

<b>ACTIONS</b>	
<b>Board of Supervisors Meeting of January 12, 2005</b>	
January 13, 2005	
<u><b>AGENDA ITEM/ACTION</b></u>	<u><b>ASSIGNMENT</b></u>
1. Call to Order. <ul style="list-style-type: none"> <li>Meeting was called to order at 4:00 p.m. by the Chairman, Mr. Rooker. All BOS members were present. Also present were Bob Tucker, Larry Davis, Mark Graham and Ella Carey.</li> </ul>	
2. Work Session: Comprehensive Revision of Subdivision Ordinance (STA-2001-08). <ul style="list-style-type: none"> <li><b>HELD.</b> Next work session scheduled for February 2<sup>nd</sup>.</li> </ul>	
3. Recess. <ul style="list-style-type: none"> <li>The Board recessed at 5:42 p.m. and went into Closed Session to discuss with legal counsel and staff specific legal issues regarding an interjurisdictional agreement.</li> </ul>	
4. Call to Order. <ul style="list-style-type: none"> <li>The Chairman reconvened the meeting at 6:05 p.m. and certified the Closed Session. All BOS members were present. Also present were Bob Tucker, Larry Davis, Wayne Cilimberg and Ella Carey.</li> </ul>	
7. From the Public: Matters Not Listed on the Agenda. <ul style="list-style-type: none"> <li>None</li> </ul>	
8.1 Boards and Commissions Policy, Adoption of <b>(deferred from January 5, 2005)</b> . <ul style="list-style-type: none"> <li><b>ADOPTED.</b></li> </ul>	(Attachment 1)
8.2 Resolution to accept roads in Dunlora Subdivision, Phase 3A, into the State Secondary System of Highways. <ul style="list-style-type: none"> <li><b>ADOPTED</b> resolution.</li> </ul>	<u>Clerk:</u> Forward signed resolution to Greg Cooley in Department of Engineering. (Attachment 2)
8.3 Resolution to accept roads in Dunlora Subdivision, Phase 4A, into the State Secondary System of Highways. <ul style="list-style-type: none"> <li><b>ADOPTED</b> resolution.</li> </ul>	<u>Clerk:</u> Forward signed resolution to Greg Cooley in Department of Engineering. (Attachment 3)
8.4 Set public hearing for February 2, 2005 to receive information on the Community Development Block Grant Program for 2005. <ul style="list-style-type: none"> <li><b>SET</b> public hearing.</li> </ul>	<u>Clerk:</u> Advertise and schedule on February 2 <sup>nd</sup> agenda.
8.4a Resolution supporting the renaming of Whitewood Park to the Charlotte Y. Humphris Park. <ul style="list-style-type: none"> <li><b>ADOPTED</b> resolution.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Bob Humphris. (Attachment 4)
9. <b>Public hearing:</b> Six Year Secondary Road Plan Priority List for FY 2005-2011. <ul style="list-style-type: none"> <li><b>ADOPTED</b> the Proposed Priority List for Secondary Road Improvements for FY 2005-0011.</li> </ul>	

10. <b><u>ZMA-2004-0013. Mountain Valley Farm (Signs #21,33&amp;83).</u></b> • <b>APPROVED</b> ZMA-2004-0013, by a vote of 5:0 (Mr. Bowerman abstained).	
11. <b><u>ZMA-2004-0014. Briarwood (Sign #17).</u></b> • <b>DEFERRED</b> until February 2, 2004.	<u>Clerk:</u> Schedule on February 2 <sup>nd</sup> agenda.
12. From the Board: Matters Not Listed on the Agenda. • None	
13. Adjourn to January 19, 2005, 3:30 p.m. • The meeting was adjourned at 7:38 p.m.	

/djm

Attachment 1 – Boards and Commissions Policy

Attachment 2 – Resolution to accept roads in Dunlora Subdivision, Phase 3A

Attachment 3 – Resolution to accept roads in Dunlora Subdivision, Phase 4A

Attachment 4 – Resolution supporting the renaming of Whitewood Park to the Charlotte Y. Humphris Park

**ALBEMARLE COUNTY BOARD OF SUPERVISORS**

**POLICY FOR BOARDS AND COMMISSIONS**

**A. CREATION OF NEW BOARDS AND COMMISSIONS**

1. On an annual basis the list of active boards and commissions will be purged of all bodies not required by Federal, State, County or other regulations, which have not met at least once during the prior twelve-month period.

2. Whenever possible and appropriate, the functions and activities of boards and commissions will be combined, rather than encouraging the creation of new bodies.

3. Any newly created task force or ad hoc committee which is intended to serve for a limited time period may be comprised of magisterial or at-large members at the discretion of the Board of Supervisors. The appointment process shall follow that adopted in Section B for other magisterial and/or at-large positions.

**B. APPOINTMENTS TO BOARDS AND COMMISSIONS**

1. All appointments to boards and commissions based upon magisterial district boundaries will be made by the members of the Board of Supervisors. All magisterial positions will be advertised. At the discretion of the supervisor of that district, selected applicants may be interviewed for the position.

2. Prior to each day Board meeting, the Clerk will provide the Board a list of expired terms and vacancies that will occur within the next sixty days. The Board will then advise the Clerk which vacancies to advertise.

3. In an effort to reach as many citizens as possible, notice of boards and commissions with appointment positions available will be published through available venues, such as, but not limited to, the County's website, A-mail, public service announcements and local newspapers. Interested citizens will be provided a brief description of the duties and functions of each board, length of term of the appointment, frequency of meetings, and qualifications necessary to fill the position. An explanation of the appointment process for both magisterial and at-large appointments will also be sent to all applicants.

4. All interested applicants will have a minimum of thirty days from the date of the first notice to complete and return to the Clerk of the Board of Supervisors a detailed application, with the understanding that such application may be released to the public, if requested. No applications will be accepted if they are postmarked after the advertised deadline, however, the Board, at its discretion, may extend the deadline.

5. Once the deadline for accepting applications is reached, the Clerk will distribute all applications received to the members of the Board of Supervisors prior to the day meeting for their review. For magisterial appointments, the Clerk will forward applications as they are received to the supervisor of that district who will then recommend his/her appointment.

6. From the pool of qualified candidates, the Board of Supervisors, at their discretion, may make an appointment without conducting an interview, or may select applicants to interview for the vacant positions. The Clerk will then schedule interviews with applicants to be held during the next day meeting. For magisterial appointments, the decision to interview selected candidates will be determined by the supervisor of that district.

7. All efforts will be made to interview selected applicants and make appointments within ninety days after the application deadline. For designated agency appointments to boards and commissions, the agency will be asked to recommend a person for appointment by the Board of Supervisors.

8. All vacancies will be filled as they occur.

9. All incumbents will be allowed to serve on a board or commission without his/her position being readvertised unless, based on attendance and performance, the chairman of the body or a member of the Board of Supervisors requests the Board of Supervisors to do otherwise.

10. If a member of a board or commission does not participate in at least fifty percent of a board's or commission's meetings, the chairman of the body may request the Board of Supervisors terminate the appointment and refill it during the next scheduled advertising period.

#### **C. ADOPTION**

This policy shall be reviewed and readopted by the Board of Supervisors in January.

(Amended and/or Readopted 01-07-98; 02-12-2005)

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 12th day of January 2005, adopted the following resolution:

R E S O L U T I O N

WHEREAS, the street(s) in **Dunlora Subdivision, Phase 3A**, described on the attached Additions Form SR-5(A) dated **January 12, 2005**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the road(s) in **Dunlora Subdivision, Phase 3A**, as described on the attached Additions Form SR-5(A) dated **January 12, 2005**, to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

\* \* \* \* \*

The road(s) described on Additions Form SR-5(A) is:

- 1) **Shepherds Ridge Circle (State Route 1710)** from the intersection of Shepherds Ridge Road (Route 1709) to the intersection of Shepherds Ridge Road (Route 1709), as shown on plat recorded 01/05/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1885, page 158, with a 50-foot right-of-way width, for a length of 0.17 mile.
- 2) **Shepherds Ridge Road (State Route 1709)** from the intersection of Dunlora Drive (Route 1177) to the intersection of Shepherds Ridge Circle (Route 1710), as shown on plat recorded 01/05/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1885, page 158, with a 50-foot right-of-way width, for a length of 0.20 mile; and from the intersection of Shepherds Ridge Circle (Route 1710) to the end of state maintenance at Shepherds Ridge Circle (Route 1710) as shown on plat recorded 01/05/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1885, page 158, with a 50-foot right-of-way width, for a length of 0.11 mile.

Total Mileage - 0.48 mile.

The Board of County Supervisors of Albemarle County, Virginia, in regular meeting on the 12th day of January 2005, adopted the following resolution:

R E S O L U T I O N

WHEREAS, the street(s) in **Dunlora Subdivision, Phase 4A**, described on the attached Additions Form SR-5(A) dated **January 12, 2005**, fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board that the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle Board of County Supervisors requests the Virginia Department of Transportation to add the road(s) in **Dunlora Subdivision, Phase 4A**, as described on the attached Additions Form SR-5(A) dated **January 12, 2005**, to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements; and

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, exclusive of any necessary easements for cuts, fills and drainage as described on the recorded plats; and

FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

\* \* \* \* \*

The road(s) described on Additions Form SR-5(A) is:

- 1) **Ambrose Way (State Route 1708)** from Loring Circle (Route 1706) to the cul-de-sac, as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.05 mile.
- 2) **Loring Circle (State Route 1706)** from the intersection of Loring Run (Route 1705) to the intersection of Ambrose Way (Route 1708), as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.08 mile; and from the intersection of Ambrose Way (Route 1708) to the intersection of Loring Run (Route 1705), as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.10 mile.
- 3) **Loring Place (State Route 1707)** from the intersection of Loring Run (Route 1705) to the cul-de-sac, as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.05 mile.
- 4) **Loring Run (State Route 1705)** from the intersection of Dunlora Drive (Route 1177) to the intersection of Loring Place (Route 1707), as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.10 mile; and from the intersection of Loring Place (Route 1707) to the end of state maintenance intersection of Loring Circle (Route 1706), as shown on plat recorded 10/10/2000 in the office the Clerk of Circuit

Court of Albemarle County in Deed Book 1906, page 207, with a 50-foot right-of-way width, for a length of 0.05 mile.

Total Mileage - 0.43 mile.

**RESOLUTION**

**Whereas**, Charlotte Y. Humphris served as a member of the Albemarle County Board of Supervisors from January 1, 1990 until December 31, 2001; and

**Whereas**, Charlotte Humphris dedicated much of her life to serving on countless boards, commissions and committees that focused on the betterment of this community; and

**Whereas**, Charlotte Humphris was well known and widely respected as an advocate for rural preservation and a fierce champion of protected open space and natural areas and resources in Albemarle County ; and

**Whereas**, in January 1990, Charlotte Humphris stated that the investment of maintaining the Whitewood Road property as a park “would provide for the quality of life for the people in this community over the years. A city or county is known for its parks, not by its paved areas. It is the Board’s responsibility to have vision, even if it means spending money now to provide for the future. The Whitewood Road site should be kept as greenspace;” and

**Whereas**, Charlotte Humphris was instrumental in helping to shape the future of the Whitewood Park, having served as a Board representative on the Whitewood Road Park Committee that developed a master plan for the usage of the Whitewood Road property, and in March, 1998 supporting the designation of the Whitewood Park property as open-space land under the Open Space Land Act which serves to preserve land in an urban area for park and recreational purposes; and

**Whereas**, the Albemarle County Board of Supervisors desires to honor Charlotte Humphris not only for her dedication to protecting and preserving the heritage and rural character of Albemarle County, but for her foresight in the preservation and protection of Whitewood Park as a valuable County resource;

**Now, Therefore, Be It Resolved**, that the Albemarle County Board of Supervisors does hereby rename Whitewood Park as the Charlotte Y. Humphris Park in recognition and as a tribute to Charlotte Humphris in appreciation of her long and inspirational career as a dedicated civic leader.