.2) which states: "country stores would be co-equal in status with phasing and clustering of development" would be delayed because of staffing needs for the Development Committee.</li> </ul>	<u>Lori Allshouse</u> : Update Plan.
6.6 Information on Impact of Living Wage Adjustment for Albemarle County. <ul style="list-style-type: none"> <li><b>CONSENSUS</b> to bring back on future agenda with information on budget impact and how this would affect compression. In its analysis, staff to look at each option, and also provide feedback from the School Board.</li> </ul>	<u>County Executive/Human Resources</u> : Schedule on future agenda for discussion.

<p><b>NonAgenda.</b></p> <ul style="list-style-type: none"> <li>• Ms. Thomas commented that the National Association of Counties Annual Meeting will be held in Richmond in 2007. Encouraged Board members to attend if they can.</li> </ul>	
<p>7a. VDOT Monthly Report for March 2006.</p> <ul style="list-style-type: none"> <li>• <b>RECEIVED.</b></li> </ul>	
<p>7b. Transportation Matters not Listed on the Agenda. <u>Jim Utterback:</u></p> <ul style="list-style-type: none"> <li>• Introduced Maurice MacKenzie, Area Construction Engineer, for the Charlottesville and Louisa residencies.</li> <li>• Increase in right-of-way estimates in the Jarmans Gap Road (approx \$2.0 million) and Meadow Creek Parkway (approx \$4.0 million) projects. Will assume allocations can be moved in the Six Year Plan to keep both of the projects on schedule. This may have impact on Georgetown Road and Proffit Road projects. Will bring more detailed information as it is available.</li> <li>• VDoT held two citizen information meetings this past week. One was on the Georgetown Road project (approx 87 people attended). Still in comment period. Comments will be pulled together and brought back to the Board with a recommendation. The other meeting was on Jarmans Gap Road project. Will bring those comments back to the Board with recommendation on how to proceed. Hope to get a recommendation back to the Board next month. Mr. Rooker commented that he attended the Georgetown Road meeting which was very well done. Expressed appreciation for how VDoT staff conducted the meeting. Added that the Meadow Creek Parkway interchange meeting had a good turnout and was also very well done.</li> <li>• Traffic study on Route 250 in front of Western Albemarle High School and the elementary school warranted signalized intersections at both locations. Not sure how they will be set, but there will be detectors installed to take into account peak hour volumes.</li> <li>• Been working on detour for Proffit Road bridge. The railroad will be replacing the bridge in kind. Looking at putting some portable signals on Route 643 (Polo Grounds Road) to try to control traffic in anticipation of traffic flow diverting onto that road.</li> <li>• Working with County staff to bring to Board resolution to move three rural rustic road projects forward.</li> </ul> <p><u>David Wyant:</u></p>	<p><u>Clerk:</u> Forward comments to VDOT.</p>

- Discussed minimizing the number of lights on Route 250 West and insuring that the lights are synchronized.
- Mentioned that the Albemarle County Service Authority indicated they encountered a couple of deteriorated pipes as they were installing water lines in Crozet. Before paving takes place suggest doing something about the pipes.
- People in the Newtown area have expressed concerns about the road damaged by trucks going into the old Greenwood plant facility. Mr. Utterback said he will check into it.

Sally Thomas:

- During the Jarmans Gap Road meeting a number of individuals questioned the reason the pedestrian/bicycle facilities stop and does not go all the way to the end of the roadway. In response David Benish discussed action taken by the Board in March 2004.
- Received communication about two family subdivision requests where they have been told that are being told they cannot subdivide because of VDoT road/sight distance standards. She will provide Mr. Utterback with a copy of the letter. He will respond to the letter.

Lindsay Dorrier:

- Mentioned dust problem on unpaved section of Route 712, near Route 795, that goes by Pine Knott. Asked if VDoT could put down some chemicals. Mr. Utterback said he would have someone look at it.

Ken Boyd:

- Discussed letter he received from Forest Lakes Homeowners Association asking about County plans to build connector road between Ashwood Boulevard and Forest Lakes South. David Benish said there are no plans to construct the connection at this time; he will respond to letter.
- Mentioned some drainage issues on Maxfield Road. Asked if speed limit signs could be installed along the road as an interim measure until the project begins. Asked VDoT to see if Maxfield Road would qualify as a rural rustic road.

David Slutzky:

- In January asked VDoT to look at installing a "yield to oncoming traffic sign" which might help prevent accidents at intersection of Rio Road and Northfields/Hillsdale Drive. Asked about the status. Mr. Utterback said he will take a look at.
- Mentioned the signage at Hydraulic/Route 29 in front of Kmart. In front of Kmart, from Hydraulic, there are two lanes that allow you to turn right

<p>northbound to Route 29. The signage is confusing. Only in one of the lanes can the driver turn right on red but they are turning right in both lanes.</p> <p><u>Dennis Rooker:</u></p> <ul style="list-style-type: none"> <li>• As VDoT evaluates the Georgetown Road comments, look at implementing some pedestrian safety changes as a relatively inexpensive project that can be done in the short term to address some of the comments.</li> <li>• Has there been any response regarding the Scottsville Town revenue sharing request. Mr. Utterback said he has received a response from Richmond and will share it with the Board.</li> </ul>	
<p>8. Thomas Jefferson Soil and Water Conservation District Annual Report, Nick Evans.</p> <ul style="list-style-type: none"> <li>• <b>RECEIVED.</b></li> </ul>	
<p>9. Proposals to Extend Retiree Benefits and to Provide Matching Amount to Employees' Deferred Compensation Plans.</p> <ul style="list-style-type: none"> <li>• <b>DISCUSSED</b> options.</li> <li>• <b>CONSENSUS</b> that additions or changes to the benefits program should occur in the context of evaluation of the overall benefits strategy. Option 3 (matching for all local government and school division employees) may be included as part of the joint Board and School Board compensation and benefits discussion in the Fall. Staff to discontinue any additional work on options for current retirees and those getting ready to retire (Options 1 and 2).</li> <li>• <b>CONSENSUS</b> that staff is not limited to Option 3, if it finds another competitive benefit in the market which they think dollars could better be spent.</li> </ul>	<p><u>Kimberly Suves/Lorna Gerome:</u> Proceed as directed.</p>
<p>The Board recessed at 11:19 a.m. and reconvened at 11:30 a.m.</p>	
<p>10. Staff Analysis of Reduced BPOL Tax Rate for Direct Sales.</p> <ul style="list-style-type: none"> <li>• By a vote of 4:2, <b>SET</b> public hearing for May 3, 2006 to amend § 8-617 of the County Code to reduce the BPOL tax rate for direct sales from \$0.20 for each \$100.00 of gross receipts to \$0.10 for each \$100.00 of gross receipts.</li> </ul>	<p><u>Clerk:</u> Advertise public hearing for May 3<sup>rd</sup>.</p>
<p>11. Public Hearing: Proposed FY 2006 Budget Amendment.</p> <ul style="list-style-type: none"> <li>• <b>HELD.</b></li> <li>• <b>APPROVED</b>, by a vote of 6:0, FY 2006 Budget Amendment in the amount of \$2,892,191.95.</li> <li>• <b>APPROVED</b> FY 2006 Appropriations #2006057, #2006058, #2006059, #2006060, #2006061, #2006062, and #2006063.</li> </ul>	<p><u>Clerk:</u> Forward signed appropriation forms to Finance, OMB, and copy appropriate individuals</p>

<p>12. Wickham Pond, request to amend the ACSA jurisdictional area for water and sewer service.</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b>, by a vote of 6:0, a request to amend the ACSA jurisdictional area designation for water and sewer service to TM 56, P 92.</li> </ul>	<p><u>David Benish</u>: Proceed as approved.</p>
<p>13. <b>SP-2005-033. Westfield Road Center (Sign #62).</b></p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> by vote of 6:0, subject to the two conditions recommended by the Planning Commission.</li> </ul>	<p><u>Clerk</u>: Forward conditions of approval to Planning staff. (Attachment 4)</p>
<p>14. Closed Session. Personnel and Legal Matters.</p> <ul style="list-style-type: none"> <li>• At 12:08 p.m., the Board went into closed session to consider appointments to boards, committees, and commissions.</li> </ul>	
<p>15. Certified Closed Session.</p> <ul style="list-style-type: none"> <li>• At 1:49 p.m., the Board reconvened into open session in Meeting Room 235 and certified the closed session.</li> </ul>	
<p>16. Appointments.</p> <ul style="list-style-type: none"> <li>• <b>REAPPOINTED</b> Robert Foster, as the representative of Local Accommodations/Hotel Business, to the Charlottesville-Albemarle Convention and Visitors Bureau (CACVB) Management Board, with said term to expire June 30, 2008.</li> <li>• <b>APPOINTED</b> the following individuals to the Development Review Process Task Force, as representatives of respective areas:  <u>Board of Supervisors:</u>  Ken Boyd, David Wyant  <u>Planning Commission:</u>  Marcia Joseph, Eric Strucko  <u>Development Community:</u>  Michael Barnes, Valerie Long  <u>Citizens:</u>  David Bowerman, Bruce Dotson, Michael Hancox, Ann Mallek</li> <li>• Professor Robert Spekman, Darden Graduate School of Business, will serve as facilitator.</li> </ul>	<p><u>Clerk</u>: Prepare appointment/reappointment letters, update Boards and Commissions book and notify appropriate persons.</p>
<p>17. Work Session: FY 2007-2010 Strategic Plan Session #3</p> <ul style="list-style-type: none"> <li>• <b>HELD.</b></li> <li>• <b>CONCURRED</b> that the water resources objectives and strategies would be included in the draft FY 2007-2010 Strategic Plan.</li> </ul>	
<p>18. Work Session: Community Development Work Program.</p> <ul style="list-style-type: none"> <li>• <b>HELD.</b></li> <li>• <b>VOTED</b> 6:0 to direct staff to remove the Ruckersville Turnpike from consideration with the land use alternatives for Places29.</li> <li>• <b>CONSENSUS</b> to schedule transportation overview on future agenda.</li> <li>• <b>CONSENSUS</b> to look at remaining strategies in 2008/09 at which time the Board will prioritize.</li> </ul>	<p><u>County Executive/Mark Graham</u>: Proceed as directed.</p>

<ul style="list-style-type: none"> <li>• <b>CONSENSUS</b> to put land use taxation in the work plan for 2008/09.</li> </ul>	
<p>The Board recessed at 3:53 p.m. and reconvened at 4:07 p.m.</p>	
<p>19. From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p><u>David Wyant:</u></p> <ul style="list-style-type: none"> <li>• Mentioned that there are no minorities on the Crozet Community Advisory Council and suggested adding another member. Mr. Rooker suggested bringing forward the name to the Board if he can find a good person.</li> <li>• Has some conservation easement issues he needs to discuss with David Benish.</li> <li>• Hears a lot of complaints about bicyclists violating traffic laws. Board members suggested the Bicycle Committee develop a safety sheet to post on bicycle routes along different routes. David Benish said he would forward to Juan Wade.</li> </ul> <p><u>Sally Thomas:</u></p> <ul style="list-style-type: none"> <li>• Commented that DEQ wants to put an air quality monitor in this community. Wants to put station five to ten miles down wind from Charlottesville on a public site, in the Southwest Mountains area; so far they have been unable to locate a site.</li> <li>• Mountain Overlay District Committee's next meeting is scheduled for Friday, April 7, 2006, in the County Office Building.</li> <li>• Asked if the Board plans to respond to Colonel Chiu's offer to meet regarding traffic issues. Mr. Rooker asked staff to contact him to set up a meeting.</li> </ul> <p><u>Ken Boyd:</u></p> <ul style="list-style-type: none"> <li>• Asked about moving forward on the Preddy Creek walking trails. Mr. Tucker suggested Mr. Mullaney provide the Board with an update.</li> </ul> <p><u>Lindsay Dorrier:</u></p> <ul style="list-style-type: none"> <li>• Lewis and Clark Exploratory Committee met at Sam Black's Tavern in downtown Greenwood. Has received a \$100,000 grant.</li> </ul> <p><u>Dennis Rooker:</u></p> <ul style="list-style-type: none"> <li>• MPO in process of attempting to finalize the FY 2006 Transportation Improvement Program (TIP). Draft is on line at <a href="http://www.tjpc.org">www.tjpc.org</a> for anyone who wants to view it.</li> <li>• Asked for additional information on the recent collapse of part of the Juvenile Court building. Mr. Foley said structural engineers will be assessing the damage. Board will be provided with an update as it is received.</li> </ul>	
<p>20. The Board recessed at 4:26 p.m. and reconvened at 6:00 p.m. in Room 241.</p>	

21.	Call to Order. <ul style="list-style-type: none"> <li>Meeting called back to order at 6:02 p.m., by the Chairman. Everyone was present.</li> </ul>	
22.	Public hearing to receive comments on recommended operating and capital budgets for FY 2006/2007. <ul style="list-style-type: none"> <li><b>HELD.</b></li> </ul>	
23.	Public hearing on proposed FY 2006 Tax Rates. <ul style="list-style-type: none"> <li><b>HELD.</b></li> </ul>	
	<b>NonAgenda.</b> <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>SET</b> the public hearing on SP-2006-03. American Cancer Society, Pink Ribbon Polo, for May 3, 2006.</li> </ul>	<u>Clerk:</u> Notify Planning staff and advertise public hearing for May 3 <sup>rd</sup> .
24.	Adjourn to April 12, 2006, 3:00 p.m., Room 235 <ul style="list-style-type: none"> <li>At 6:35 p.m., the meeting was adjourned until April 12, 2006, 3:00 p.m.</li> </ul>	

/djm

Attachment 1 – Resolution – V. L. James, Jr.

Attachment 2 – Petty Cash Resolution

Attachment 3 – Resolution to accept Sun Ridge Road in Sun Ridge Subdivision into the State Secondary System of Highways and to post bond with VDOT in an amount of \$6,000.

Attachment 4 – Planning Item – conditions of approval

**ATTACHMENT 1**

*On behalf of the citizens, local government staff and the Board of Supervisors of Albemarle County,  
we would like to recognize*

**Virgil (V. L.) Lee James, Jr.**

*for his tireless efforts in not only serving the community of Crozet, but the citizens of the county,  
as a member of the Crozet Volunteer Fire Department since January 1956.*

*During his tenure, V. L. served as Assistant Chief, Chief, and in numerous positions as a  
Board member. V. L. was instrumental in Crozet acquiring its first self-contained breathing  
apparatus in the 1960's. In addition, V. L. has always been in the top percentage of personnel  
for the volume of calls run.*

*We are grateful for the time, energy and dedication V. L. has committed to  
protecting the citizens of Albemarle County.*

*We as a community are strengthened and uplifted by those who step forward to volunteer  
their services in support of improving the quality of life of our residents. We offer our sincere  
appreciation to V. L. for his dedication and recognize him for his service to Albemarle County.*

*Signed and sealed this 5<sup>th</sup> day of April, 2006.*



**RESOLUTION**

**WHEREAS**, Virginia Code §15.2-1229, provides that the governing body of any county may establish by resolution one or more petty cash funds not exceeding \$5,000 each for the payment of claims arising from commitments made pursuant to law; and

**WHEREAS**, the Board of Supervisors adopted a Resolution on July 6, 2005 establishing the current petty cash funds; and

**WHEREAS**, the Board of Supervisors now desires to establish a petty cash fund for the Fire and Rescue Department at the Monticello Fire Station and reestablish the existing petty cash funds.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors of Albemarle County, Virginia establishes the following petty cash funds:

Finance Department	\$ 3,350.00
Social Services	200.00
Police Department	1,800.00
Sheriff's Department	100.00
Fire and Rescue	150.00
Fire and Rescue - Monticello Fire Station	250.00
Commonwealth's Attorney	300.00
Parks & Recreation	<u>100.00</u>
Total	<u>\$ 6,250.00</u>

**ATTACHMENT 3**

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 5th day of April 2006, adopted the following resolution:

**RESOLUTION**

WHEREAS, the street(s) in **Sun Ridge Subdivision**, described on the attached Additions Form LA-5(A) dated **April 5, 2006**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the street(s) in **Sun Ridge Subdivision**, as described on the attached Additions Form LA-5(A) dated **April 5, 2006**, to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED, that the County assures that it will reimburse VDOT for any necessary maintenance expenses incurred by VDOT to maintain the road to its standards, not exceeding six thousand dollars (\$6,000), during the first twelve (12) months after acceptance of this road for maintenance by VDOT; and

RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

\*\*\*\*\*

The road(s) described on Additions Form LA-5(A) is:

- 1) **Sun Ridge Road (State Route 1397)** from the intersection of Route 1510 (Northfield Road) to the cul-de-sac, as shown on plat recorded 09/14/1959 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 352, page 237, with a 50-foot right-of-way width, for a length of 0.14 miles.

Total Mileage – 0.14 miles

**SP-2005-033. Westfield Road Center (Sign #62).** PROPOSED: 3-Story 9,500 Sq. ft building for office use with 2 residential units on approx 0.55 acres. ZONING CATEGORY/GENERAL USAGE: C-1 Commercial-retail sales and service uses & residential uses by special use permit; EC Entrance Corridor overlay. SECTION: 22.2.2.6 Special Use Permit, which allows for residential uses allowed in Section 18 R-15 Residential (15 units/acre) in the C-1 Zoning District. COMPREHENSIVE PLAN LAND USE/DENSITY: Community Service-community-scale retail, wholesale, business and/or employment centers, & residential (6.01-34 units/acre). LOCATION: Tax Map 61W, Section 2, Block B, Parcel 1A; on the south side of Westfield Rd. (Rt 1452), approx 300 ft. from the intersection of Seminole Trail (Rt. 29) & Westfield Road. MAGISTERIAL DISTRICT: Rio. CONCURRENT APPLICATION: SDP 2005-00136.

1. The site shall be developed in general accord with all sheets of the plan entitled "Westfield Road Center," date February 28, 2006 and prepared by The Gaines Group; and
2. A maximum of two (2) residential units may be permitted